

RANDOLPH COUNTY COMMISSION MINUTES
January 31, 2008

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner, and Nancy Copenhaver, Deputy County Clerk.

9:10 a.m., Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda with the addition of Scott Tetley with Kelley Klean at 1:00 p.m.; motion carried (3-0). Sheriff Mark Nichols stopped by with an existing contract financing two Sheriff's deputies' vehicles with GMAC for Commissioners to examine; it was found to be satisfactory. Commissioners called Presiding Circuit Judge Scott Hayes and confirmed his authorization of Juvenile Office budget changes.

9:30 a.m., Chris Shoemaker, Business Development Specialist with University of Missouri Extension came in. He gave a brief overview of what he has been doing in the area, noting some classes to be offered in Macon starting in February. Com. Carter requested a list of his services to help publicize them in this area and contacted Jean Anderson at Moberly Area Vocational and Technical Center on his behalf to set up a meeting between them.

10:15 a.m., Com. Galaske moved, Com. Carter seconded approval for the purchase of a wireless print server for \$60; motion carried (3-0).

10:50 a.m., Com. Galaske moved, Com. Asbury seconded approval of the minutes of January 29 with corrections; motion carried (3-0). Com. Galaske moved, Com. Asbury seconded approval of the payroll and payroll expense checks; motion carried (3-0) and checks were signed. Com. Galaske moved, Com. Asbury seconded to raise the mileage amount for County employees to \$.45 per mile, effective January 1, 2008; motion carried (3-0).

11:00 a.m., Commissioners commenced with the public hearing for the 2008 County budget. Present were Mike Lear (KWIX), Janet Morales (Monitor-Index), Assessor Richard Tregnago, Recorder Mark Price, Coroner Gerald Luntsford, and County Clerk Jim Sears. Commissioners explained significant changes in this budget over last year, culminating in a positive balance estimate of \$43,845.

A 3% COLA was budgeted for all employees including elected officials with the exception of the three Commissioners. It was noted the increased mileage reimbursement to 45 cents per mile, up from 29 ½ cents in 2006 and 35 cents in 2007, will more adequately reflect actual cost to employees for travel while conducting county business. A second assistant prosecuting attorney was authorized at a cost of approximately \$54,700 including fringe benefits. Also, fringe benefits have been expressed in the budget in the corresponding department or office budget, to more accurately reflect actual departmental costs. Purchase of two vehicles at \$40,000 was included in the Sheriff's budget. Repair and maintenance of buildings was budgeted at \$80,000, including \$47,000 for water damage remediation at the Justice Center, \$19,000 for sewer pins in the jail, and \$4,500 replacement of damaged carpet at the Justice Center. The Moberly Courthouse received a budget of \$15,000 for masonry repairs and upgrading of plumbing. The Huntsville Courthouse budget included \$5,000 for incidental maintenance and possible reconstruction of a wall in the County Clