

RANDOLPH COUNTY COMMISSION MINUTES

July 3, 2007

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Randy Asbury, Western District Commissioner and Nancy Copenhaver, Deputy Clerk. Doug Galaske, Eastern District Commissioner, was out of the state on vacation.

**9:20 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda with changes: moving the road trip to Thursday and deleting item 4. Commissioners received an invitation from Annette Schulte to attend the World Changers ceremony at 2:30 p.m. so that was added to the agenda; motion carried (2-0).

**10:00 a.m.**, Assessor Richard Tregnago stopped in to discuss the upcoming Board of Equalization, noting Jim Sears has had two contacts. The Commission can set the time of appointment and request that those appearing before the Board bring in documentation. The minutes from June 28 were corrected and will await final approval after Com. Galaske has seen them.

**10:10 a.m.**, Commissioners studied invoices presented for payment. Charlie from Viebrock Construction called regarding a bid entered in the surplus property sale.

**10:25 a.m.**, Bill Dougherty came in and Commissioners discussed the Viebrock bid with him, noting it was rejected as too low. County Roads 1190 and 1925 were discussed. Mr. Dougherty will be off work on July 5-6.

**10:35 a.m.**, Janet Murray, County Sanitarian, came in to discuss the sewage ordinance and the review board. She noted that the sewage ordinance established in 2005 set up the review board to hear any disputes with enforcement of the ordinance. She called them together to see input concerning people who are not fencing in their lagoons as required by the ordinance. Board members meeting with her were Bob Bauer, Junior Chism, Gerald Link, and Gary Hook (Carl Prange did not attend). They made suggestions (attached memo). Mrs. Murray wants to set a higher standard in subdivisions in the County that would reduce odors and cost the builder about \$5,000, which is about \$3500 over the cost of a lagoon. This would only be for new construction. The RC Health Department Board has seen the proposal and approved of it. Com. Asbury asked for additional information to read and share with Com. Galaske. Mrs. Murray left information about ATU's (Aerobic Treatment Unit) and units that are Class 1 NFS approved (National Sanitation Foundation). She also expressed a concern that people requesting information concerning sewage ordinances in the County are receiving incorrect information in the Courthouse. She has composed a memo to correct the situation and will forward it.

**11:20 a.m.**, Sheriff Mark Nichols called regarding a freezer at the Justice Center that is not working. He will have Rick Howard check the warranty and suggest a remedy. Com. Carter called ABAN (pest control company) to get a copy of the current contract with them.

Com. Carter moved, Com. Asbury seconded paying the invoices presented for payment; motion carried (2-0) and checks were signed.

Checks 4336-4363 were signed for payment of approved invoices from the following funds: General Revenue \$3,483.02; Assmt \$197.05; Road and Bridge \$8,417.90; and JC \$6,869.69.

Total amount of checks: \$18,967.66

**11:25 a.m.**, Commissioners discussed a request from Clifton Hill Mayor Oliver Penton concerning maintenance of a road within the city limits of Clifton Hill. Bill Dougherty and Com. Asbury traveled to the road and noted that there was no county road sign and the road needed maintenance. The plat map shows that it is a Clifton Hill street. The County has maintained the road over the years according to Mr. Dougherty and Mr. Penton.

Assessor Richard Tregnago came in to set dates for appeals to the Board of Equalization. Clerk Jim Sears has put an ad in the paper and appointments will be made through the Clerk's office. The date selected was July 24, beginning at 10:00 a.m. To facilitate the process, Mr. Tregnago and Com. Asbury composed a letter noting the additional information needed by the Board of Equalization regarding appeals (attached). Appointments for appeals were set.

**11:45 a.m.**, the fuel bid for July 4-11 was awarded to Brownfield Oil for \$2.355. MFA did not submit a bid.

**12:10 p.m.**, Com. Carter moved approval of payroll invoices, Com. Asbury seconded; motion carried (2-0) and checks were signed.

**12:25 p.m.**, Commissioners called the Huntsville Lions Club to ask them to removed the mud run sign from the Justice Center grounds.

**12:45 p.m.**, Jerry Frans, Cairo mayor, called to set up a future appointment.

**12:45 p.m.**, Commissioners handled correspondence. Senator Bond's office requested space in the Huntsville Courthouse to hold a "listening post" on Wednesday, July 11. After consulting with the office, a date of July 17<sup>th</sup> was tentatively set for the "listening post." An e-mail was received from Patrick Conway, Buchanan County and NACO representative, in response to Com. Carter's request for information about any other Missouri counties who may have used Cost Control Associates (there were none). Information was received from Engineer Michael Purol concerning requests for bids for the highway south of Renick. Bills for medical expenses for the injury to a former inmate's hand were received.

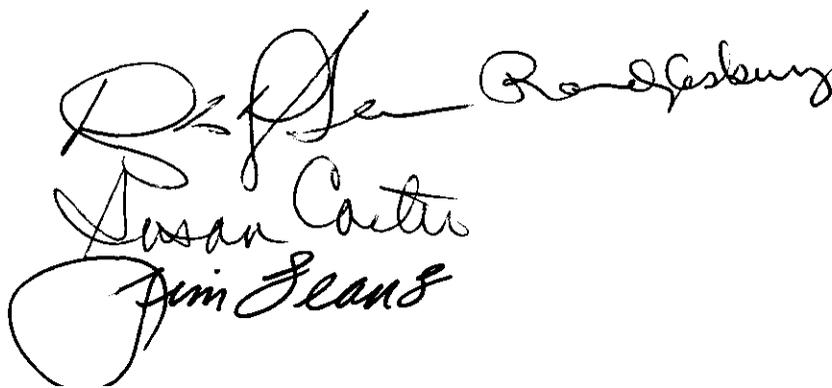
**1:20 p.m.**, Bill Dougherty came by and discussed Byron Kendall's return to employment with the County Road and Bridge Department.

**2:05 p.m.**, Com. Asbury called Paula Delaney with a question about a charge for a special prosecutor which was not on the original Court Order.

**2:10 p.m.**, Com. Carter called Lucas Signs and Sherwood's Signs to inform them that the bid was awarded to Mattox Advertising Company.

**2:20 p.m.**, the meeting was adjourned so that Commissioners could attend the World Changers ceremony.

APPROVED

  
Randy Asbury  
Susan Carter  
Jim Sears

**RANDOLPH COUNTY COMMISSION MINUTES**

**July 10, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Randy Asbury, Western District Commissioner and Nancy Copenhaver, Deputy Clerk. Doug Galaske, Eastern District Commissioner, was out of the state on vacation.

**9:00 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda with corrected date; motion carried (2-0).

**9:05 a.m.**, Geraldine Noll of 2228 CR 2780 visited with Commissioners about problems with the maintenance of the road and waterway near her home. Commissioners will visit the site and discuss the issue with Bill Dougherty, Road and Bridge Supervisor. Ed Miller called, questioning how he could add information about the Randolph County 4-H Fair to the County website and Com. Carter suggested he call or e-mail Com. Galaske who maintains the website.

**9:30 a.m.**, the Commission received information from Attorney Jay Kimmons concerning action to recoup County funds paid for medical expenses of a former inmate. Com. Carter called Mr. Kimmons for further information. Com. Asbury moved, Com. Carter seconded to sign authorization to proceed, signing papers requested by Mr. Kimmons; motion carried (2-0). The Commission received a check for \$50 from the Cheney's for culvert installation.

**9:35 a.m.**, Com. Asbury studied the sales tax figures for receipts during June. He noted that sales tax income is going down, widening the decline each month, with a variance from 2006 (end June) to 2007 (end June) of -\$44,588.29. This results in a net decline of \$19,588 after subtracting the \$25,000 reimbursed to the Ambulance District. The following chart shows this trend:

	2006	2007	Variance
Jan	\$ 50,743	\$ 90,305	+39,562
Feb	207,566	188,279	- 19,287
Mar	311,986	282,916	- 29,070
Apr	357,988	329,968	- 28,020
May	538,434	500,214	- 38,219
Jun	653,728	610,164	- 43,563

**9:45 a.m.**, Bill Dougherty came in with pictures of the new tar pot obtained by the Road and Bridge Department in trade of an LS 78 Link Belt.

Commissioners signed a contract for work done for Higbee, hauling 29 ton of rock at \$2.00 a ton. Richard Tregnago came in to share information from his research into the street/road in Clifton Hill discussed on Tuesday. Mr. Tregnago can find no information that it was ever designated a county road.

**10:10 a.m.**, Com. Carter signed a letter of support for NECAC to aid them in a grant application.

**10:15 a.m.**, Court Orders for erroneous assessments were signed for the following amounts: +\$121.24, +265.02, +503.38, -189.53, -12.71, and -288.99. Com. Carter signed a Certified Copy of Assessing Salaries, Costs, and Expenses.

Commissioners received an e-mail bid document from Engineer Michael Purol with Great Rivers Engineering for the Renick asphalt overlay (attached). Also received was a bill from Great Rivers Engineering as per the agreement with Mr. Purol.

**10:30 a.m.**, Recorder Mark Price came in to report on his research about the Clifton Hill street/road in question.

**10:45 a.m.**, the fuel bid for July 11-17 was awarded to Brownfield Oil for \$2,369 (MFA bid \$2,388).

**10:50 a.m.**, Com. Carter moved, Com. Asbury seconded approval of the minutes of July 5 with changes; motion carried (2-0).

**10:55 a.m.**, Commissioners studied the invoices presented for payment.

Checks 4422-4450 were signed for payment of approved invoices from the following funds: General Revenue \$4,668.21; Assmt \$72.60 ; Road & Bridge \$11,497.91; Sheriff \$2,400.00; Elec Service \$150.00 and Justice Center \$12,030.42. Total amount of checks: \$30,819.14.

**11:05 a.m.**, Michael Purol called to clarify the information he sent by e-mail, noting that all work is to be done by the contractor. He estimates in the \$4,000 range for inspection by Great Rivers Engineering, with about 20 working days for the entire project. Bid openings are at 10:00 a.m. on August 2.

**11:15 a.m.**, Rick Pierce, Assistant Prosecuting Attorney for four counties (including Randolph, Cooper, Howard, and Chariton) came before the Commission to obtain signatures to ratify the contract with the County. His work is limited to prosecuting in child support cases and federal monies, flowing through the state with Cooper County as the agent, fund his office. This is essentially the same contract that has been in effect for around fifteen years.

Com. Asbury moved, Com. Carter seconded to sign the contract to continue the work of Mr. Pierce on behalf of Randolph County; motion carried (2-0) and the Commission signed the contract.

**11:40 a.m.**, Com. Carter moved, Com. Asbury seconded approval of the invoices presented for payment except one for services from Million-Taylor Funeral Home pending clarification from Coroner Gerald Luntsford; motion carried (2-0) and checks were signed except the one in question. Mr. Luntsford called and confirmed that the invoiced fee for the services of Million-Taylor should have been for \$150 rather than \$195 and the error was reported to County Clerk Jim Sears to be corrected.

Com. Carter reported she had checked with Sheriff Mark Nichols about the service received from ABAN (pest control) at the Justice Center; he is pleased with the service. Com. Carter contacted ABAN to send an amended contract to include regular spraying at the Moberly Courthouse. Com. Carter called Tony Bell and he reported that the mud run sponsored by the Huntsville Lions went well. He reported the earlier conversation to Jeff Webster who will contact the Commission. Com. Carter once again made a request for the Lions Club to move the mud run sign from the entrance to the Justice Center. Circuit Clerk Peggy Boots brought in information about the Salary Commission meeting on July 20.

**12:35 p.m.**, the meeting was recessed so that Commissioners could join Bill Dougherty in touring County Roads 1190, 1192, 1661, 1925, 1380, and 2780. Following road inspections, Commissioners and Mr. Dougherty inspected the old County Farm building behind the Justice Center.

**2:50 p.m.**, the meeting reconvened in regular session.

**3:05 p.m.**, Com. Carter called Assistant Prosecuting Attorney Rick Pierce who had visited the Commission earlier in the day to check that the Commission would receive a copy of the agreement signed by Com. Carter.

**3:10 p.m.**, Joan Joseph, 911 Coordinator, stopped in to see if the County would be installing a culvert for Dale Samp on his property. Commissioners said it would be installed, as a similar one had been installed across the road for another property owner. Mr. Samp was contacted by Mr. Dougherty and given that information.

**3:20 p.m.**, the meeting adjourned.

APPROVE

*Randy Asbury*  
*Susan Carter*  
*Jim Sears*

RANDOLPH COUNTY COMMISSION MINUTES

July 12, 2007

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Randy Asbury, Western District Commissioner and Nancy Copenhaver, Deputy Clerk. Doug Galaske, Eastern District Commissioner, was out of the state on vacation.

**9:00 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda; motion carried (2-0).

**9:05 a.m.**, Road and Bridge Supervisor Bill Dougherty came in to discuss some surplus property remaining after the recent sale. County Clerk Jim Sears came in to ask how much insurance should be purchased for the tar pot recently acquired by Road and Bridge in a trade; \$20,000 was decided on. Mr. Sears also asked which fund the audit costs will come from, noting that many federal grants go to the Prosecuting Attorney's office so perhaps some cost should be assessed there. Com. Asbury suggested pro-rating the cost to each entity according to its receipt of federal funds. No decisions were made regarding allocation of audit costs.

Com. Asbury called Geraldine Noll to inform her that her waterway should be cleaned up today. He also called Greg Linneman (the engineer who inspected the Huntsville Courthouse) concerning the status of the engineering report. Mr. Linneman indicated it should arrive next week.

**9:20 a.m.**, Com. Carter called the Mark Twain Regional Council of Governments for information regarding the old County Farm building; they suggested calling DNR. Com. Carter called Jeff Webster with the Huntsville Lions Club and asked him to remove the Mud Run sign from the Justice Center property.

**9:25 a.m.**, Com. Asbury moved, Com. Carter seconded approval of Court Order 2007-15 for \$100 for mowing from the Thomas Hill Cemetery fund; motion carried (2-0).

Presiding Circuit Judge Cynthia Suter invited the Commissioners to the first ever Randolph county Drug Court graduation on July 18 at 10 a.m. Information was received from County Clerk Sears that the proposed tax rate for 2008 would be \$.1782 for GR and \$.2013 for Road and Bridge.

**9:50 a.m.**, Com. Carter moved, Com. Asbury seconded approval of the minutes of July 10 with changes; motion carried (2-0).

Rick Howard, Maintenance, called. Com. Carter reported that she had spoken to Com. Galaske about the freezer at the Justice Center. He has that information at his Moberly office and will check on it when he returns from vacation. Com. Asbury asked Mr. Howard to secure the old County Farm building and discussed mowing priority spots on a regular basis. Mr. Howard noted a need for additional part-time help in the summer to keep up with mowing.

Assessor Richard Tregnago came in to discuss tax rate information. He will soon be bringing in information on new assessments and changes. Mr. Tregnago would like to insist that those appealing assessments provide the information requested to facilitate handling the appeal in the County or be denied further appeal to the State Tax Commission. Too many people make an appointment then do not show up, attempting to bypass the County process and go directly to the Tax Commission.

County Clerk Jim Sears came in to discuss assessments and setting tax rates. He explained how the tax ceiling is calculated, the roll back due to sales tax, and how the tax levy is set. The ceiling for Road and Bridge is \$.2013 and for General Revenue is \$.3769 per \$100 of assessed valuation.

**10:40 a.m.**, Ross McKinstry, Randolph County Health Department Director, called regarding the bid proposal for the audit. Com. Asbury inquired about time of payment for the audit. It is to cover the years 2005 and 2006. Mr. McKinstry thinks it should be paid for it in 2007 but could perhaps be included on the bid specifications to defer payment until the 2008 budget year. He suggested asking the State Auditor's office how to split the cost regarding the pro-ration of dollars received from grants. Commissioners also indicated to him that it was extremely unlikely that the Juvenile Office would be moving to the Health Department facility.

**10:55 a.m.** Com. Asbury called Regina Prewitt in the State Auditor's office and left a message for a return call with Doug Porting.

**11:10 a.m.**, Commissioners discussed the roads observed during Tuesday's tour, including CR 1925 where Jim Goodrich had complained about not being able to get to his hayfield. Com. Carter will write a letter informing Mr. Goodrich that the unmaintained CR 1925 is a county road to which the public should have access and he can share that letter with his neighbor. Com. Asbury called Cleta Souders on County Road 1190 and informed her that the County is not able to clean her fencerow. He visited with her regarding her road and ditch and she indicated she wants the water coming out of the culvert channeled down to the creek. Com. Asbury called Bill Dougherty to make that request.

Doug Porting from the State Auditor's office called back on speakerphone. He indicated that the audit for 2005-06 should be occurring right now, as September 30, 2007 is the deadline for completion. He indicated that the accountant performing the audit could probably get an extension from the Federal Government; such request should be made to the department of the biggest direct funding source. Com. Carter requested help in developing a bid proposal and Mr. Porting indicated the State Division of Purchasing might be able to provide that. He indicated that there should be an audit of federal programs and an audit of the financial statements of the County. He noted a possibility that the cost of the audit might be passed through the program money received.

**12:20 p.m.**, Commissioners received a letter from DNR about SB 54 making changes to the Solid Waste Law.

**1:00 p.m.**, the meeting adjourned.

APPROVED

*[Handwritten signatures: Randy Asbury, Susan Carter, and Jim Sears]*

RANDOLPH COUNTY COMMISSION MINUTES

July 17, 2007

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner and Nancy Copenhagen, Deputy Clerk.

**9:30 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda; motion carried (3-0).

Commissioners handled correspondence. The Commission received (by fax) two estimates for replacing the boiler in the Huntsville Courthouse from Solomon Boiler Works. Specifications for bidding the Renick old Highway 63 project were received from Great Rivers Engineering. The Commission received a fax from the Pipeline Group about an informative session on July 24 at 6:30 p.m. in Macon.

Bill Dougherty called to inform the Commission that a ditch was dug for Clea Souders on CR 1190 and she is satisfied with it.

**9:45 a.m.**, Com. Carter moved, Com. Asbury seconded approval of a Court Order to pay \$100 from the Johnson Cemetery Fund for mowing. The fuel bid for the week of July 18, 2007, was awarded to MFA for \$2.339 (Brownfield bid \$2.369). Commissioners signed the official minutes of June 12, 19, 21, 26, and 28.

**9:50 a.m.**, Commissioners studied the invoices presented for payment.

Checks 4451-4507 were signed for payment of approved invoices from the following funds: General Revenue \$17,604.30; Assmt. \$971.61; Road & Bridge \$16,317.47; Sheriff \$1900.00; E911 \$744.16; PA Grant \$196.81 and Justice Center \$6,755.17. Total amount of checks \$44,489.52

Com. Carter called Mattox Advertising to be sure the sign being considered for the Justice Center would have lettering on both sides. A return call from Phil Mattox indicated that it is a double-faced sign and he will check further on the color selections and cost.

**10:10 a.m.**, Com. Carter moved, Com. Galaske seconded approval of the invoices; motion carried (3-0) and checks were signed.

**10:30 a.m.**, Jerry Frans, Mayor of Cairo came before the Commission to discuss areas of mutual interest, including the hazard mitigation plan and eliminating the eyesores created by junk vehicles.

**11:45 a.m.**, Com. Carter moved, Com. Asbury seconded approval of the minutes of July 12 with changes; motion carried (3-0).

Commissioners continued an earlier discussion of right-of-ways. Assessor Richard Tregnago stopped in and Com. Asbury asked him some questions about property tax.

**11:55 a.m.**, Commissioners participated in a conference call with Michael Purol of Great Rivers Engineering. He noted that bids have been advertised, with opening to be August 2 at 10:00 a.m. for the old Highway 63 project south of Renick. Commissioners discussed the draft Road Guidelines/Standards drawn up by Mr. Purol, including a timeline for obtaining input by developers and the public.

**12:50 p.m.**, Commissioners reviewed the waterfall account for payment of the bonds on the Justice Center.

**1:00 p.m.**, Jordan Clothier, a representative from Senator Kit Bond's office, arrived to conduct a "listening post" with concerned citizens. Visitors during this time included Sheriff Mark Nichols, Chief Deputy Nevin Turner, Bob Bauer, Rep. Therese Sander, and Recorder Mark Price. Macon County Presiding Commissioner Allen Wyatt stopped in while in the area to pick up the surplus property purchased by his county.

**2:20 p.m.**, Com. Carter moved, Com. Galaske seconded to continue the contract with ABAN for pest control, adding the Moberly Courthouse as a separate contract for an additional \$50 per month.

**2:30 p.m.**, the regular meeting of the Commission recessed.

**2:30 p.m.**, County Clerk Jim Sears and Assessor Richard Tregnago arrived and Clerk Sears opened the Board of Equalization meeting. Com. Carter nominated Com. Asbury as chair, seconded by Mr. Tregnago; Com. Asbury was elected (4-0). Mr. Tregnago nominated Com. Carter as vice-chair, seconded by Com. Galaske; Com. Carter was elected (3-1). Clerk Sears gave the oath to the members and all four signed the document. Mr. Sears reported he has on hand correspondence from Dura, Jerry Swartz, Auto Zone, and Charter Communications but has not set any appointments yet. Com. Carter noted that she had made appointments on July 24 for Jerry Swartz at 10:00 a.m. and Auto Zone for 10:30 a.m. Mr. Sears left the meeting and Mr. Tregnago explained the protocol for conducting the Board of Equalization, including required documentation and rationale. He also explained the procedures for possible local appeals in August after he has finished all changes, for those who had increases in assessed valuation in the BOE.

**2:50 p.m.**, the Board of Equalization was recessed and the Commission reconvened in regular meeting. Com. Galaske moved, Com. Carter seconded to set the proposed property tax levy for 2008 at \$0.1782 for General Revenue and \$0.2013 for Road and Bridge; motion carried (3-0). The public hearing was set for July 31 at 2:00 p.m.

**3:20 p.m.**, Com. Carter faxed the amended contract to ABAN.

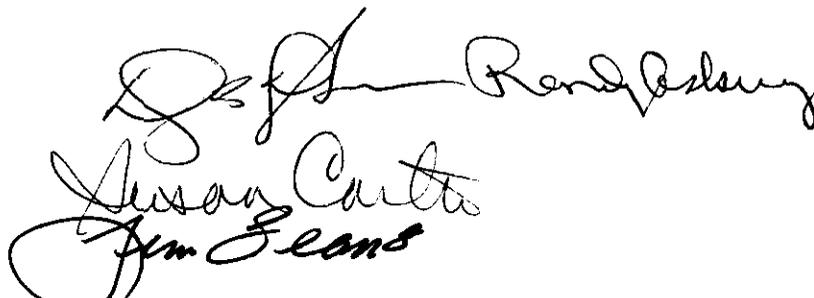
**3:25 p.m.**, Com. Asbury called Casey & Co. for assistance in determining bid specs for a possible audit. Joan with Casey indicated that the A-133 Federal regulations don't require an off-year audit if the two County entities have reached the \$500,000 threshold separately and have not had a BRO project. She indicated that she would have an associate who she described as an authority in these situations, call back next week to confirm this opinion. Com. Asbury also called Williams Keepers and left voice mail for Faye Johnson concerning the same issue.

**3:55 p.m.**, Commissioners discussed CR 2696.

Roger Phillips from Keystone Pipeline called about a settlement from roads and rights-of-way; Com. Asbury will return the call.

**4:10 p.m.**, meeting adjourned.

APPROVED



RANDOLPH COUNTY COMMISSION MINUTES

July 19, 2007

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner and Nancy Copenhaver, Deputy Clerk. Randy Asbury, Western District Commissioner, was out of the state on business.

**9:20 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Galaske seconded approval of the agenda with corrections; motion carried (2-0). Bill Dougherty stopped in to report on jobs accomplished. Commissioners read and handled correspondence.

**9:35 a.m.**, Com. Carter moved, Com. Galaske seconded approval of CO 2007-17 for \$60 from the Trinity Cemetery Fund; motion carried (2-0).

**9:40 a.m.**, Com. Galaske moved, Com. Carter seconded to authorize Com. Carter to sign a cooperative agreement between Randolph County and the Family Support Division of the Missouri Department of Social Services for 2008; motion carried (2-0) and the document was signed.

The Commission received a communication from Missouri Auditor Susan Montee about possible implementation of new procedures for audits that would require/allow counties to share the cost of audits with the state every two years. Com. Galaske called Tom Kremer in the Auditor's office for further information and left a message for a return call. A notice of change in installation permits for boilers was received from the Department of Public Safety. Commission will hold this for Solomon Boiler Works.

**10:00 a.m.**, Com. Carter moved, Com. Galaske seconded approval of the minutes of July 17 with changes; motion carried (2-0).

**10:05 a.m.**, Com. Carter signed and returned the official contract with ABAN for pest control as previously authorized.

**10:10 a.m.**, Bill Dougherty called to inform the Commission that he would be going to Columbia to pick up more blocks of tar for use in patching roads with the new tar pot. He will check into getting fireproof file cabinets for Coroner Gerald Luntsford from state surplus in Jefferson City. He called back and reported that state surplus will hold two of the cabinets for him until next week. Commissioners authorized Mr. Dougherty to proceed with the purchase of these two fire-proof file cabinets at \$400 apiece.

Communication was received from Robert Stone noting that all involved with the CR 2696 issue will be attending the Commission meeting on July 24<sup>th</sup> at 1:00 p.m. to resolve the issue.

**11:00 a.m.**, Ross McKinstry, RC Health Department Director, called. Commissioners reported their findings from the CPA firm in Columbia regarding the need for an audit of 2005-06. Mr. McKinstry will check to see if the Health Department met the \$500,000 level of federal funding on its own in either of those years, necessitating an audit. Com. Carter will try to get this opinion in writing and will also communicate with the Auditor's office.

County Clerk Jim Sears stopped by to report that the Salary Commission scheduled for Friday must be postponed according to Circuit Clerk Peggy Boots because the Monitor-Index failed to get the notice published in a timely fashion.

**11:10 a.m.**, Commissioners called DNR about the re-monumentation program, speaking with Mike Flowers. They asked him for suggestions for surveyors in the area and discussed cost of the project. He noted that the Recorder of Deeds collects a fee that could be used and that the state will reimburse the Commission for \$200 per corner established, representing about one-half the cost. The law allows a non-resident County surveyor and Mr. Flowers suggested the Commission contact Marty Wasson from New London. Mr. Flowers also stated that there is a statutory process to get a County Surveyor in place who could also serve as a paid member of the Board of Equalization.

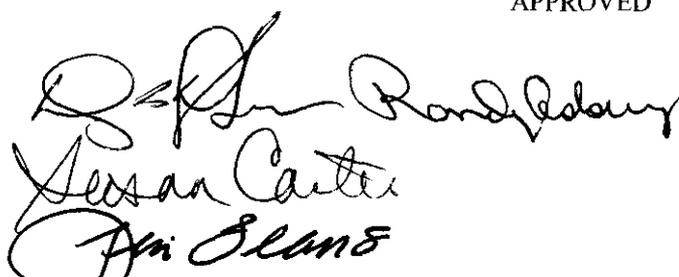
**11:30 a.m.** Com. Carter called Marty Wasson and he was helpful in explaining the procedures in the re-monumentation program and how the County could utilize his services. He would be willing to schedule a time to come speak to the Commission regarding this. His cost is about \$400 per corner established for surveying services.

**12:00 p.m.**, Gerald Luntsford came in to report on a situation requiring the disposal of a body of an elderly man who died at Loma Linda. Mr. Luntsford said that Terry Sears, owner of the nursing home, offered a lot for the burial of the remains. There are no relatives in the area and the man had been under the control of the Department of Corrections but they are no longer responsible. Com. Carter called Kay Galloway with the City of Moberly who suggested checking with Public Administrator Glenda Winkler who may have an available cemetery plot.

**1:00 p.m.**, Tom Kremer from the Missouri Auditor's office returned a call to the Commission regarding the proposal to change the way state audits are funded. He noted that 85-90% of the 89 third-class counties need an audit every two years. He will mark Randolph County as "not interested" in the program and will report back when he has more information about this proposal.

**1:30 p.m.**, the meeting adjourned so that Commissioners could attend a 911 Joint Commission meeting in Moberly at the back-up EOC at the Ambulance District facility.

APPROVED

  
Randy Asbury  
Susan Carter  
Jim Sears

**RANDOLPH COUNTY COMMISSION MINUTES**

**July 24, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner and Nancy Copenhaver, Deputy Clerk.

**9:00 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda; motion carried (3-0). Com. Carter called David Bugg concerning his report of blighted property of Alan and Joyce Nelson on CR 2610. A call was received from Dennis Brooks from MoDOT concerning past actions with MoDOT and Prathers regarding junk cars. He noted that he would consult with Kelly Lucas who handled the case and get back to the Commission.

**9:15 a.m.**, Bill Dougherty stopped by. Com. Galaske moved, Com. Asbury seconded approval of the contract for work done for Higbee, six hours of boom hog; motion carried (3-0). The fuel bid was awarded to Brownfield Oil for \$2.475 (MFA bid \$2.488) for the week of July 25-31.

**9:20 a.m.**, Gary Boehmer from Casey and Co., a Columbia accounting firm, returned a call to the Commission regarding the need for an audit of the County/RC Health Department in 2005-06. He said it is up to the governing bodies to determine if they are autonomous (and thus the audit would be each entity's individual responsibility) or together (requiring both entities to participate in the audit if the \$500,000 federal expenditure threshold is reached by either or both together). He noted he has seen counties take both options and he has seen no time when any county has lost federal funds for choosing either option.

The three criteria in Mr. Boehmer's study which indicate autonomy of the County and the Health Department are: (a) separate elected governing body (b) ability to sue and be sued (c) each entity can set their own tax levy. It is his opinion that precedent is already set by other counties (that the two entities are autonomous). Over the last four years Mr. Boehmer is not aware of any county losing federal monies by considering themselves separate entities for the purpose of an audit. Com. Asbury spoke with Steve Smith of Williams Keepers about the audit issue. Mr. Smith indicated that for \$200 he could provide their company's professional opinion in writing as to the County's need to participate in the audit.

Commissioners studied the invoices presented for payment. Com. Galaske asked that check numbers be included on invoices for jury script from now on. Checks 4540-4567 were signed for payment of approved invoices from the following funds: General Revenue \$10,342.10; LE Trng. \$200.00; Assmt. \$450.00; Road & Bridge \$408.99; Sheriff \$3,097.92; E911 \$7500.00 and Justice Cntr \$5,714.87. Total amount of checks: \$28,013.88

**9:50 a.m.**, Circuit Clerk Peggy Boots came in to report on the rescheduled date for the Salary Commission meeting, on August 23 at 2:00 p.m. She explained the need for a light in the front of the Justice Center where the employees from the clerk's office enter; as it is often dark and they have difficulty with finding the lock. Com. Carter gave Mrs. Boots the two samples of colors for the JC sign to share with Judge Hayes and others at the JC.

**9:55 a.m.**, Com. Carter moved, Com. Asbury seconded approval of the invoices; motion carried (3-0). Mr. Dougherty reported work done for the south of Clark by the Road and Bridge Department (using the tar pot, air compressor, and grader). The meeting was recessed for the meeting of the Board of Equalization.

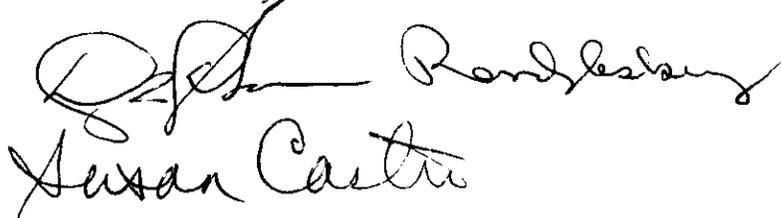
**10:00 a.m.**, Com. Asbury as the elected chair, convened the Board of Equalization meeting with all three Commissioners and Assessor Richard Tregnago present. Jerry Swartz was present to appeal the appraisal of his home. Mr. Swartz stated that there were no comparable sales to support the increase in evaluation for 2007, claiming there has never been a home in Moberly sold for over \$300,000. He noted there must be a willing buyer to assess its value and that the one appraisal on his house done in 2000 during construction was \$403,000. Mr. Swartz referred to several rulings that the owner of the property is generally competent to testify to its value and he would feel an offer of \$450,000 for his home would be appropriate.

Assessor Richard Tregnago provided feedback about the perimeter, above grade living space, finished upper level, and the grading system he uses. He pointed out that Randolph County is traditionally in the upper 80% area of rates set, and probably should be at 95%. Assessor Tregnago explained that when the State comes in and pulls 35 properties to examine, he is traditionally on the low side. Mr. Tregnago pointed out that this particular design was one that won an award in St. Charles several years ago. In the rating system of 1-7, Mr. Tregnago had moved Mr. Swartz's home from a "2+" to a "1" as he had also upgraded a comparable home on Trails End belonging to Doug Stansberry with fewer square feet. Mr. Tregnago noted that the cost approach is a viable alternative to the sales approach when you lack sales data.

Com. Carter asked several pertinent questions about independent appraisals, the price Mr. Swartz would put the house on the market for, and others. She indicated that the BOE would get back to Mr. Swartz in writing after it closes the hearings on July 31.

The BOE discussed the appeal of AutoZone. Assessor Tregnago recommended denying their appeal as per their representative's request because of lack of information provided for the scheduled appointment. Com. Asbury moved/ Com. Galaske seconded to accept Mr. Tregnago's recommendation; motion carried (4-0).

Com. Asbury reported on information received from Dura Automotive regarding their assessment. Assessor Tregnago explained the procedure he used to arrive at the assessed valuation and indicated he would bring a recommendation to the BOE on July 26.

  
Doug Galaske  
Susan Carter

**11:40 a.m.**, Com. Asbury recessed the Board of Equalization until July 26. Com. Carter reconvened the regular Commission meeting.

Com. Carter returned a call to Brian Blumhagen, former owner of the property in question on CR 2696, who participated in a conversation with the Commission on speakerphone. Mr. Blumhagen stated that he would not attend this afternoon's meeting with Mr. Stone et al., and that he is no longer "part" of the dispute. Com. Asbury asked him who did the survey of the proposed road location and who staked the road. Mr. Blumhagen stated that then Presiding Commissioner Myles said he would take care of everything. Mr. Blumhagen said he talked to Prosecuting Attorney Mike Fusselman in early 2006 who informed Mr. Blumhagen that he didn't have time to deal with the issue and instructed Jim Myles to write letters. Mr. Blumhagen assumed that the road was staked by "the County" and Mr. Myles assured him that a survey was not needed because "you can see where the road was." Jerry Smith (neighbor) did not want a road and wanted the tree left by the corner.

Com. Asbury reported that adjoining landowner Jerry Curtis wanted to know how the current road got on his property and Mr. Blumhagen replied that he was at the sale. Com. Asbury commended that he doesn't believe the County had the authority to go past Jerry Smith's white fence. Ronnie Brooks bulldozed where the stakes were except for the area near Jerry Smith's tree. Com. Asbury noted that he is not comfortable that the road is in the correct place past the first 150 feet or so.

Mr. Blumhagen stated that he never appeared before the Commission. He called Mr. Myles who came out and looked at the property and declared it was a road. Com. Asbury questioned how the road could not be considered abandoned given the size of the trees that were removed to make the current roadway. Mr. Blumhagen indicated he had originally contacted Mr. Myles on his cell phone because he had 40 acres that were landlocked and Mr. Myles had informed him that "roads are never abandoned." Mr. Blumhagen said that Mr. Myles brought a 1910 plat book to Blumhagen's house.

Com. Asbury reported that he had talked to Gary Blakemore with Boone Electric and that there is another option for bringing in electric utilities. Mr. Blumhagen said he told Robert Stone (one of the buyers of the property) that the road was not built to County standards. When Com. Carter asked Mr. Blumhagen "who staked the road?" he answered "not me; I walked with Ronnie and showed him where the stakes were." When asked by Com. Carter "when" the road was staked, Mr. Blumhagen indicated it was probably two or three weeks after Mr. Myles sent the second letter to Jerry Smith.

**12:00 p.m.**, the phone conversation with Mr. Blumhagen ended. Com. Carter moved, Com. Galaske seconded approval of the minutes of July 19 with corrections; motion carried (2-0 with Com. Asbury abstaining because he was not present for the meeting). Com. Carter called Ross McKinstry concerning the audit situation.

**12:30 p.m.**, Com. Asbury reported that Galen Ray requests permission to remove an old road grader sitting on his property in Yates. Commissioners agreed to allow him to have Bill Walters remove it for scrap. Commissioners discussed options for obtaining lighting for the outside of the Justice Center. Commissioners discussed meeting with the Prosecuting Attorney in Audrain County to get information on budget/staffing levels/case numbers since Audrain is very similar to Randolph County.

**1:00 p.m.**, Robert Stone, Tony Stuart, and Carl Edwards arrived to discuss CR 2696. Also present were Assessor Richard Tregnago and 911 Coordinators Joan Joseph and Carol Summers. Robert Stone expressed disappointment that Brian Blumhagen was not present. Carl Edwards stated that their purpose was to get road access and access for utilities. Com. Asbury again inquired as to who staked the road. Comments were that: Jerry Smith said that Mr. Myles staked the road. Those denying that they staked the road were Brian Blumhagen, Bill Dougherty, Ronnie Brooks, and Nathan Cole (who surveyed the Floyd Bishop property). It was indicated that Mr. Cole thinks the road is in the correct place through the Floyd Bishop property. Com. Galaske explained his recollection of the events of the original action regarding CR 2696.

Tony Stuart stated that he assumed the road was opened by County guidelines and assumed there was a right of way when he purchased the land. If easements need to be obtained, this would necessitate contacting four property owners, including Smith and Curtis. Mr. Edwards suggested that the County split the cost with the property owners and the County take over maintenance of the road. Robert Stone suggested that the County could provide the culverts and the rock, the current owners will build the road, and the County can take over maintenance. Mr. Edwards noted that in determining easements, they must be wide enough for roadway, ditching, and utilities. The three men left with the intent of seeking easements from adjoining property owners in order to proceed with getting utilities and upgrading the road. They will report back the results.

**2:20 p.m.**, Com. Asbury reported information derived from studying financial statements that \$1250 has been expended so far for special prosecutors (15 of 49 cases). Commissioners discussed putting a full-time prosecutor on the ballot, options for the Huntsville Courthouse, and the County's financial future.

**2:40 p.m.**, Greg Linneman, structural engineer who examined the Huntsville Courthouse, returned the Commission's call. He indicated his main concern is moisture behind the brick, and discussed tuck-pointing and repairs for the entire building. He stated that following recommended repairs and regular maintenance should result in a building that would last "his lifetime."

**3:40 p.m.**, the meeting adjourned.

APPROVED



**RANDOLPH COUNTY COMMISSION MINUTES**  
**July 26, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner and Nancy Copenhaver, Deputy Clerk.

**9:20 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda; motion carried (3-0). Correspondence was received from the Mark Twain Regional Council of Governments correcting the amount for dues for July 1, 2007, through June 30, 2008 (\$2,366). A fax was received from Prosecuting Attorney Mike Fusselman concerning hiring a part-time, temporary clerical employee. Notice was received of the July 31 reception for retiring Moberly Police Chief Mike Garbulski from 3-5 p.m. and the swearing in of the new chief, Denny Cupp, at 4:55 p.m. that afternoon.

Correspondence was received from County Sanitarian Janet Murray about David Bugg's complaint near CR 2610 and 2650. Com. Carter e-mailed Mrs. Murray about the sewer situation at the Nelson property between Moberly and Renick. Com. Carter reported that Martha Ames of 4182 CR 2250 called July 25 about the traffic count on that road; she will be referred to the Special Road District.

**10:05 a.m.**, Road and Bridge Supervisor Bill Dougherty came in, reporting that all crack sealing on pavement on CR 1175 is complete. He noted that the north end of the ASC road by Thomas Hill, rerouted Route F, either needs an overlay or be returned to gravel (a distance of about one-fourth mile). He had a request from Mose Petersheim who wants help with his driveway.

Jim Sears, County Clerk, came in to get clarification about Mr. Fusselman's request for a new employee.

**10:30 a.m.**, Rick Howard, Maintenance, came in. Commissioners asked him to look into lights for over the door used by the Circuit Clerk's staff. He will also look for one for the side jail entrance, and seek bids. It was decided that Mr. Howard and Com. Asbury would work out the removal of the poison ivy on the side of the Moberly Courthouse. Mr. Howard reminded of the need to deal with the burned out lights in the Justice Center; he has replaced 3 but 11 are still out. Commissioners asked him to investigate a 15-18 foot stepladder.

**10:55 a.m.**, the Commission called Ross McKinstry, RC Health Department Director. Com. Asbury explained Steve Williams' (of Williams Keeper) opinion regarding the need for an audit. Mr. McKinstry indicated that the Health Department did meet the threshold (of \$500,000 in federal funds) in one of the two years, but was not sure if that was received or expended; he will check on that as it does make a difference in whether the audit is required for the Health Department.

**11:00 a.m.**, the regular meeting was recessed.

**11:00 a.m.**, Com. Asbury, Chair reconvened the Board of Equalization with all three commissioners, Assessor Richard Tregnago, and County Clerk Jim Sears present. Mr. Tregnago presented the appeals not handled previously. Charter Communications has four properties, two real estate and two personal. They have changed their name to Rapid City and have a history of not turning in the personal property information on time. Charter has decided that because they changed hands, they've changed guidelines. Mr. Tregnago recommended denial of the appeal due to insufficient data available now, noting that he can bring back a change later with a Court Order if more information comes in. Mr. Tregnago made the motion to deny the appeal, seconded by Com. Galaske; motion carried (4-0). AutoZone's appeal was denied due to lack of information provided at the appointed time. Mr. Tregnago recommended partial denial of Dura Automotive's appeal on real property. Com. Galaske moved, Mr. Tregnago seconded denial of the appeal; motion carried (4-0). Mr. Tregnago recommended denial of the appeal of Dura on personal property due to the apparent failure to follow state statutes. Com. Galaske moved, Mr. Tregnago seconded denial of the appeal; motion carried (4-0). Form 11a shows a net increase of \$4,235,020 in personal property assessed valuation. Mr. Tregnago moved, Com. Carter seconded that the Board of Equalization accept that amount; motion carried (4-0). Mr. Tregnago noted he has over 30 parcel changes in real estate, most cases due to new construction. He has sent letters to individuals, with a total net increase a little over \$300,000. Com. Carter moved, Com. Galaske seconded acceptance of these new assessments; motion carried (4-0). The BOE discussed the appeal heard earlier from Jerry Swartz. Mr. Tregnago shared some additional information with the Board, correcting some information from the earlier hearing. He recommended changing the style from a 1 1/2 - story to a 1-story with partial attic finished. This would be a reduction of \$45,000 in the appraisal, taking it to \$547,340. Mr. Tregnago moved, Com. Carter seconded to make this change; motion carried (4-0).

**12:35 p.m.**, Com. Asbury recessed the Board of Equalization until July 31.

**1:20 p.m.**, Com. Carter reconvened the regular meeting of the Commission. Commissioners discussed the temporary employee desired by the Prosecuting Attorney. Com. Asbury suggested a Memorandum of Understanding be drawn up for auditing purposes. Commissioners discussed this with County Clerk Jim Sears. Com. Carter called Mr. Fusselman to discuss the logistics of the hire. Mr. Fusselman indicated the duration of the job would be limited. Com. Asbury suggested that for accounting purposes it would be easier for Mr. Fusselman to have the employee hired by the County, with his office reimbursing the County from the Bad Check Fund. He agreed that a brief MOU would be desirable; he will rough draft one and forward it to Com. Carter.

**1:55 p.m.**, Com. Carter called Greg Robertson at DNR regarding the junk car situation in Cairo. She called Jerry Frans, Cairo Mayor, and left a message for a return call.

**2:00 p.m.**, Commissioners discussed the remonumentation project.

**2:05 p.m.**, Presiding Circuit Judge Scott Hayes returned Com. Galaske's call regarding the Juvenile Office move. A meeting was set for August 3 at 2:00 p.m. in the Judge's office unless he notifies the Commission of an alternative site.

**2:10 p.m.**, Com. Asbury suggested calling Audrain County regarding their Prosecuting Attorney staffing levels and budget. The Commission contacted Audrain Prosecuting Attorney Jason Lamb and set a meeting time for a conference call on August 2 from 11:00-11:30 a.m.

**2:25 p.m.**, Commissioners discussed whether the Thomas Burkemper document (regarding establishment and vacation of county roads) is up-to-date. Com. Asbury suggested calling him to see how current his opinions are.

**2:25 p.m.**, Jerry Frans called back, reporting that he spoke to the tow truck driver in Higbee who is willing to remove Prathers' junk cars in the right of way. The tow operator would like to have a deputy present or official paperwork signed by the Sheriff's office. They discussed the MoDOT/Prather case and the "ultimate goal" of Mr. Frans in this regard.

**2:40 p.m.**, Dorinda Dameron called on behalf of the Huntsville Community Club. She indicated that the Club wants to turn over their interest in the Horse Show property to the Huntsville Horse Show Association. The cost of insurance has become prohibitive and the Community Club no longer utilizes this property. The Community Club voted to give up the property, and suggested it be turned over to the Huntsville Horse Show Association. The Commission will do some further study of this issue and consult with Margaret Louise Block.

Com. Carter called Martha Ames regarding CR 2250.

**2:50 p.m.**, meeting was adjourned with the weekly news conference set for 3:30.

APPROVED

*Randy Asbury*  
*Susan Carter*  
*Jim Sears*

RANDOLPH COUNTY COMMISSION MINUTES

July 31, 2007

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner and Nancy Copenhaver, Deputy Clerk.

**9:15 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda; motion carried (3-0). Road and Bridge Supervisor Bill Dougherty called to report that improper plastic culverts had been installed near the Mutter property in the northern part of the County. Com. Galaske reported on his conversation with real estate agent Karen Hunt regarding the amount of trash in the CR 2610 and 2625 area. Com. Galaske also reported a conversation with Robert Halley about the condition of the Huntsville Courthouse. Com. Asbury reported that, according to Bill Dougherty, Steve Holman has scaffolding that might be used for replacing the light bulbs in the Justice Center.

**9:35 a.m.**, Com. Carter moved, Com. Asbury seconded approval of Court Order 2007-18 to pay \$100 from the Thomas Hill Cemetery Fund for mowing. Commissioners studied the invoices presented for payment. Com. Asbury called Rick Howard, Maintenance and they discussed spraying for the poison ivy on the side of the Huntsville Courthouse and purchasing a large ladder for use in the Justice Center to replace light bulbs.

**10:10 a.m.**, Com. Carter moved, Com. Galaske seconded approval of the invoices; motion carried (3-0).

Checks 4568-4609 were signed for payment of approved invoices from the following funds: General Revenue \$14,874.79; PA Trng. \$145.00; Assmt. \$2458.98; Road & Bridge \$1,139.20 and Justice Cntr. \$5,160.45. Total amount of checks: \$21,565.42

**10:55 a.m.**, Com. Carter moved, Com. Galaske seconded approval of the minutes of July 24 with changes; motion carried (3-0). The fuel bid was awarded to Brownfield Oil for \$2,439 (MFA bid \$2,451) for the week of July 1-7.

**11:10 a.m.**, Com. Galaske moved, Com. Carter seconded approval of the minutes of July 26 with changes; motion carried (3-0).

**11:15 a.m.**, Janet Murray, County Sanitarian came in for a scheduled appointment. Commissioners asked her about changes in enforcement of food concessions at the recent RC 4-H Fair. Mrs. Murray said the carnival vendors complained about unfair competition from local groups. Com. Carter asked her to provide copies of the regulations to the Commission. Mrs. Murray commented that the local regulations are based on national guidelines established in 2001. She offered to discuss the issue with Eric Breusch of her office and clarify the rules. Com. Asbury noted that the requirements should be reasonable and communicated to the public. Mrs. Murray added that the information was available on the website.

Commissioners also discussed with Mrs. Murray, the issue of a trailer being moved onto property next to an existing home on CR 2610 that has had nuisance issues in the past. There was some debate as to whether this was "new construction" or not, whether the lagoon met current standards, and whether "grandfathering" applied. Mrs. Murray noted that she couldn't grant a new permit because the lagoon wouldn't meet current specifications. She will make a site survey, look into what is considered "new" construction, and report back to the Commission.

**11:35 a.m.**, Visitor Bob Bauer came in.

**12:05 p.m.**, Walt Shields of Arming Companies, Inc. (structural steel fabricators) stopped by to leave information, noting his company is interested in bidding anytime the County needs such services.

**12:30 p.m.**, Greg Linneman, structural engineer (LJB), and Eric Westhues (Connell Architecture) came in for a scheduled appointment to discuss the structural review of the Huntsville Courthouse. Commissioners requested Mr. Westhues' opinion on what must be taken care of right away, the anticipated cost, longevity of the building afterward, and what options should be considered. Mr. Westhues said he thought that the issue was larger than that, including wiring and communication needs to deal with anticipated growth for the next twenty plus years. He stated that the building envelope was sound, there was adequate room at this location for current personnel, and the shell is capable of lasting 50-100 years if properly maintained. He suggested removing the roof and replacing it for best managing the facility, which should be included in the budgeting process. Mr. Westhues also recommended that the boiler be replaced, and identified some minor problems that need to be taken care of sooner rather than later. He pointed out the need for more exploration of the rod bracing, whether it was moving or not, and the effect on repairs. Mr. Westhues did not think the walls were in imminent danger of collapse but that the front walls should be fixed first. Com. Asbury asked if the examination would include energy efficiency and asked what the next step should be. Mr. Westhues recommends a life cycle analysis of the building. This would include the future structural integrity of the building as well as communications, personnel needs, and other factors.

**2:10 p.m.**, A public hearing on the tax levy was held with no citizen attending nor were any comments provided in writing. Com. Asbury moved, Com. Galaske seconded to set the General Revenue levy at \$0.1782 and the Road and Bridge levy at \$0.2013 for 1007.

**2:10 p.m.**, Com. Carter recessed the regular meeting of the Commission. Com. Asbury reconvened the Board of Equalization with all three Commissioners and Assessor Richard Tregnago present. Com. Galaske moved, Assessor Tregnago seconded that the BOE be adjourned for the year; motion carried (4-0). Com. Carter reconvened the regular meeting of the Commission.

**2:20 p.m.**, Com. Carter called Mattox Advertising to order the tan sign for the Justice Center; a check for 70% of the total amount will be sent.

**2:25 p.m.**, Commissioners discussed the issue of remonumentation. Com. Galaske said he thought if it was done, the cost should come out of the Road and Bridge Department. Commissioners discussed the issue of CR 2696 and Com. Galaske suggested setting a cap on the amount the County is willing to spend on this project.

**2:40 p.m.**, Jeff Webster from the Huntsville Lions Club came in at the Commission's request to discuss use of County property near the Justice Center. Mr. Webster provided some history and background into the use of the property by the Lions Club for mud runs, the Huntsville Horse Show Association, the Old Threshers, the Community Club, and harvesting of hay on the property. He apologized for the Lions Club's failure to inform the Commission about use of the property for a recent mud run. It was decided that the Lions Club would call first before scheduling any future events, such as in conjunction with Old Settler's in September.

**3:10 p.m.**, Com. Asbury moved, Com. Carter seconded that the County purchase a large ladder for the Justice Center; motion carried (3-0). Com. Carter moved, Com. Asbury seconded to proceed with the remonumentation project; motion carried (2-1) with Com. Galaske dissenting.

**3:15 p.m.** the meeting was adjourned to allow the Commissioners to attend the retirement reception for Moberly Police Chief Mike Garbulski and the swearing in of the new police chief, Dennis Cupp.

APPROVED

*Randy Asbury*  
*Susan Carter*  
*Nancy Copenhaver*

**RANDOLPH COUNTY COMMISSION MINUTES**  
**August 2, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner. Nancy Copenhaver, Deputy Clerk was absent until 11:00 a.m. and Com. Carter recorded minutes. **9:15 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda; motion carried (3-0). Commissioners discussed the issue of the Sheriff's car repair fund running over budget.

Com. Carter reported a conversation with Cairo Mayor Jerry Frans regarding obtaining services of a part-time deputy. This person would be responsible for placing notices on junk cars in the right of way in the County or the City of Cairo to enable them to be towed. Mayor Frans would like to visit the Commission sometime next week to discuss this and other common interests.

Commissioners reviewed the monthly budget report.

**10:00 a.m.**, County Clerk Jim Sears brought in one bid from APAC for the Old Highway 63 resurfacing project. Paige VanMaanen from APAC was present to observe the bid opening. The bid was for \$133,066.60. Michael Purol, engineering consultant for the County arrived and the bid was discussed. It was approximately \$50,000 under expectations. Com. Asbury suggested asking APAC to proceed with one additional mile and get a total price. Mr. Purol will contact APAC to discuss this.

**10:30 a.m.**, Commissioners continued the discussion of road and bridge standards with Mr. Purol. It was decided that the Commission would request that the Randolph County Multiple Listing Service (MLS) would distribute the preliminary standards to its realtor members so that local developers could review them. The Commission will meet with Mr. Purol on August 16 at 10:30 a.m. to finalize the standards and hear public comments.

**10:35 a.m.**, Chariton County Presiding Commissioner Tony McCollum stopped in. Commissioners reviewed and approved the payroll expense claims.

**10:55 a.m.**, Assessor Tregnago stopped in to inform the Commission of the new website for his office which is <http://2kserver/Assessor/nameSearch.php> (inside the building) and <http://www.rcao.com/assessor/nameSearch.php> (outside the building).

**11:00 a.m.**, the Commission called Audrain County Prosecuting Attorney Jason Lamb for the scheduled conference call. Mr. Lamb's assistant Rich Ferrari indicated that Mr. Lamb would be unable to take the call as he was tied up with a case and would call back to reschedule. Com. Asbury suggested that the Commission e-mail questions to Mr. Lamb and Mr. Ferrari supplied the e-mail address ([apainvestigator@swbell.net](mailto:apainvestigator@swbell.net)).

**11:05 a.m.**, Deputy Clerk Nancy Copenhaver arrived and resumed recording the minutes.

**11:45 a.m.**, Com. Carter moved, Com. Galaske seconded approval of the minutes of July 31 with changes; motion carried (3-0).

**12:00 p.m.**, the Commission recessed for lunch.

**12:30 p.m.**, the Commission reconvened, Deputy Clerk Copenhaver left, and Com. Carter resumed recording the minutes. Com. Asbury left a message for Jane Loeber, Secretary of the Randolph County Board of Realtors, concerning distribution of the new road standards through the Multiple Listing Service. Com. Galaske left for a luncheon engagement.

**12:40 p.m.**, Commissioners reviewed correspondence. Notice was received from DNR advising the County of "Termination of Missouri State Operating Permit #MO-R105264, Randolph County Justice Center" officially declaring construction of the Justice Center over. The Commission received the County's copy of the fully executed Cooperative Agreement for Child Support Services for the State Fiscal Year 2008.

**1:10 p.m.**, Com. Galaske returned to the meeting.

**1:15 p.m.**, Com. Carter contacted Surveyor Ron Beyer to discuss the DNR remonumentation project. Commissioners continued with their budget review.

**1:35 p.m.**, Jane Loeber returned Com. Asbury's call and was informed of the Commission's request to distribute a preliminary copy of the new road standards in order to give realtors and developers an opportunity to come before the Commission with comments on August 16 at 10:30 a.m.

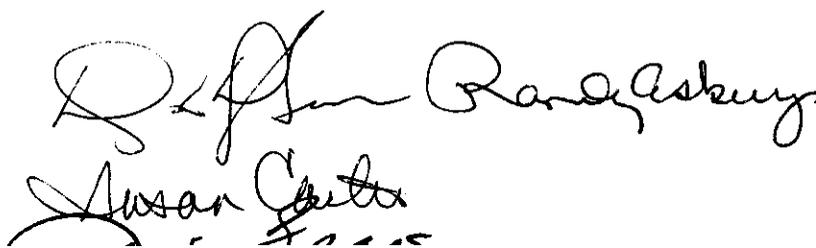
**1:50 p.m.**, Commissioners received a call from Terry Hess at Tom Hess Septic Service, stating that the City of Renick owes their company money, and asking who to contact for payment. Com. Carter referred her to Fuemmeler Tax and Accounting, the firm that has handled accounting for Renick in the past.

**2:40 p.m.**, Com. Carter called Rita Painter at City Bank to discuss direct deposit possibilities for the County. Treasurer Becky Brown joined the discussion. Mrs. Painter explained it would work through a service called Business Link and helped with a demonstration. She will call back with cost information. While waiting for the call, Commissioners returned to budget discussions.

**3:15 p.m.**, Rita Painter, City Bank, called back. Treasurer Brown and Deputy County Clerk Carol Summers who handles payroll joined the Commissioners. Mrs. Painter said the bank would offer this as a free service to the County, but the County would need to buy \$73 Digi Pass to access the system. Currently three signatures are required. Mrs. Painter said the Commission would have to designate one person as administrator. Mrs. Painter estimated savings cost per check would be \$.49. She will send more information by mail for the Commission to discuss next week.

**3:30 p.m.**, the meeting adjourned for the weekly news conference.

APPROVED

  
Randy Asbury  
Susan Carter

**RANDOLPH COUNTY COMMISSION MINUTES**  
**August 3, 2007**

The Honorable Commission convened at the Justice Center Hearing Room with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner, and Presiding Circuit Judge Scott Hayes. Com. Carter recorded minutes.

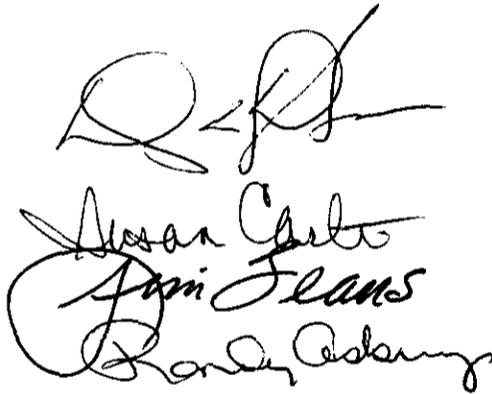
**2:00 p.m.**, Com. Carter called the meeting to order. Judge Hayes provided a proposed floor plan for the move of the Juvenile Office to the Moberly Courthouse. He gave the go-ahead for the move provided the Commission carries out the plan as presented.

There was discussion of ADA compliance and moving Coroner Luntsford's office downstairs to better accommodate the Juvenile Office and the fact that Mr. Luntsford has been so cooperative about moving.

There was discussion of furniture that might be needed. Judge Hayes also indicated that he would expect to keep Judge Jaynes' old office to use as a conference room. He would need a large table that could seat 15 or so. Commissioners said they would survey the Moberly Courthouse and begin plans for the remodeling.

**3:10 p.m.**, the meeting adjourned.

APPROVED



Susan Carter  
Jim Flans  
Randy Asbury

# RANDOLPH COUNTY COMMISSION MINUTES

August 7, 2007

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner and Nancy Copenhaver, Deputy Clerk. **9:00 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda with one addition at 9:30, Joan Joseph, 911 Coordinator, regarding an address request; motion carried (3-0). Com. Carter called Ross McKinstry, Randolph County Health Department Director. He indicated that the Health Department would pursue an audit of their department for 2005 by decision of their Board of Directors. He reminded Commissioners of the upcoming Advisory Committee meeting at the RCHD. There was some discussion of emergency shelters from the heat and he will ask Barbara Dunaway to follow up on the issue. Commissioners handled correspondence. Mid Continental Restoration Company will come by in the next month to give an estimate on restoring the exterior of the Huntsville Courthouse as per the Commission's request. Com. Carter moved, Com. Asbury seconded approval of Court Order 2007-19 to sell mineral rights to land owner Eugene Scott for \$12.68 (per request of Terry Goessling); motion carried (3-0).

County Clerk Jim Sears provided the Commission with the final 2007 evaluation of property after the tax levy was established. The total increase in County assessed valuation is \$18,289,019, composed of \$16,238,950 real estate and \$2,050,069 personal property. This brings the total assessed valuation for the County for 2007 to \$327,223,013. Correspondence was received from the Mark Twain Regional Council of Governments (MTRCG) to the Transportation Advisory Committee (TAC) members that investment priorities have been submitted for funding. A survey was received from the Moberly Area Chamber of Commerce. Nancy Talley, Hazard Mitigation Specialist with MTRCG sent notice that things are progressing and committees will soon be established. Com. Carter reported a phone call from Dorinda Dameron indicating that the Community Club got a reasonable price on a new insurance policy and will continue in their possession/operation of the fair-grounds property adjacent to the Justice Center. Steve Smith of Williams Keepers, an accounting firm, called and was put on speaker phone. He reported that he did not find anything in the Office of Management and Budget (OMB) that requires that two county entities need to complete an audit if only one qualifies. It is his opinion that the County and the Health Department don't have to combine for an audit. He will put this in the form of a letter, citing his research, for a fee of \$200 (agreed to by Commissioners) and send it by e-mail. Barbara Dunaway from the RCHD called regarding the set up of emergency cooling shelters due to the extreme heat. She called Robert Creed (Emergency Director) who indicated that the plan had not been activated. Mrs. Dunaway will notify the media of emergency cooling shelters that are open for residents. **9:45 a.m.**,

Joan Joseph, 911 Coordinator notified Commissioners of the Legislative Interim Committee Hearing to be held in Moberly on August 15 regarding problems with 911. She also reported a request from Ron and Candace Walters for an address and assigned PR 2698 for the road designation. **9:55 a.m.**, Commissioners studied invoices presented for payment. Com. Carter moved, Com. Asbury seconded approval of the invoices; motion carried (3-0) and checks were signed. Checks 4765-4812 were signed for payment of approved invoices for the following funds: General Revenue \$7,170.26; Assmt. \$224.85; Road & Bridge \$17,287.46; E911 \$363.92; and JC \$19,053.45. Total amount of checks: \$44,099.94 **10:00 a.m.**, Bill Dougherty, Road and Bridge Supervisor, and David Gass with Altofer came into the meeting. Mr. Gass explained a new program offered by Caterpillar in which the dealer takes in a used motor grader and rebuilds the power train, providing the owner with a new warranty. He noted that since voters turned down a \$.14 property tax for the Common Road District, there would probably be little money to buy new graders and this would be a good way to extend the life of current equipment. The cost is roughly one third that of a new machine now and could go as little as one fourth of a new one in a few years because of price increases each year. The program was begun around 15 years ago and Associated Electric and Reed Minerals have both utilized the program. The program can result in a totally redone piece of equipment and a new serial number for tax purposes. A rebuilt power train can result in a 3-year warranty on the power train. The cost ranges from \$70,000-90,000 for the whole program and it takes about six weeks. Mr. Gass also explained the "buyback" provisions on graders. He will look at the County's equipment and get back with the Commission. **10:25 a.m.**, Barbara Dunaway of the RCHD called back to report that emergency "cooling" shelters are set up and all of the media outlets have been alerted.

**11:00 a.m.**, the fuel bid was awarded to Brownfield Oil for \$2.275 (MFA bid \$2.327) for the week of August 8-15. Commissioners discussed what would be needed to get the Moberly Courthouse ready for the Juvenile Office to move in. **11:30 a.m.**, Larry White, Special Road District Supervisor, dropped by. Commissioners informed him of the August 16 discussion of the proposed road policies manual. **12:10 p.m.**, Com. Galaske moved, Com. Asbury seconded approval of the minutes of August 3 with changes; motion carried (3-0).

**12:15 p.m.** several department heads arrived for a discussion of the condition of the Huntsville Courthouse: Sheriff Mark Nichols, Acting Chief Deputy Pat Thomas, Coroner Gerald Luntsford, Assessor Richard Tregnago, Collector Sheila Miller, Treasurer Becky Brown, and Recorder Mark Price. Com. Carter explained the estimates given by the structural inspection for basic repairs on the shell of the structure to be around \$80,000-100,000 including cost of the boiler. Com. Asbury noted that there is no regular maintenance in the current budget. Com. Galaske explained how much has been spent on the building to "patch" things, indicating the County can't continue this way. It is his opinion that the County can't get out of debt and keep the Huntsville Courthouse functioning. Sheriff Nichols noted that if you fix an old building, you still have an old building. Com. Asbury explained some of the options available in the Randolph County Health Department building. The feasibility and legality of a temporary move to Moberly were discussed. **1:15 p.m.**, other department heads left and Commissioners and Assessor Luntsford continued with his quarterly budget review. Mr. Luntsford reported that six months into his budget, he has had to conduct eight autopsies (at \$1300 each) and one toxicology test. The budgeted amount for the year is \$7,000. He indicated he would like to have a deputy coroner in the future which would require additional funds for training. Commissioners discussed with Mr. Luntsford his upcoming move to the basement of the Moberly Courthouse and commended him for his willingness to act in the best interests of the County in spite of the inconvenience to him. **1:45 p.m.**, the meeting was recessed and Commissioners joined Bill Dougherty for a site inspection of County Road 1150 off of Route F to determine if a stretch of asphalt road should be maintained as a hard surface or converted back to a gravel road. Enroute, Com. Galaske received a call from Michael Purol of Great Rivers Engineering reporting on the cost of extending the asphalt-ing project on old Highway 63 south of Renick. Commissioners said they would review the information and get back to him after the road inspection.

After arriving at CR 1150, the stretch of asphalt was measured at 3/10 of a mile. On either side of the asphalt, the road is gravel. The short section of asphalt is in need of repair in the near future. Commissioners agreed with Mr. Dougherty's recommendation that the asphalt stretch should be converted to gravel.

**2:30 p.m.**, the meeting reconvened at the Huntsville Courthouse after the road inspection. Commissioners discussed the old Highway 63 project and the new information received from Mr. Purol. The cost of a 2.3-mile overlay would be \$296,953, an increase over the original one-mile amount of \$133,066 with 25 working days added to the contract. Proceeds from the sale of surplus Road and Bridge Equipment made possible the added expenditure. Com. Asbury moved, Com. Galaske seconded to proceed with the change order for the paving project south of Renick; motion carried (3-0).

Com. Galaske reported information he received from Heddinghaus Sheet Metal on work needed at the Moberly Courthouse to accommodate the Juvenile Office. He also left a message for Bob Long at NEMO Electric to set up a time to review electrical needs. Com. Carter called Chief Juvenile Officer Tena Houston regarding the office's telephone requirements. Assessor Richard Tregnago, Treasurer Becky Brown, and Recorder Mark Price stopped in to set up budget review times for Thursday.

**3:40 p.m.**, the meeting was adjourned.

*Susan Carter*  
*Randy Asbury*

*Jim Sears*

# RANDOLPH COUNTY COMMISSION MINUTES

August 9, 2007

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner and Nancy Copenhaver, Deputy Clerk.

**9:45 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda; motion carried (3-0). Com. Asbury reported a call from Steve Young who requested that the asphalt/gravel section of Highway D and CR 2210 be repaired. Com. Galaske noted that two cutbacks made when the Road and Bridge tax was not extended were: (1) ending such maintenance that is the responsibility of the state and (2) maintaining school bus turnarounds. Com. Asbury will call Dennis Brucks at MoDOT. Correspondence received included an offer of a free estimate on waterproofing from T&J Restoration. Notice was received from Attorney Jackie Barrow regarding the hearing on the Aubrey Bradley/pipeline suit. The communication requested from Steve Smith of Williams Keepers concerning audits was received, indicating that . . . "in my opinion, based on my reading of Circular A-133 and my experience in conducting Single Audits, if the federal grants of the Health Department have been awarded to the Health Department and not to the County, the County would not need to include the amount of the Health Department's federal expenditures, as federal expenditures are defined by Circular No. A-133, when assessing the County's need to have a Single Audit performed."

NEMO Electric sent an estimate for work at the Moberly Courthouse (\$625) but can't do the work until Heddinghaus has completed work. Lynda Davis from the Prosecuting Attorney's office sent an e-mail concerning disposal of electronic equipment. The Road and Bridge Department will be asked to pick up the equipment. Commissioners will check to see if anything is usable. Com. Carter moved, Com. Asbury seconded approval of the Court Order of Erroneous Assessments of +\$3,481.62, +\$94.10, -\$781.96, and -\$63.20; motion carried (3-0). Commissioners signed official minutes of July 3, 10, 12, 17, 19, 24, 26, and 31. **10:05 a.m.**, Sheriff Mark Nichols and Chief Deputy Nevin Turner arrived for their quarterly budget review. Sheriff Nichols feels comfortable with the budget at this point except for the patrol car expense line item which has only 35% of the budget remaining. He attributes this to some repairs needed and rising fuel costs. Deputy Turner noted that the cars are getting older, with a fleet of 20, 2 in reserve, 14 have over 100,000 miles and of those, 9 have over 150,000 miles, making frequent repairs necessary. Mr. Nichols would like to trade when vehicles reach 75-80,000 miles, which would require about 5 purchases a year. Commissioners asked the Sheriff to prepare a written report on his present and future needs in his department. The Sheriff went to Jefferson City to look for vehicles and found a 2002 Highway Patrol car with hail damage for \$7,500 but he is not sure he has enough money in the Sheriff's fund to buy it. **10:45 a.m.**, Cairo Mayor Jerry Frans came in to continue the discussion concerning right of way violations of Prather's Salvage in Cairo. Sheriff Nichols and Deputy Turner were present for the discussion. Com. Carter reported she had contacted MoDOT and DNR about past actions but no one has gotten back to her. According to Sheriff Nichols, if cars are in the traveled portion of the road, they may be towed. If they are in the right of way, a 48-hour towing notice must be attached, but the sheriff says he does not have sufficient personnel to make that a priority. Discussion continued on other options. **11:35 a.m.**, Rick Howard came in for his maintenance report. Commissioners gave him permission to purchase a cheap electric weed eater for inmate use. Mr. Howard reported that ABC Electric is to send a cost estimate for a light fixture for the front and side doors of the Justice Center. Also discussed were the water test of the Justice center to determine where the leaks are occurring, and possible solution to the noisy lights in the courtroom. Mr. Howard will meet with the Commissioners at the Moberly Courthouse at 9:00 a.m. on Tuesday.

**11:55 a.m.**, the meeting recessed for lunch.

**12:05 p.m.**, the meeting reconvened. Commissioners called J. W. Ballinger for some background information on a previous temporary re-location of some County offices and an earlier building study conducted by the Chamber's Government Affairs Committee. Mr. Ballinger told them where to find the study and suggested contacting Joe Snodgrass and/or Bob Riley. Eve Bagby, Deputy County Clerk, brought in some information about expenditures from the emergency fund in 2006-07 on the Huntsville Courthouse repairs. **12:15 p.m.**, Com. Carter moved, Com. Asbury seconded approval of invoices presented for the August 7 election; motion carried (3-0) and checks were signed. Bill Dougherty delivers specifications for the purchase of a cinder spreader and Commissioners gave it to Clerk Jim Sears to advertise for bids. **12:30 p.m.**, Assessor Richard Tregnago came in for his budget review. He has one full-time employee who may retire later in the year and he hopes to utilize part-time employees to replace that position. He is always looking for part-time employees, since many of the jobs in his office are seasonal. Mr. Tregnago thinks employees should be paid more due to their responsibility, especially field people. He feels that criteria for satisfactory job performance should be established and determine the pay accordingly. He noted that his is on a calendar year budget and should have \$125,000 left in the assessment fund at the end of December. His web site page is up and running, about 95% done. His anticipated needs would include buying a new server for the office (his is 6 years old) and using the older one to run the web site, at an estimated cost of about \$2,000. Titian Consulting indicated they could do the change over on a weekend for minimum down time. The cost would be \$1,800 without tape backup drive. Mr. Tregnago suggests changing out his 5-6 year old PC's during August-September, when he can afford the down time. He also anticipates one-half dozen more houses added to the tax base. He reported doing research and he has no statutory requirement as to where his office is located and his current space is approximately 30 ft. by 40 ft. About \$85,000 (one-fourth) of the Assessor's budget may be impacted in future years if the legislature makes a change in the state reimbursement to his Assessor's fund. Mr. Tregnago also said he would like to be able to reward part-time employees with some benefits, such as prorated vacation and sick leave. **1:20 p.m.**, Com. Carter called Winkler Communications in Kirksville concerning estimates for updating the Moberly Courthouse phone system. Commissioners spoke with Bill Dougherty. He, Charlie Gillispie, and Rick Howard will meet Commissioners at the Moberly Courthouse Tuesday morning to discuss renovations. Treasurer Becky Brown stopped in to answer a question posed earlier, whether insurance money for repaired patrol cars was replaced in the Sheriff's fund—it did—and Com. Carter called Sheriff Nichols to inform him. **1:40 p.m.**, Tim Winkler with Winkler Communications returned the call. He will send a representative to the Moberly Courthouse on Tuesday. Com. Carter called Lynda Davis at the Prosecuting Attorney's office to let her know that Road and Bridge would be by to pick up the computer equipment. Mrs. Davis informed Commissioners that Dan Larimer had cleaned all information off the hard drives. Com. Asbury called Dennis Brucks at MoDOT and left a message about the Steve Young complaint. **1:55 p.m.**, Bill Dougherty came in to observe. Recorder Mark Price, Treasurer Becky Brown, County Clerk Jim Sears came in for a budget review. Space needs and utilization and condition of the Huntsville Courthouse were also a topic. After a lengthy discussion, Com. Asbury inquired as to which priority was more important: operations or facilities and most agreed that operations should have priority. **2:55 p.m.**, Mr. Sears left and Treasurer Brown noted her budget was tight and she had no additional requests for the future. **3:45 p.m.**, the meeting adjourned with no contact by the media for the news conference.

APPROVED

*Susan Carter*  
*Randy Asbury*  
*AM*

**RANDOLPH COUNTY COMMISSION MINUTES**

**August 14, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner and Randy Asbury, Western District Commissioner.

**9:00 a.m.**, Com. Carter called the meeting to order. In the absence of the deputy clerk, Com. Carter recorded the minutes. Com. Carter moved, Com. Asbury seconded approval of the agenda; motion carried (2-0). The meeting was recessed so Commissioners could survey the Moberly Courthouse for work to be done to prepare for the Juvenile Office move into that facility.

**9:15 a.m.**, the meeting reconvened at the Moberly Courthouse with Doug Galaske, Eastern District Commissioner and Deputy Clerk Nancy Copenhaver joining the meeting. Also present were Bill Dougherty and Charlie Gillispie from the Road and Bridge Department and Rick Howard, Maintenance. The group measured spaces and discussed what repairs would be necessary to accommodate the Juvenile Office.

**10:25 a.m.**, Derek Winkler from Winkler Communications arrived to look at the phone system. He will send an estimate of cost to accommodate phone needs of the Juvenile Office.

**11:00 a.m.**, the meeting recessed so Commissioners could return to Huntsville.

**11:15 a.m.**, the meeting reconvened in the Huntsville Courthouse.

A message was received that Assessor Tregnago would not be able to attend the Board of Appeals meeting this afternoon. Higbee Auto has agreed to haul away an abandoned road grader in Yates, at no cost, as requested by the property owner. Com. Asbury moved, Com. Galaske seconded to contact Higbee Auto to proceed; motion carried (3-0). Commissioners received notice that Senator Kit Bond will be in Moberly on August 28 and the kick-off of the United Way campaign will be at 11:30 a.m. at MACC on September 7.

The fuel bid was awarded to MFA by coin toss due a tie in the two bids at \$2,359 for the week of August 15-22. Com. Galaske called Heddinghaus to obtain estimates for the Moberly Courthouse regarding HVAC.

**11:40 a.m.**, Com. Carter moved, Com. Asbury seconded approval of the minutes of August 7 with changes; motion carried (3-0).

**11:45 a.m.**, Treasurer Becky Brown came in with information about direct deposit. Rita Painter from City Bank sent information requested by the Commission regarding direct deposit and on-line bill pay.

**12:25 p.m.**, Com. Carter moved, Com. Galaske seconded approval of the minutes of August 9 with changes; motion carried (3-0). Commissioners studied invoices presented for payment. Com. Carter moved, Com. Galaske seconded payment of invoices; motion carried (3-0) and checks were signed. Checks 4850-4878 were signed for payment of approved invoices for the following funds: General Revenue \$4,685.63; Assmt. \$513.30; Road & Bridge \$11,496.47; E911 \$272.00; and JC \$4,962.43. Total amount of checks: \$21,929.93

**12:55 p.m.**, Nancy Talley, Hazard Mitigation Planning Consultant with the Mark Twain Regional Council of Governments, came in to explain the procedure for developing the Hazard Mitigation Plan. Topics to be covered and composition of the volunteer committees were discussed. Work performed outside of meetings such as research can count as in-kind hours, with \$2500 in in-kind services (at approximately \$19 per hour) needed to fulfill grant requirements. Ms. Talley hopes to limit the number of meetings to two or three. She will take care of contacting the incorporated areas to schedule their meetings. The first County meeting was tentatively set for September 6 at 4:00 p.m.

**1:35 p.m.**, Commissioners discussed estimated expenses for rehabbing the Moberly Courthouse, seeking quotes and estimates for carpet, HVAC, phones, and electrical services.

**2:00 p.m.**, the meeting recessed for the Board of Appeals.

**2:00 p.m.**, the Chair, Com. Asbury, called the Board of Appeals to order. There were no appeals made to the Board. Com. Carter moved, Com. Galaske seconded that the Board of Appeals be closed for this year; motion carried (3-0). The regular meeting of the Commission reconvened.

**2:30 p.m.**, Commissioners called Regina Pruitt in the Missouri Auditor's office to seek input regarding the budget category for placement of the location sign for the Justice Center on Route JJ. No definitive answer was given but Commissioners decided to make a budget amendment, and purchase the sign from the Justice Center construction budget. They notified County Clerk Jim Sears to make this change.

Commissioners continued discussing the options and seeking information regarding costs of heating the Huntsville Courthouse.

**3:40 p.m.**, Collector Sheila Miller came in for her quarterly budget review. Her budget seems to be generally on track. Progress on obtaining a lock box for after-hours convenience of taxpayers was discussed. Mrs. Miller indicated she likes the idea of direct deposit and expressed a need to start replacing out-dated computers.

**4:00 p.m.**, the meeting adjourned.

APPROVED

*Susan Carter*  
*Randy Asbury*

*Jim Sears*

## RANDOLPH COUNTY COMMISSION MINUTES

August 16, 2007

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner, and Nancy Copenhaver, Deputy County Clerk.

**9:00 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda; motion carried (3-0). Com. Carter moved, Com. Asbury seconded approval of Court Order 2007-20 for \$100 from the Thomas Hill Cemetery Fund. Commissioners read and handled correspondence.

**9:20 a.m.**, Com. Galaske moved, Com. Carter seconded approval of the minutes of August 14 with changes; motion carried (3-0). Sheila Miller, Collector, came in to inform Commissioners that the lock box she hoped to install at the front door of the Huntsville Courthouse won't fit. She is going to pursue an alternate site at the Assessor's entrance, which would be more accessible as well.

**9:25 a.m.**, Assessor Richard Tregnago brought in the written plan for future needs of his office as requested by Commissioners. Correspondence was received from David Gass at Altorfer with his opinion regarding scheduling of maintenance and replacement of the County fleet.

**9:55 a.m.**, Commissioners discussed re-locating the Coroner's office, calling Ross McKinstry at the Health Department to check on room availability and price. Mr. McKinstry indicated the cost would be \$6 per square foot per year, including utilities and maintenance. An office 10 feet square would run \$600 per year and he has space for Gerald Luntsford's office. Mr. McKinstry and Commissioners discussed doing strategic planning together, and he will contact Mahree Skala, the Executive Director of Missouri Public Health Agencies to check on cost and availability of facilitators. Com. Carter also asked Mr. McKinstry for representatives of the RC Health Department to serve on the planning committee for the Hazard Mitigation Plan.

**10:10 a.m.**, County resident Aubrey Bradley dropped in. Rockies Express Pipeline is clearing brush in the southern part of the County to prepare for constructing the pipeline and Mr. Bradley is concerned that it is too dry for them to safely burn this brush. He also stated that the pipeline workers had torn up the road in front of his parents' home. Com. Carter called Robert Creed, Emergency Management Director, to advise him of this issue and ask for advice on how to proceed.

**10:30 a.m.**, Engineer Michael Purol of Great River Engineering came in to finalize the new Road and Bridge Standards. The only citizen attending the public hearing was observer Aubrey Bradley. Since there was no discussion concerning the plan, Com. Galaske moved, Com. Carter seconded to adopt the proposed road standards as drawn up by Mr. Purol; motion carried (3-0). Mr. Purol indicated he would transfer the standards to a PDF file for the County web site. Mr. Purol also noted that APAC reports that the paving project on old Highway 63 near Renick will be underway soon.

Com. Galaske explained past actions taken on CR 1660 (the Holiday Acres road) and asked Mr. Purol's advice. Mr. Purol suggested holding the oil company responsible for prior errors on type of oil and that the County should treat the chip seal on CR 1660 as an asphalt road for maintenance purposes. Com. Asbury inquired about setting up a maintenance log. Mr. Purol would like Bill Dougherty, Road and Bridge Supervisor to be very involved in establishing such a log that would be easy for R&B employees to maintain.

**10:55 a.m.**, Dirk Miller called to report that the oil company will provide a free tanker of oil to make repairs on CR 1660. Potholes will be filled in with cold mix and the road will be chip sealed again. Com. Carter will have Mr. Miller call Mr. Purol to consult on the proper procedure. Mr. Purol indicated he would schedule a pre-construction conference with the paving company for the old Highway 63 project when he gets the contracts back.

**11:00 a.m.**, County resident Bob Cook came in with questions about CR 1945. He has a piece of land in Macon County, directly across the county line, which is landlocked. A neighbor installed a fence across an old County road that has been there for a number of years. Com. Galaske advised him that he would need to go through the proper procedure to open a new road as this situation meets the criteria for "abandonment" of the former County road. Com. Asbury read the applicable statutes for Mr. Cook, and shared with him the opinions of the Attorney Burkemper from Troy who has done much research in this area.

**11:15 a.m.**, Com. Carter moved, Com. Asbury seconded approval of Court Order 2007-21 for \$100 from the Johnson Cemetery Fund for mowing; motion carried (3-0).

**11:20 a.m.**, Com. Galaske moved, Com. Carter seconded payment of invoices presented for final expenses of the August election; motion carried (3-0) and checks were signed. Carol Summers, Payroll Clerk, stopped in to report on the progress of initiating direct deposit. Com. Galaske called Dirk Miller to inform him of Michael Purol's suggestions regarding compaction that should improve the life of CR 1660 repairs. Com. Asbury called Attorney Burkemper to inquire about the use of his road document and how current it is, leaving a message and asking for a return call.

**11:45 a.m.**, Com. Carter called Joshua Nelson, spread manager for Rockies Express Pipeline, regarding Aubrey Bradley's concerns about burning brush. She also called Fusion Technology to see if they recycle computer equipment.

**11:55 a.m.**, Com. Galaske called Commerce Bank to check on the waterfall account to pay the bonds on the Justice Center.

**12:00 a.m.**, Commission recessed for lunch.

**12:40 p.m.**, the Commission meeting reconvened. In the absence of the deputy clerk, Com. Carter recorded minutes. The Commission approved of the appointment of Kerry Kisslinger, Missouri Public Entity Benefits, as the County's agent/broker for Broker National. County Clerk Jim Sears came in to answer budget questions.

**12:50 p.m.**, Com. Asbury reported speaking to Dennis Brucks of MoDOT about a citizen's complaint regarding CR 2210, the dip between the hard surface and gravel portion of the road. Mr. Brucks said he would pass the information on to the appropriate person.

**1:20 p.m.**, the Commission contacted Judy Harris at OSCA regarding re-cabling the computer drops in the Moberly Courthouse to accommodate the Juvenile Office moved. It was determined that Ms. Harris would visit the Courthouse sometime next week to assess what needs to be done. Com. Carter informed Circuit Clerk Peggy Boots of this action.

**1:50 p.m.**, Commissioners discussed Coroner Gerald Luntsford's suggestion that he move his office to a rental space at the Randolph County Health Department. Commissioners determined that the cost would be less than moving his office to the basement of the Moberly Courthouse. It was also pointed out that the move would save mileage costs, as Mr. Luntsford must visit the RCHD to file paperwork on each case. Com. Carter left a message for Mr. McKinstry.

**2:30 p.m.**, Treasurer Becky Brown and Payroll Clerk Carol Summers came in to discuss instituting direct deposit for County employees' payroll checks.

**3:15 p.m.**, Ross McKinstry called back regarding office space for Coroner Luntsford. Seven rooms are available at the discussed price. The Commission will make a decision next week and contact Mary Crutchfield with a final decision then.

**3:25 p.m.**, the meeting was adjourned and no one was present for the weekly news conference.

APPROVED



Three handwritten signatures are present. The top signature is the most prominent and appears to be 'D. J. ...'. Below it is a signature that looks like 'Carter'. The bottom signature is 'Jim Sears'.

**RANDOLPH COUNTY COMMISSION MINUTES**  
**August 21, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner, and Nancy Copenhaver, Deputy County Clerk.

**9:30 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda; motion carried (3-0). Commissioners read and handled correspondence. Received: (1) bid for painting in Moberly Courthouse from Willy's Painting (2) hazard mitigation resolution from Clifton Hill (3) estimate from Smith Heating and Cooling for air conditioning in the vault and ductwork in Moberly Courthouse (4) notice from Ameren UE of impending replacement of gas mains and installation of security valves (5) notice from the State of Missouri Emergency Management Agency that \$767.86 has been transferred to the RC Treasurer to cover eligible personnel and administrative items on the EMPG claim for April-June, 2007.

**9:35 a.m.**, Kevin Mathis called about the poor condition of CR 1530 where it intersects with CR 1745. Com. Carter reported the problem to Bill Dougherty, Road and Bridge Supervisor. Tony McCollum, Presiding Commissioner of Chariton County stopped by the meeting.

**9:55 a.m.**, Rick Howard, Maintenance, called, and reported the new ladder has arrived. Commissioners commended him on the removal of the ivy from the east wall of the Huntsville Courthouse.

**10:00 a.m.**, Commissioners studied the invoices presented for payment. Com. Carter moved, Com. Asbury seconded approval of the invoices; motion carried (3-0) and checks were signed. Checks 4882-4916 were signed for payment of approved invoices for the following funds: General Revenue \$29,741.50; LE Trng \$75.96; Road & Bridge \$7,497.40; Sheriff \$7400.00; E911 \$7500.00; and JC \$2,502.93. Total amount of checks:

Coroner Gerald Luntsford came in. He found an appropriate office space at the Randolph County Health Department. The cost will be \$72 a month, including utilities and Ross McKinstry offered the use of another room, if needed for an occasional conference. Mr. Luntsford and Commissioners discussed cell phone needs.

**10:30 a.m.**, Sheriff Mark Nichols, Deputy Nevin Turner, 24 Raceway owner Jerry Milnes, and fight promoter Ricky Davidson arrived for a discussion of the liquor license at the Raceway in regard to a fight to be held there this coming weekend. Bill Alton, Missouri Liquor Control officer, joined the conversation by speakerphone. Mr. Alton's concerns were that the event be sanctioned by a recognized agency (and documented), that law enforcement be aware of the event, that the liquor licensee realized that he is responsible for any altercations or illegal sales of alcohol and that adequate security be present. Sheriff Nichols indicated he had no problems with the proposed event and Mr. Davidson and Mr. Milnes assured that all requirements would be met.

**11:10 a.m.**, Com. Asbury distributed copies of the Board of Equalization notices sent to those who appealed property tax assessments. The fuel bid was awarded to Brownfield Oil for \$2,359 (MFA did not submit a bid) for the week of August 22-28.

**11:30 a.m.**, Com. Carter moved, Com. Galaske seconded approval of a lease agreement with the Randolph County Health Department for office space for Coroner Gerald Luntsford; motion carried (3-0). The amount is \$72 a month including utilities for September 1 through the end of 2007. Com. Carter called Mary Crutchfield at the RCHD to make arrangements and she indicated Mr. Luntsford could begin moving his things in next week.

**11:35 a.m.**, Com. Asbury moved, Com. Galaske seconded authorizing Attorney Thomas Burkemper to research and update his road policy document at a cost not to exceed \$1000; motion carried (3-0). Com. Asbury e-mailed him to relay this action.

Commissioners investigated the request of Judge Scott Hayes for a safety gate at the top of the stairs at the Moberly Courthouse.

**12:55 p.m.**, Bill Dougherty came in, joining Commissioners in a conference call to engineer Michael Purol from Great Rivers Engineering. The project south of Renick and solutions for the problems on CR 1660 were discussed. Mr. Purol was asked to visit the site of CR 1660 for further suggestions. He thinks the oil company which provided the wrong oil last year should be held liable for the breakup of the road. Mr. Purol will do an inspection of the road and get back to the Commission. He indicated he was waiting on APAC on the Highway 63 project.

**1:25 p.m.**, Commissioners called Dirk Miller to request copies of the invoice for the oil supplied for CR 1660. Mr. Miller explained work done on the road last year.

Commissioners made phone calls to check on HVAC, carpeting, and painting bids for the Moberly Courthouse renovations. Appointments were made for measuring of the facility.

**3:50 p.m.**, Com. Carter called attorney Jay Kimmons to find out the result of the County lawsuit. He was unavailable and she left a message for a return call.

**3:55 p.m.**, meeting adjourned.

APPROVED

*Susan Carter Randolph*  
*Doug Galaske*

*Mr. Beam*

**RANDOLPH COUNTY COMMISSION MINUTES**

**August 23, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner, and Nancy Copenhaver, Deputy County Clerk.

**9:30 a.m.**, Com. Carter called the meeting to order. Com. Asbury moved, Com. Galaske seconded approval of the agenda; motion carried (3-0). Commissioners read and handled correspondence. Received: (1) bids for carpeting from Art's (\$1878) (2) notice from Senator Claire McCaskill's office that she will be at Circle A Ranch on August 30 at 11 a.m. (3) from Attorney Jay Kimmons, notice that he obtained judgment against the defendant in the Collet case and is awaiting Judge Suter's signature to begin executing on their (Collet's) real estate. Bill Dougherty, Road and Bridge Supervisor, came in to report that he had taken care of several road maintenance problems reported to the Commission.

Linda Walker who has the County cleaning contract, called to discuss some cleaning issues. She offered to stop by the Moberly Courthouse each evening during the construction to keep things cleaned up. She indicated she will also help with cleaning after the juvenile office move. She said the \$500 per month she is receiving for the Moberly Courthouse and the current Juvenile Office location should be adequate for her to clean all new offices at the Moberly Courthouse daily.

**9:30 a.m.**, Electrician Bob Long came in. Com. Asbury asked about several issues regarding the Moberly Courthouse renovation: a switch to be installed in the vault, walls added need receptacles, and a 220 disconnect is needed on the vault wall. Com. Galaske reported that Conner painting will be sending someone in to measure and bid on the renovation project. Commissioners discussed where in the budget to place the renovation costs. Com. Asbury has been keeping a running tally of estimates and the amount is \$21,800 to this point.

**10:10 a.m.**, Com. Galaske moved, Com Carter seconded approval of the minutes of August 21 with corrections; motion carried (3-0). Calls were made to U. S. Cellular (Heather), Miller's flooring for an estimate, and Charlie Gillispie to relay a Juvenile Office request regarding the pillars in the front office, and Ken Mackey, leaving a message.

**10:50 a.m.**, Com Carter called Hazard Mitigation consultant Nancy Talley to ask the minimum age of those serving on the Hazard Mitigation Committee (18).

**11:15 a.m.**, Ken Mackey, Solomon Boiler Works, called back regarding the boiler for Huntsville Courthouse. The Commission informed him they had approved the installation of the used boiler and he will get it on his schedule, the cost to be within the estimate of \$15,225. Com. Carter called property manager Darlene Briggs regarding the Justice Center lease, leaving a message. Mrs. Briggs+ called back and said she would contact building owner Rusty Montague to get in touch with the Commission. Com. Asbury also composed a letter to him, giving notice of the vacating of the building by the Juvenile Office.

**11:25 a.m.**, Rick Howard, Maintenance, came in for his weekly report. Discussed were the storage of a lawn mower at the Moberly Courthouse, the Justice Center operations including air conditioning and chopper pump (both are doing ok). It was agreed that the more proactive stance of the Sheriff's office to more closely monitor items checked out to inmates has made a difference.

**12:10 p.m.**, Dirk Miller brought in copies of the information from his last oil purchase for CR 1660 from SEM Materials. He will try to document the guarantees made on the phone by the oil provider.

**12:40 p.m.**, Heather from U. S. Cellular called back with the price for adding a phone to the County plan for Corner Gerald Luntsford (\$20 a month plus \$.01 for the phone). Com. Galaske moved, Com. Carter seconded the purchase of the phone and service for Mr. Luntsford; motion carried (3-0) and Com. Carter notified the company.

**12:55 p.m.**, Bob Bauer came in to report his observation of the Ambulance District Board Meeting. He noted that the property tax was rolled back to "0" due to the passage of the sales tax but it was not really removed as indicated in the media reports. He thinks the original amount approved by voters was 19 cents but the district was currently collecting 9 cents.

**1:25 p.m.**, the meeting recessed so that Commissioners could travel to the Justice Center to meet with Circuit Clerk Peggy Boots for her quarterly budget review.

**1:35 p.m.**, the meeting reconvened, with Commissioners and Mrs. Boots discussing microfilming and the use of Missouri Vocational Enterprises for savings in printing of forms. The Circuit Clerk's office is under budget on salary expenses, partly due to a hiring freeze. Mrs. Boots noted her need for her computer at the Moberly Courthouse to be moved to the basement to be accessible for her during trials. She also indicated that Chief Juvenile Officer Tena Houston and Judy from OSCA were at the Moberly Courthouse looking into the moving of the OSCA equipment. Commissioners asked her to submit the unmet needs of her office in writing as requested of other office holders.

**2:00 p.m.**, the meeting recessed so that Commissioners could attend the Salary Commission meeting in the Justice Center Conference Room with the other elected officials.

**3:30 p.m.**, Commissioners returned to the Huntsville Courthouse and the meeting was adjourned for the weekly news conference with Mike Lear (KWIX) and Janet Morales (Monitor-Index).

APPROVED

*Susan Carter*  
*Randy Asbury*

*[Signature]*

*[Signature]*

RANDOLPH COUNTY COMMISSION MINUTES

August 28, 2007

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, and Nancy Copenhaver, Deputy County Clerk. Randy Asbury, Western District Commissioner was out of state on business.

**9:20 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Galaske seconded approval of the agenda; motion carried (2-0). Com. Carter called Veolia to get a dumpster for the building material waste at the Moberly Courthouse. Joan Joseph came in with information from the Census and questions from FEMA. Tom West, IKON business equipment representative, stopped in. He also asked about the County purchasing a GIS system. E-mail was received from Engineer Michael Purol regarding CR 1660.

**10:05 a.m.**, Com. Galaske moved, Com. Carter seconded approval of the minutes of September 23 with changes; motion carried (2-0).

Checks 4917-4957 were signed for payment of approved invoices for the following funds: General Revenue \$5,307.95; PA Trng. \$104.31; LE Trng \$1,424.07; Assmt. \$197.13; Road & Bridge \$1,258.72; Sheriff \$895.00 and JC \$617.43. Total amount of checks: \$9,804.61

**10:10 a.m.**, Paul Delaney called from the Moberly Courthouse to report the fax was disconnected and the women's restroom in need of repair. Com. Carter called Rick Howard to check on things.

**10:25 a.m.**, Jennifer Fenton, Victim Services Advocate, came in regarding her grant application. She has received a notice to make some adjustments. Com. Carter signed forms for her, change of information, application for funding, and that all grant requirements would be complied with. Mrs. Fenton indicated that the grant would be within \$1 of last year's, and she will submit a copy of the Commission minutes with the mileage amount changed.

Com. Carter called the State Auditor's office to ask about the next audit. It will be in 2009 to covered the years 2007-2008. The last County audit was for the years 2003-2004, done in 2005.

**11:20 a.m.**, Com. Galaske moved, Com. Carter seconded payment of the invoices presented; motion carried (2-0) and checks were signed. Paula Delaney called back to report that the problem was with her fax machine and that Rick Howard had shown up to fix the restroom. The fuel bid was awarded to Brownfield Oil (MFA did not submit a bid) for \$2.414 for the week of August 29-September 4.

Commissioners read and handled correspondence: (1) received a bill from Williams Keepers for \$210 for an accounting opinion regarding the audit (2) received a memo from Attorney Jay Kimmons certifying judgment on the case against a former inmate (3) received a notice from Liberty Mutual Insurance Co. informing of APAC's insurance information (4) received an invitation from the Missouri Veterans Commission to attend their quarterly meeting at the Veterans' Cemetery in Jacksonville on September 25 at 10 a.m. (5) information was received on a rate change from U.S. Cable.

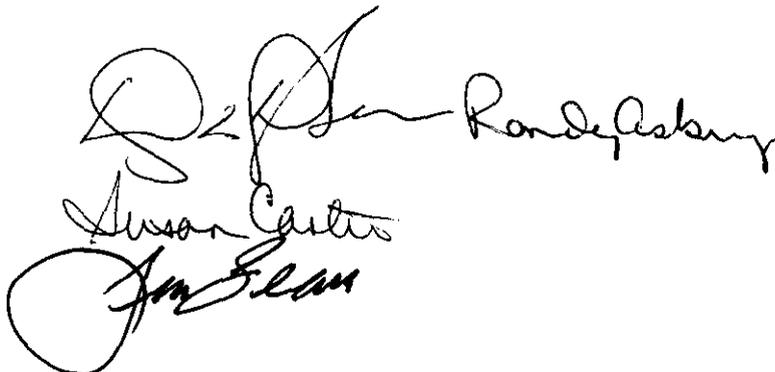
**11:55 a.m.**, the Commission recessed for lunch.

**12:25 p.m.**, the meeting reconvened. Com. Carter moved, Com. Galaske seconded to accept NEMO Electric's bid for safety lights at the Justice Center in the amount of \$395 and \$625; motion carried (2-0).

**12:55 p.m.**, Rick Howard came in to discuss HVAC bids for the Moberly Courthouse renovations with Commissioners. Com. Galaske moved, Com. Carter seconded to accept the bid from Heddinghaus to install proper HVAC in the vault area of the Moberly Courthouse for \$3,870; motion carried (2-0). Com. Galaske called to authorize them to begin work.

**1:35 p.m.**, Com. Carter moved. Com. Galaske seconded acceptance of NEMO Electric's bid for work at the Moberly Courthouse for \$625; motion carried (2-0) and Com. Galaske called NEMO Electric to inform them. Com. Carter called Winkler Communications to inquire about the status of the phone system bid.

APPROVED

  
Doug Galaske  
Susan Carter  
Jim Blum

RANDOLPH COUNTY COMMISSION MINUTES

August 30, 2007

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner, and Nancy Copenhaver, Deputy County Clerk.

**9:10 a.m.**, Com. Carter called the meeting to order. Com. Asbury moved, Com. Galaske seconded approval of the agenda; motion carried (3-0).

Tony Stuart, Robert Stone, and Candace Walters (homeowner of new house in the area) stopped in regarding CR 2696. They reported that they could obtain an easement from Donald Curtis. They will also have to pay for a survey and easements and will try to recoup costs from Brian Blumhagen. Mr. Stuart believes the path of the road is correct until it takes a turn at the tree and indicated he can't tell exactly how much the Curtis land was infringed upon until the survey is done. Commissioners reiterated that the County would supply the gravel and the culverts. Mr. Stuart and Mr. Stone expect they will need three culverts and would like the County to deliver them as soon as possible. Commissioners called Bill Dougherty to inform him.

**9:55 a.m.**, Representatives of Producers Choice Soy Energy Board (Matt Brownfield, Jim Beckley, and Deanne Hackman) arrived as did invited guests Moberly Mayor Don Burton and Economic Development Director Russell Runge. Also present were visitors Ted Sander and Larry Sander. Matt Brownfield presented the plan for establishing a crushing facility and bio-diesel plant. The Board is considering Shelby County or Randolph County for the location of the facility. Mr. Beckley explained the mechanical crushing process. The Board's main consideration is to have ready markets in the area for the by product which is good livestock feed. Needs for labor pool and transportation (access to rail and major highway) were discussed as were possible sites, wages, timeline, permitting process, hazards of production, effects on environment, and utility needs.

Mr. Brownfield explained the approval procedure and detailed the construction plans. He estimated there would be 20-25 employees needed, with increases to 50 possible later. Ms. Hackman indicated they hoped to be operating in 11 months, in time for the 2008 crop and must be online by March 2009. The Board plans an equity drive beginning in mid September and hopes to select a site in about two weeks. They discussed various sites under consideration. Russell Runge stressed that the location needs to be inside the Moberly city limits to meet infrastructure needs (water and sewer). Com. Carter stated that the Commission would discuss the issue with the City of Moberly and Economic Development and all could come together next Tuesday at a location to be determined.

**10:00 a.m.**, Bill Dougherty, Road and Bridge Supervisor and County Clerk Jim Sears came in. Only one bid was received for the hopper spreader from G & M Supply for \$8,445, with 45-60 day delivery. Commissioners asked Mr. Dougherty to investigate the model and report back.

**11:20 a.m.**, Com. Carter left the meeting to attend an agricultural event with Senator McCaskill at the Circle A Ranch north of Huntsville.

**12:30 p.m.**, Com. Carter returned. Com. Galaske called Todd Kelly with Titian Consulting concerning setting up a repository for e-mails. Mr. Kelly will come on Tuesday to begin the process. Bill Dougherty reported back on the spreader. Com. Galaske moved, Com. Carter seconded that the bid for \$8,445 from G & M be accepted; motion carried (3-0) and Mr. Dougherty was instructed to proceed with the purchase.

**1:00 p.m.**, Commissioners discussed Com. Asbury's tally of areas where additional expenses have been incurred that were not in the 2007 budget. His analysis of the over budgeted items for General Revenue as of this date shows an amount of \$16,424.

**1:10 p.m.**, Com. Carter moved, Com. Galaske seconded approval of the minutes of August 28 with changes; motion carried (2-0) with Com. Asbury abstaining as he was not present for the meeting.

Correspondence received included: (1) the Burkemper Law firm responded to a request for a review of Randolph County's new road standards and included an invoice for work of \$945 (2) bid for painting from Connor Decorating (3) a letter from Attorney Ivan Schraeder responding to Com. Galaske's request for an opinion as to whether the County can include cell phones in the tax on land lines (answer no) (4) a letter from the State of Missouri regarding relocating the state computer for the Juvenile Office move with a cost estimate of \$1,925.99 (5) a copy of the lease for Coroner Gerald Luntsford's office from the Randolph County Health Department, for \$72 a month through the end of 2007.

**1:15 p.m.**, Commissioners called John Cochran of Valentine Insurance to inquire about extending liability insurance for Coroner Luntsford to the new building. Commissioners will fax the lease to Valentine Insurance. Mr. Cochran also reported that MoPERM did some appraisals on buildings and he will meet with the Commission to share that information next week.

**1:25 p.m.**, Assessor Richard Tregnago stopped by and Commissioners informed him that Jerry Swartz called and will be stopping by regarding the appeal of the assessment of his home. Commissioners discussed bids for work in the Moberly Courthouse in anticipation of the Juvenile Office move.

**2:00 p.m.**, Jerry Swartz dropped by to discuss his intent to appeal his assessment to the Missouri Tax Commission. His claim is that an increase of 15% or more in assessed valuation should have been done by a physical on-site inspection. Bob Bauer stopped by briefly.

**2:35 p.m.**, Com. Carter moved, Com. Asbury seconded to accept the bid from Willy's Painting and Decorating for the Moberly Courthouse for \$5,945 (Conner's bid was \$6,237); motion carried (3-0). Commissioners called both parties to notify them of this action. Com. Galaske moved, Com. Asbury seconded to accept the bid from Art's for carpeting for \$1,878 (Miller's Flooring bid \$2,092); motion carried (3-0) and the parties were called to notify them of this action. A change order for both bids will need to be made for the additional room in the basement, which will need carpet and paint.

**3:30 p.m.**, the meeting was adjourned for the weekly news conference. Mike Lear (KWIX) jointed by phone and Janet Morales (Monitor-Index) was present.

APPROVED

*Randy Asbury*  
*Susan Carter*  
*Don Glass*

RANDOLPH COUNTY COMMISSION MINUTES

September 4, 2007

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner, and Nancy Copenhaver, Deputy County Clerk.

**9:15 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda; motion carried (3-0). Com. Carter reported that Friday afternoon, August 31, the Commissioners met in emergency session via phone call to discuss the flooding at the Justice Center due to a sewer backup. Commissioners decided to hire Clean Touch to clean the carpets and notified Linda Walker to clean and sanitize the bathrooms. Rod Weaver from MoPEB stopped by. The fuel bid was awarded to MFA for \$2.41 (Brownfield bid \$2.435) for the week of September 5-12. Com. Carter reported she had talked to Don Burton and Russell Runge about the bio-diesel plant and they decided they would wait to hear from Producers Choice Soy Energy Board.

Com. Asbury moved, Com. Galaske seconded approval of the invoices presented for payment; motion carried (3-0) and checks were signed. Checks 5055-5073 were signed for payment of approved invoices for the following funds: General Revenue \$4,226.10; LE Trng \$1,330.00; Assmt. \$2,137.00; Road & Bridge \$1,886.36 and JC \$7,168.78. Total amount of checks: \$16,748.92 **9:45 a.m.**, Clifton Hill Mayor Oliver Penton came in. He would like to find some way that the small towns in the County could get police protection to help enforce their city ordinances. Com. Carter said she would visit with the Sheriff and get back to him, after pointing out that the number of deputies is inadequate and the County budget cannot afford extra help. **10:05 a.m.**, Ross McKinstry, RC Health Department Director, called to say that Coroner Gerald Luntsford is welcome to move into his new office anytime. Paula Delaney, the Circuit Judge's secretary, called to inform Commissioners that two walls and two rooms are still wet and cleaning help is needed at the Justice Center. Com. Galaske reported this to Rick Howard, Maintenance, as well as the need to fix the sink in Judge Hayes's office. Com. Carter called Rick Peterson with Clean Touch to return to the Justice Center. Correspondence received: (1) letter from Missouri Economic Development (2) Bill from Attorney Ivan Schraeder for \$4.95 (3) Official contract for the Hazard Mitigation Plan from SEMA.

**10:20 a.m.**, Visitor Aubrey Bradley stopped by. Commissioners checked the waterfall account for balances. Linda Davis from the Prosecuting Attorney's office called with a question about a bill for cleaning hard drives of surplus computers. After consulting with Dan Larimer who performed the service, Commissioners called back to inform that the cost belonged to the PA office and it was decided to charge the office supplies account. Com. Asbury also inquired about the Memorandum of Understanding regarding the temporary part-time employee that Mr. Fusselman had agreed to do which the Commission hasn't received. **11:05 a.m.**, Commissioners examined budget figures in detail regarding the waterfall account and the amount needed to make next April's bond payment. The account is estimated (at this time) to be about \$105,000 short of making that payment. **11:20 a.m.**, Com. Galaske received a phone call from Tim Bennett with Teracon who reported he was leaving Columbia to inspect the water problem at the Justice Center for any possible contamination. He will check with Paula Delaney upon arrival.

**11:30 a.m.**, Todd Kelly with Titian Consulting came in to discuss establishing a repository for all Commissioner e-mail communications. He proceeded to set up an account to accomplish this. Rick Howard, Maintenance, returned call to the Commissioners and they directed him to check on the situation at the Justice Center. Com. Carter called Mrs. Delaney to inform her that Teracon would be arriving soon.

**12:15 p.m.**, the meeting recessed, and Com. Asbury and Com Galaske went to Moberly to check on progress of the work in the Moberly Courthouse. **1:20 p.m.**, the meeting reconvened with all present. Com. Carter called Winkler Communications and left a message, as they haven't gotten back with an estimate on the cost of the phone system for the Moberly Courthouse. She reported a visit from Jerry Foster who would like a stop sign installed at the intersection of CR 1430/1450. The MOU from PA Mike Fusselman was received by fax, noting the payment of the temporary employee out of his office fund. **1:25 p.m.**, Com. Galaske called NEMO Electric about a change order for the Moberly Courthouse work. Bill Dougherty, Road and Bridge Supervisor, came in and Com. Carter informed him of a call from the superintendent of schools in Cairo. A bus driver from the district has a problem with vision near CR 1745/1710 due to trees in the right of way. Commissioners called Joe Hodge and visited with him about removing or trimming the trees. They will drive by the area on Thursday. **1:45 p.m.**, Mr. Bennett from Teracon called from the Justice Center after his inspection of the moisture problem and will come by to visit with Commissioners about his findings. **2:00 p.m.**, John Cochran with Valentine Insurance came in along with County Clerk Jim Sears. Mr. Cochran informed Commissioners of a study completed by MoPERM regarding the replacement cost of buildings. He stressed that this was for information purposes only, noting that MoPERM evaluated three buildings worth over 100,000: the Justice Center, and courthouses in Moberly and Huntsville. The company is offering an incentive to increase the amount of insurance to their replacement cost estimate. Mr. Cochran stated that he is actually more concerned about the contents of the Justice Center than the building itself. He also reminded Commissioners that renewal for the health insurance is January 1. He will send worksheets to Mr. Sears around the first of November. Commissioners questioned Mr. Cochran about the extent to which water damage at the Justice Center was covered and he will do some investigating. **2:10 p.m.**, Tim Bennett with Teracon came in to discuss his examination of the moisture at the Justice Center. He explained what testing he could do to determine if there are problems and what they are. Commissioners agreed to have him conduct all the necessary tests; he will get back with estimated costs of these. **2:50 p.m.**, Dick Boots, Moberly City Councilman, stopped by. The City of Moberly owns property north of Sugar Creek Lake that the City has plans for. They hope to secure about 365 acres with new fencing. Mr. Boots questioned the whether an old county road that has been abandoned, a former extension of CR 1380, would still be considered a county road. It would not because of a long-standing fence across the road, which means it is considered abandoned. Commissioners shared with him the plans being drawn up for establishing new roads in the County and how they would apply in this situation. **3:05 p.m.**, Jerry and Paulette Curtis, landowners of property bordering CR 2696 stopped in to discuss the on-going situation of the road's placement and construction. They said that they had not come to an agreement with Robert Stone on the sale of utility easements to him as he had indicated in a previous meeting. Mr. Curtis said that he might call Mr. Stone to discuss the situation further.

**3:40 p.m.**, Claims for payroll expenses were presented. Com. Asbury moved, Com. Galaske seconded approval of payment; motion carried (3-0) and checks were signed.

**4:00 p.m.**, the meeting adjourned.

APPROVE

*Rand Galaske* *Susan Carter*  
*Jim Sears*

**Randolph County Commission Minutes**  
**September 6, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Randy Asbury, Western District Commissioner, Doug Galaske, Eastern District Commissioner, and Marie Arp, Deputy Clerk.

**9:00 a.m.**, Com. Carter called the meeting to order. Com. Asbury moved, Com. Galaske seconded approval of the agenda. Commissioners then went to the road south of Renick (Old Highway 63) with Bill Dougherty, Road and Bridge Supervisor to meet with APAC representatives and Michael Purol of Great Rivers Engineering for a pre-construction meeting regarding the resurfacing project.

**10:40 a.m.**, Commissioners returned to find the following representatives of Producers Choice Soy Energy Board (Jim Beckley, Larry McDonald, Frank Bush, Greg Walker, Tony DeLong with Missouri Extension, Matt Brownfield and Deanne Hackman, Attorney for the organization and Tony Sander, observer) waiting for an unscheduled meeting with the Commission.

They announced that they did not know if this was the place to start and stated they are at a site discovery stage. They said that whether it is in the County or the City of Moberly, it would be good for the County. Hopefully, in two weeks, a site would be chosen. Com. Asbury stated that tax abatement would not be feasible. Com. Galaske explained that the County is not in an enterprise zone. Com. Carter asked what they would want us to be doing right now. Consider the abatement was the answer by Jim Beckley.

Attorney Hackman asked if there are other types of abatement for the project. Com. Carter asked if the group was going to meet with the City of Moberly. Com. Asbury indicated he would check the school situation and thought that Producers Choice was leaning toward the site being located in the City instead of the County. Tony Sander stated he had the perfect location at his place for the site.

**11:07 a.m.** Bill Dougherty, Mike Burris, Michael Purol, Project Engineer, and Dirk Miller met with Commission concerning maintenance of County Road 1660. Attached E-mails were shared from Dirk Miller to David Dishman of SEM Materials in an attempt to resolve the maintenance issue on CR 1660 as it relates to SEM Materials' error in providing inappropriate material.. Mr. Miller said he should receive a response from Mr. Dishman later today. Mr. Dougherty said it will take some time to get the road ready. There was a discussion on using MC-30 oil, a better grade, and the Project Engineer said if it costs a dollar more a gallon, then it is worth it. Com. Asbury asked if they give us what they said they would, how much will it cost and it appeared to be around \$11,000 more in oil. Mr. Miller believes 4 tanker loads would be needed. Com. Asbury asked what the Lake Association would be willing to donate. The Commission also discussed resurfacing 1.8 miles instead of the 1.3 miles. The next meeting with Mr. Miller was scheduled for September 11<sup>th</sup> at 10 a.m.

Com. Carter moved to approve the two Claims for Jury Scripts for \$582.15 and \$637.65, seconded by Com. Galaske and motion carried 3-0.

Com. Carter signed the contract with APAC to repave the road south of Renick (Old Highway 63).

Donna Fainter from Heddinghaus Sheet Metal called Com. Galaske concerning authorization to begin the project at the Moberly Courthouse.

Correspondence was received from Chariton Valley dated August 31, 2007 regarding video services to residential customers as an upgrade of their fiber optic system in Huntsville.

Commission recessed for lunch at 12:10 p.m.

**12:50 p.m.**, Mark Price and Jim Sears met with the Commission regarding a letter (attached) from Brydon, Swearingen & England Law Offices dated September 4, 2007, that required a response within 3 business days. Commission called Susan Mariea, Attorney with Recorder's Association of Missouri to ask her to respond to the letter and she indicated she would write the letter and fax a copy to Mark Price.

Since Commissioners Asbury and Galaske had doctor appointments, Commission adjourned at 2 p.m.

APPROVED

  
Susan Carter  
Doug Galaske

**RANDOLPH COUNTY COMMISSION MINUTES**  
**September 11, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner, and Nancy Copenhaver, Deputy County Clerk.

**9:15 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda; motion carried (3-0). Bill Dougherty, Road and Bridge Supervisor, dropped in to check on a request for brush hogging a private road and reported his crew had brush hogged Old Highway 63 in preparation for the paving project. The fuel bid was awarded to MFA for \$2.460 (Brownfield bid \$2.467) for the week of September 10-16.

Correspondence received: (1) official contract for remonumentation from DNR (2) sales tax numbers for August showing receipts in General Fund of \$171,733 and County Fund of \$171,730 (3) notes from highway pre-construction meeting from Michael Purol of Great River Engineering.

Assessor Richard Tregnago reported he had talked with Todd Kelly of Titian about problems with e-mail links. The official County website also has new items and links for the property tax map. County Clerk Jim Sears had a question about the proper account to charge for MCM Systems. After consulting with Mr. Tregnago, Commissioners agreed it should come out of General Revenue under the Building and Grounds fund. Utilities line, for 2007-2008 (\$2400). Commissioners discussed the progress of work on the Moberly Courthouse.

**9:55 a.m.**, Com. Galaske moved, Com. Asbury seconded authorizing Com. Carter to sign the Emergency Management Performance Grant Annual Certification; motion carried (3-0).

**10:00 a.m.**, Dirk Miller and Mike Burris arrived for a discussion of CR 1660. Engineer Michael Purol joined the conversation on speakerphone. Mr. Miller reported no final answer had been received from the oil supplier and all agreed that it was probably now too late for a "fix" this year and discussed what to do in the interim. Mr. Miller will get a letter to SEM Materials from the Lake Association, Com. Carter will write one from the Commission if necessary, and the parties will get together on September 13.

**10:40 a.m.**, Michael Purol reported that APAC had called and will start the Old Highway 63 paving project on September 13. Commissioners signed the official, newly revised and updated, Road and Bridge Standards. Com. Carter moved, Com. Asbury seconded to approve Court Order 2007-23 for \$100 for mowing from the Thomas Hill Cemetery Fund; motion carried (3-0).

**10:50 a.m.**, Com. Carter moved, Com. Asbury seconded approval of erroneous assessments in the amounts of \$148.81, \$1,790.28, -\$34.99, -\$16.49, -\$345.13, -\$355.22, -\$359.00, -\$393.89, and -\$533.13; motion carried (3-0).

Rick Howard, Maintenance, brought in the plans for the Justice Center plumbing as requested by the Commission. Willy's Painting called regarding the Moberly Courthouse. Commissioners thoroughly studied invoices presented for payment.

**11:20 a.m.**, Com. Asbury moved, Com. Carter seconded approval of the invoices; motion carried (3-0) and checks were signed.

Checks 5213-5264 were signed for payment of approved invoices for the following funds: General Revenue \$14,140.81; Assmt. \$2,206.10; Road & Bridge \$16,363.43; Moberly Sp Rd Levy \$32,942.25; Moberly Sp Levy \$11,845.03; E911 \$518.96 and JC \$12,541.96. Total amount of checks: \$90,558.54.

**11:30 a.m.**, Rick Howard came in for his weekly report. He and Commissioners discussed the sewer problems at the Justice Center at length. Commissioners discussed possible mold problems with Terracon. That company will fax information on the scope of the project, with the Commission to sign and return documents.

**12:35 p.m.**, Com. Carter moved, Com. Galaske seconded approval of the minutes of September 4 with changes; motion carried (3-0). Com. Asbury moved, Com. Galaske seconded approval of the minutes of September 6 with changes; motion carried (3-0).

**1:00 p.m.**, the meeting recessed as Commissioners went to Moberly, Com. Carter to deliver the earlier approved document to Robert Creed, Com. Galaske to retrieve a document at his office, and Com. Asbury to check on the construction at the Moberly Courthouse.

Jeff Webster dropped by to inform the Commission that the Lions Club would be sponsoring a mud run on September 16 in conjunction with Randolph County Old Settlers.

**2:15 p.m.**, the meeting reconvened as all three Commissioners returned.

Terracon sent an estimate for mold testing of \$2,800 with a contract to sign. Com. Galaske moved, Com. Asbury seconded approval of the contract; motion carried (3-0). Com. Galaske and Com. Asbury checked on the waterfall account and spent time assessing that situation.

**2:30 p.m.**, Bill Dougherty stopped by to answer a question posed earlier by Mark Price and a representative from Land Choice Title regarding PR 1330 near Sugar Creek Lake. Mr. Dougherty pointed out that it is in the Moberly Special Road District. Com. Carter called Veolia to pick up the large dumpster from the Moberly Courthouse.

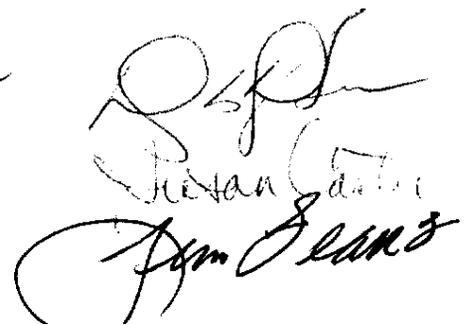
Carol Summers, payroll clerk, dropped by to report that she is making progress with moving toward automatic depositing of County employee paychecks. She will make one more "trial run" with several additional volunteers before instituting the process option for all.

Com. Carter called Gary Garson from Terracon for the mold report from the tests in the Justice Center. After some discussion, Mr. Garson indicated he would consult with Tim Bennett and put together a remediation program.

**3:25 p.m.**, Commissioners discussed with Treasurer Becky Brown several bank accounts in Commerce Bank that were recently brought to their attention as needing updated signatures. Mrs. Brown explained some of the accounts, Commissioners inquired of County Clerk Jim Sears regarding some. Com. Asbury suggested calling the State Auditor's Office for guidance in this matter on Thursday. Jackie Bell, Clark, called to inquire about the procedure to get a speed limit sign on CR 2950.

**3:55 p.m.**, the meeting adjourned.

APPROVED



**RANDOLPH COUNTY COMMISSION MINUTES**  
**September 13, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner, and Nancy Copenhaver, Deputy County Clerk.

**9:15 a.m.**, Com. Carter called the meeting to order. Com. Galaske moved, Com. Asbury seconded approval of the agenda; motion carried (3-0). Commissioners reported on several issues. Carpet has been ordered and Willy's has started painting at the Moberly Courthouse. Com. Carter informed Jerry Foster and Ted Sander about the stop sign request at CR 1430 and 1450. She also talked to Circle A Ranch about setting up a tour. Com. Carter checked with Russell Runge regarding the soy bio-diesel plant; he reported that he would be meeting with the group's lawyer and a railroad representative to assess sites, including the old ADM site. Com. Asbury reported a call from Elvira Cunningham on CR 2210 regarding maintenance and he contacted Bill Dougherty. Solomon Boilerworks called and they will be at the Huntsville Courthouse today to begin work on installing a boiler.

**9:45 a.m.**, Com. Galaske moved, Com. Asbury seconded approval of the minutes of September 11 with changes; motion carried (3-0). Commissioners called Winkler Communications regarding the phone system in the Moberly Courthouse. Com. Carter reported she had contacted KWIX, the Monitor-Index and a Renick town board member (who then contacted the schools) regarding the closure of Old Highway 63 for resurfacing.

**10:00 a.m.**, Tony DeLong from Missouri Extension arrived to help the Commission in setting goals and planning for the future needs of the County. Com. Carter explained that the County has needs for both buildings and operating expenses. Many other needs were also discussed, including maintenance, additional prosecuting staff, additional law enforcement, increased salaries, the deficit in 911, etc. Com. Asbury outlined for Mr. DeLong the budget situation of the County over the last three years, including the current tax rates and recent changes.

Mr. DeLong indicated that the Commission is asking the right questions. He thinks an assessment of "capital" would be helpful, consisting of community, natural, cultural, human, financial, political, social, and built capital. In other words, what does the County "have" and what does it need to "build."

**11:20 a.m.**, the meeting was recessed so all Commissioners could attend the Old Settlers' luncheon.

**1:00 p.m.** the meeting reconvened without the deputy clerk, so Com. Carter recorded the minutes. Commissioners continued the discussion with Tony DeLong on strategic planning for the County.

**1:10 p.m.**, Winkler Communications called for the fax number to send a bid for phone installation in the Moberly Courthouse for the Juvenile Office.

**1:40 p.m.**, Peggy Boots called to relay a question from the Moberly Fire Department asking who the contact person is for the Moberly Courthouse in case of fire. Com. Carter will call Dennis Stanley. Ashley from Public Administrator Glenda Winkler's office called to report that the Moberly Fire Department inspected the Moberly Courthouse and found three areas of concern. She is sending the report via Gerald Luntsford.

Tony Stuart and Robert Stone dropped in to discuss the latest developments regarding CR 2696. They said they now have utility easements to get utilities to the Walters' home, which is under construction. However, the easement is not along the current road, as they still don't know where the road should be. They believe they can get another easement from property owners south of the Curtis land so they could put in another road that would be surveyed and legal and they wouldn't have to use the Curtis property. Com. Asbury asked what they estimated the labor cost would be to put in a road. Mr. Stuart estimated it might be as much as \$7,000. Mr. Stone and Mr. Stuart thought they could buy the land that the road is now on from the Curtises, survey it, then could put the road in and the County could maintain it with a turnaround for busses or graders. They will check all this out and the Commission will consult with Bill Dougherty and Engineer Michael Purol before a successive meeting on September 18.

**2:30 p.m.**, Com. Galaske moved, Com. Asbury seconded acceptance of the Winkler Communications bid to put phones in the Moberly Courthouse for \$4,350.00; motion carried (3-0). Coroner Gerald Luntsford arrived with the Moberly Fire Department inspection report of the Moberly Courthouse.

**2:45 p.m.**, Com. Carter faxed a letter to Commerce Bank in Kansas City regarding the monthly waterfall account transfer.

**2:45 p.m.**, Deputy Clerk Copenhaver resumed taking minutes. Com. Carter called Winkler Communications and they indicated materials needed (for the phone system in the Moberly Courthouse) were "on order."

**2:50 p.m.**, Com. Carter called Attorney Jay Kimmons for an update on the legal situation with the Collet lawsuit. He indicated the correct figure for the judgment is \$48,000 as determined by Associate Circuit Judge Cynthia Suter on August 27. Mr. Kimmons will get back to the Commission after the time has expired for any possible appeal to be filed.

**3:00 p.m.**, Coroner Gerald Luntsford stopped by to check on the contract and payment for his recently relocated office in the RC Health Department. He also discussed his need for a copier with Commissioners.

Com. Carter called Fireman Dennis Stanley who had requested information about a "contact person" in the Moberly Courthouse. She informed him that Chief Juvenile Officer Tena Houston would be the contact after the move is complete. Com. Carter also informed him that those things indicated on his inspection report (of the Moberly Courthouse) would be taken care of.

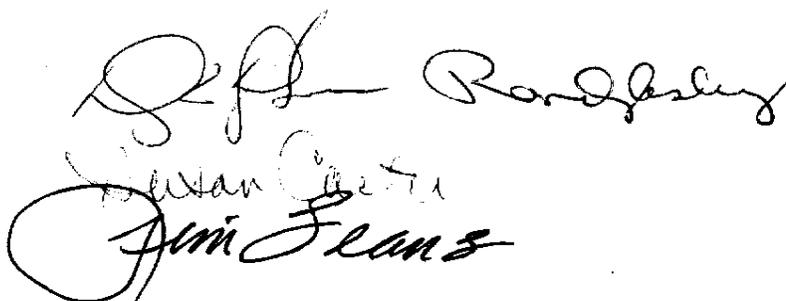
Com. Asbury mentioned the need for a budget amendment in the near future.

**3:20 p.m.**, Mike Lear from KWIX called, as he was unable to get away for the news conference.

**3:30 p.m.**, Janet Morales from the Monitor-Index arrived for the news conference.

**3:45 p.m.**, the meeting was adjourned.

APPROVED



**RANDOLPH COUNTY COMMISSION MINUTES**  
**September 18, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, and Randy Asbury, Western District Commissioner.

**8:45 a.m.**, Com. Carter called the meeting to order and recorded minutes in the absence of the deputy clerk.

**9:15 a.m.**, Com. Galaske arrived. Com. Carter moved, Com. Galaske seconded approval of the agenda; motion carried (3-0).

**9:20 a.m.**, Com. Carter called Tony Stuart, as he and Robert Stone had not arrived for their scheduled meeting. Mr. Stuart reported that they had not settled with Mr. Curtis (re: CR 2696) yet and would call to set up another meeting when that had occurred.

**9:25 a.m.**, Com. Carter reported a conversation with Rick Howard, Maintenance, on September 17. He had found an orange inmate shirt in the chopper pump and removed it. Com. Carter called Sheriff Nichols to inform him and see if he could locate the culprit. Harley Mattox from Mattox Advertising called earlier to inform that the Justice Center sign was ready. Com. Carter notified Judge Hayes and Circuit Clerk Peggy Boots to determine the location for installation of the sign.

**9:40 a.m.**, the fuel bid was awarded to Brownfield Oil for \$2.509 (MFA bid \$2.516) for the week of September 19-26. Commissioners handled correspondence and signed official minutes.

**10:10 a.m.** John Wishart from Chesterfield, Missouri, stopped in to discuss land he has recently purchased in Randolph County. It consists of approximately 190 acres of the old Jacques farm located south of Route U and west of CR 2070. He had questions about access via an old county road going to his property and was referred to the newly approved County Road and Bridge standards. He was informed that the simplest way to get access would be to ask his neighbors for easements.

**10:25 a.m.**, Assessor Richard Tregnago stopped in to deliver copies of the Board of Equalization's response to Dura Automotive.

**11:00 a.m.**, Deputy Clerk Nancy Copenhaver arrived and resumed recording the minutes. Rick Howard, Maintenance, came in. He reported that he had informed Rick Van Kirk (chopper pump provider) of the problem with the chopper pump not grinding an orange inmate shirt. Com. Carter noted that next week she has planned a meeting of all concerned with the operation of the jail (Sheriff Nichols, jail supervisor Steve Holman, and the Commissioners) to discuss the problem of foreign materials clogging the JC sewage system. Also discussed were the new ladder for changing light bulbs at the JC, performing a test of the JC roof by flooding it with water to check for leaks, and the freezer that is not operating.

**11:45 a.m.**, Com. Galaske moved, Com. Carter seconded approval of the minutes of September 13 with changes: motion carried (3-0). Commissioners discussed the progress of work being done at the Moberly Courthouse. It was noted that the Prosecuting Attorney's office needs to be informed that they must move stored records from the basement of the Jennings Building by October 1 when that building will be vacated by the Juvenile Office and the current lease expires. Com. Carter called Rick Howard to remind him to check the lights in the Moberly Courthouse per the Moberly Fire Department recommendation.

**11:50 a.m.**, Tim Bennett (Terracon) returned a call from the Commissioners. The Commission had received a report from him, but it lacked specific suggestions to remediate the mold situation at the Justice Center. Mr. Bennett said he would check with the inspector and fax the written report to the Commission.

Com. Carter called the City of Huntsville to be sure the placement of the new Justice Center sign complied with all city regulations. She also inquired about the possibility of changing the name of the entry road to the JC; the clerk will check into this issue and get back to the Commission.

Com. Carter called Linda Davis at the Prosecuting Attorney's office to inform them of the need for removing their files from the basement of the Jennings Building.

**12:00 p.m.**, Gerald Luntsford dropped by to bring his address for his new office for placement on the website. He and Commissioners discussed how to provide him access to a copier.

**12:20 p.m.**, Bill Dougherty, Road and Bridge Supervisor, arrived for the review of Road and Bridge policies. He took a copy of the standards to study and provide comments for the September 27 meeting. Commissioners also reviewed the property insurance report from Valentine Insurance.

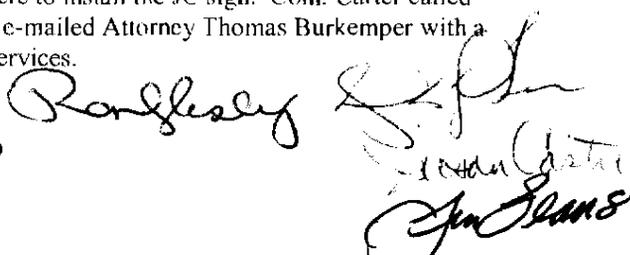
**1:00 p.m.**, Commissioners received a faxed report on the mold at the Justice Center from Terracon. Com. Carter called Mike Bowlby of MackPro. He is to investigate fabricating a metal door per Judge Hayes's request for the Moberly Courthouse hallway. Com. Carter will measure the area and meet with him to get an estimate of cost.

**1:45 p.m.**, Tim Bennett (Terracon) called back. Commissioners asked for more specific directions on the remediation of the mold in the Justice Center. After a lengthy discussion and much questioning from the Commission, Mr. Bennett finally agreed to deliver the next step of the report by the next meeting of the Commission. He indicated that this report should have specific recommendations.

**2:30 p.m.**, Deputy Clerk Copenhaver left and Com. Carter resumed recording the minutes. Circuit Clerk Peggy Boots called to say that she and Judge Hayes had staked out where to install the JC sign. Com. Carter called Mattox Advertising, leaving a message for them. Com. Asbury e-mailed Attorney Thomas Burkemper with a question about an additional charge for his road policy review services.

**3:30 p.m.**, the meeting adjourned.

APPROVED



**RANDOLPH COUNTY COMMISSION MINUTES**  
**September 20, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, and Randy Asbury, Western District Commissioner. In the absence of a deputy clerk, Com. Carter recorded the minutes.

**9:15 a.m.**, Com. Carter called the meeting to order.

**9:20 a.m.**, Com. Carter moved, Com. Galaske seconded approval of the agenda, striking Item 4 "complete DNR application," as upon further review, the County Courthouse is not eligible for the grant; motion carried (3-0).

Road and Bridge Supervisor Bill Dougherty came in to discuss revision of Road and Bridge policies. Ernest Esry stopped in to discuss the purchase of a culvert. Mr. Dougherty said the County did not have the size he was looking for.

**9:30 a.m.**, Commissioners reviewed the invoices presented for payment. Com. Galaske moved, Com. Carter seconded payment of the invoices; motion carried (3-0) and checks were signed.

Checks 5265-5360 were signed for payment of approved invoices for the following funds: General Revenue \$31,109.11; PA Trng. \$443.63; LE Trng. \$300.38; Assmt. \$3,503.64; Road & Bridge \$6,461.56; User \$557.17; LEPC \$1390.81; E911 \$7,838.90; Rec Tech \$5,640.00 and JC \$10,269.09. Total amount of checks: \$67,514.29

**10:10 a.m.**, Com. Asbury moved, Com. Galaske seconded approval of Court Order 2007-24 for \$60 from the Trinity Cemetery Fund for mowing; motion carried (3-0).

**10:20 a.m.**, Recorder Mark Price stopped in to discuss the remonumentation project.

**10:35 a.m.**, Robin Baker with Quality Chemical Company stopped by to introduce the Commission to the company's line of cleaning products.

**10:45 a.m.**, the meeting recessed to Circle A Ranch for the scheduled tour. Commissioners were accompanied by Assessor Richard Tregnago.

**12:00 p.m.**, Commissioners returned to the Huntsville Courthouse. Sheriff Nichols called to move next Thursday's scheduled meeting regarding the jail sewer problems to today at 1:00 p.m. Commissioners read and handled correspondence. Com. Carter received a "County Briefing Report" from the Missouri Department of Conservation. Com. Asbury left a message for Todd Kelly with Titian regarding problems with his County Internet connection.

**1:00 p.m.**, Bill Dougherty stopped in to report a culvert installation on CR 2790. He was asked to send Road and Bridge employees to snow removal classes in Macon conducted by LTAP (Local Traffic Assistance Program); he will get back to Commissioners with a list of participants.

**1:15 p.m.**, Sheriff Nichols arrived to discuss the vandalism and sewer backup problems at the jail. He reported that Jail Supervisor Steve Holman had contacted someone in Salisbury about installing hooks in the jail toilets to catch the contraband. Information on sharpening and replacing the chopper pump blades was passed on. The Sheriff discussed the Department of Corrections' inmate who caused \$600 damage to a window; plans are to pursue civil action for payment. Staffing and salaries were discussed, with Sheriff Nichols reporting that a state legislative committee is working on a means to supplement salaries for deputies and jailers. It was confirmed that the County has a mutual aid agreement with the City of Moberly. Commissioners mentioned Clifton Hill Mayor Oliver Penton's suggestion for using County deputies to patrol smaller communities. The Sheriff indicated that off-duty deputies could be hired for \$15 per hour. However, equipment from the Sheriff's Office except for the officer's radio can not be used and deputies would not be covered by the County liability insurance so that would need to be provided by the hiring entity. Sheriff Nichols indicated he would communicate information on the toilet hooks after Mr. Holman receives cost estimates.

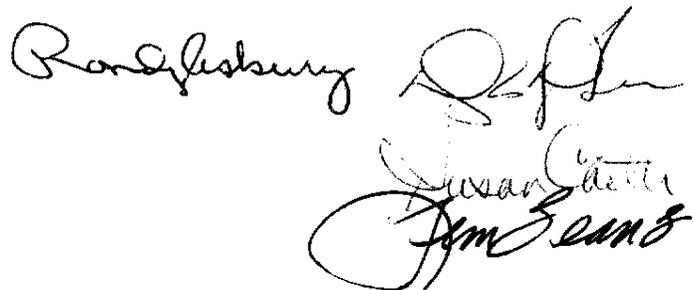
Com. Carter moved, Com. Asbury seconded to hire Mallory Moving and Storage at an estimated \$800-900 to move the Juvenile Office to the Moberly Courthouse; motion carried (3-0). Com. Carter will call Mallory about moving the Prosecuting Attorney's files. Com. Carter called Janet Murray, Randolph County Health Department Environmental Specialist, and asked her to review the Terracon mold report. Mrs. Murray agreed to do so and Com. Carter will drop it by on Friday.

**2:40 p.m.**, Mary Crutchfield from the RCHD returned the Commission's call concerning copy privileges for Coroner Gerald Luntsford. She said they could charge him per copy and bill the charge each month. Com. Carter agreed to that policy and will inform the other Commissioners and Coroner Luntsford.

**2:50 p.m.** Commissioners began a review of the budget.

**3:30 p.m.**, the meeting was adjourned for the weekly news conference, with Mike Lear from KWIX Radio in attendance.

APPROVED



**RANDOLPH COUNTY COMMISSION MINUTES**  
**September 25, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner and Doug Galaske, Eastern District Commissioner. Randy Asbury, Western District Commissioner was absent due to a business commitment. In the absence of a deputy clerk, Com. Carter recorded the minutes.

**9:15 a.m.**, Com. Carter called the meeting to order.

**9:20 a.m.**, Com. Carter moved, Com. Galaske seconded approval of the agenda, changing meeting with Rick Howard to afternoon: motion carried (2-0). The fuel bid was awarded to Brownfield Oil for \$2.548 (MFA bid \$2.579) for the week of September 26-October 2.

Correspondence received: (1) phone call from Cairo Mayor Jerry Frans, requesting the Commission's attendance at the Cairo Town Board Meeting on October 1 at 7:00 p.m., with agenda items including a meeting with Prather's and standing water issues; (2) received an invitation to the Missouri Association of County Transportation Officials (MACTO) conference in Columbia on October 30-31; (3) received a notice from the Montgomery County Commission of the fall meeting of the NEMO Commissioners and County Clerks on October 18 in Montgomery City; (4) phone call from Karen Miller, Associate Commissioner in Boone County, expressing desire to meet with the Randolph County Commission on October 4 (tentatively) about the combined sewer district.

Linda Davis from the Prosecuting Attorney's office called about moving the stored boxes from the Jennings Building. She requested use of the old Juvenile Office space in the Moberly Courthouse but it may be already in use by former Circuit Clerk Norma Prange for records' storage. Commissioners will investigate.

Com. Carter called Darlene Briggs, real estate agent from Coldwell Banker to extend the rental agreement for the Juvenile Office in the Jennings Building for one more month, to the end of October, to allow for finishing the work in the Moberly Courthouse and inspection by Presiding Circuit Judge Scott Hayes. Commissioners discussed progress in this work, noting that asbestos tiles may be covered unless they are removed, the carpeting should be completed today, and the phone system and security gate are still pending. Com. Carter called Winkler Communications in Kirksville regarding the phone system installation again, and a return call will be made after lunch.

**9:35 a.m.**, the meeting recessed to allow Commissioners to travel to the Missouri Veterans' Cemetery in Jacksonville for the Missouri Veterans' Commission meeting.

**12:15 p.m.**, Com. Carter and Com. Galaske left Jacksonville and traveled to Moberly to check on the progress of the Moberly Courthouse work.

**1:00 p.m.**, Commissioners returned to Huntsville the meeting reconvened. It was decided to review and approve the minutes when Com. Asbury returns on Thursday. Com. Carter called Nancy Talley (Mark Twain Regional Council of Governments consultant) to confirm the County's second hazard mitigation meeting on October 11 at 4:00 p.m.

**1:45 p.m.**, Rick Howard, Maintenance, arrived for the weekly maintenance update.

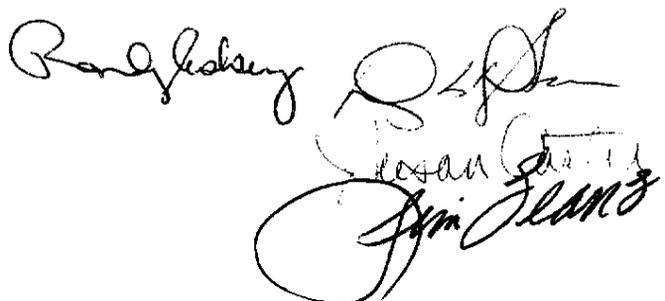
**1:50 p.m.**, Deputy Clerk Copenhaver returned and resumed recording the minutes. Com. Carter reported that County Sanitarian Janet Murray had studied Terracon's report on possible mold at the Justice Center and provided a two-page summary of the report with suggestions of how to mitigate the problem. Com. Carter shared the summary with Mr. Howard to implement these suggestions. Mr. Howard reported results from the water test on the Justice Center roof. He found where water was entering the building, treated the area with silicone, tested it again, and there was no water leak. Mr. Howard also reported talking to a representative of the Vaughn chopper pump about their recommendations to solve problems at the Justice Center.

Gary Winn from near Old Milton called with a question about trash and a collapsed trailer near the Masonic Lodge on CR 2323. Com. Galaske reported a phone call from Mose Petersheim regarding a need for a new address. Carol Summers, 911, reported assigning the address for the new house build farther down CR 2769 which will be considered a private road. (driveway).

**2:55 p.m.**, Com. Carter placed a call to Economic Development, Russell Runge, regarding the possible location of a proposed soy diesel plant. She called Winkler Communications again. Todd Kelly with Titian Consulting stopped in to discuss the software needed to store all Commission e-mails. He was in the Huntsville Courthouse setting up Assessor Richard Tregnago's new server. Sherry with Winkler Communications called back and said they are working on the phone system in the Moberly Courthouse today.

**3:30 p.m.**, the meeting was adjourned.

APPROVED



**RANDOLPH COUNTY COMMISSION MINUTES**  
**September 27, 2007**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner and Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner, and Deputy Clerk Nancy Copenhaver.

**9:10 a.m.**, Com. Carter called the meeting to order. Com. Carter moved, Com. Galaske seconded approval of the agenda; motion carried (3-0). Commissioners Carter and Galaske shared with Com. Asbury recent progress made on the work at the Moberly Courthouse. Com. Asbury moved, Com. Carter seconded approval of the minutes of August 16; motion carried (3-0).

**9:35 a.m.**, Jack Riley called from Art's explaining some adaptations made by the carpet layer and that they will return after the receptacles have been removed from the floor and finish the carpet.

**9:40 a.m.**, Com. Galaske moved, Com. Carter seconded approval of the minutes of September 18 as corrected; motion carried (3-0).

Mark Price, Recorder, came in to report a letter from Terry Goessling of Town and Country Abstract requesting reimbursement of his costs for copies if Land Choice Guarantee Land Title or any other company receives a lower rate than he has been paying. Mr. Price reported he began redacting Social Security numbers from all documents that are imaged for Land Choice on September 26.

**9:50 a.m.**, Circuit Clerk Peggy Boots came by with a letter informing the Commission that she turned over keys to the Moberly Courthouse to Chief Juvenile Officer Tena Houston. Mrs. Boots kept the keys to the front door and the courtroom to use when trials are held in Moberly. She reported a trial set for October 1 and 9 in Moberly and noted that she has moved all her personal items out of the Moberly Courthouse.

**10:00 a.m.**, Com. Galaske moved, Com. Carter seconded approval of the minutes of September 20 as corrected; motion carried (3-0).

Commissioners discussed adding acoustic panels to the walls inside the former vault to be used as a conference room in the Juvenile Office to aid in sound control.

Sheriff Nichols dropped by and Commissioners congratulated him on being name as "Sheriff of the Year" by the Deputy Sheriff's Association of Missouri. The Sheriff reported on some adjustments made in the Justice Center, adding vent covers to protect against inmate vandalism and possible use of materials as weapons. He estimated the cost at \$244. He also reported that Jail Supervisor Steve Holman is working with a welder from Salisbury on a prototype of a device to catch contraband in the sewer drains before it gets to the chopper pump at a cost of less than \$1,000.

Com. Carter moved, Com. Galaske seconded approval of the September 25 minutes as corrected; motion carried (3-0).

**10:20 a.m.**, Chief Juvenile Officer Tena Houston came by. She reported on her walk through examination of the Moberly Courthouse (see attached). She and Commissioners discussed details that need to be completed before the move of her offices. Ms. Houston also faxed three bids for a new copier: \$3,879 from Meals Copier Service, \$5,675 from Corporate Business Systems, and \$4,940 from S & D Enterprises. Com. Galaske moved, Com. Carter seconded approval of the MCS bid which will be charged to the Juvenile Office Program Services line item in the budget; motion carried (3-0). A tentative date for the Juvenile Office move to the Moberly Courthouse was discussed, and a checklist developed of what remains to be done and who is responsible.

Com. Galaske called MCM Systems about changing the billing date for internet service for the Huntsville Courthouse to coincide with the County's fiscal year. They agreed and a check will be written for one quarter's fee with the remainder to be included in the 2008 budget.

**11:00 a.m.**, Com. Carter reported on a call from Rev. Gibson of the Sweet Springs Baptist Church who wants to build an awning over a concrete walkway which extends into the County right of way. The meeting recessed while Commissioners went with Road and Bridge Supervisor Bill Dougherty to look at that property on CR 2445.

**12:20 p.m.**, Commissioners returned and the meeting reconvened. They reported that they gave approval for the awning over the concrete pad, which extends into the County right-of-way. Paula Delaney called and will be by to pick up a copy of the report from Terracon and Janet Murray's assessment of what is necessary to mitigate the mold situation in the Justice Center.

**12:45 p.m.**, Com. Galaske moved, Com. Asbury seconded approval of purchase of 8 acoustic tiles to be installed in the old vault of the Moberly Courthouse for sound control for \$396.35; motion carried (3-0).

**12:50 p.m.**, Mike Lear of KWIX Radio called to report he would be unable to attend the weekly news conference. Com. Carter briefed him on a few items dealt with by the Commission during the week.

Com. Carter returned a call to Mike Bowlby at MackPro. They discussed the need for a steel door to be installed at the top of the stairs in the Moberly Courthouse. He faxed an estimate of \$398 for the door, which does not include a panic bar.

**1:30 p.m.**, Commissioners estimated the amount of expense incurred thus far in the Moberly Courthouse work to be \$22,816. Com. Asbury called Rick Howard, Maintenance to check on getting light covers to replace the broken ones, replace ceiling tiles, check the clogged gutter, replace electrical outlets with matching ones, and do a walk-through examination of the Moberly Courthouse to see if all details have been taken care of.

**1:45 p.m.**, Commissioners resumed editing and discussing the proposed Road and Bridge Policy Manual.

**3:30 p.m.**, meeting adjourned.

APPROVED

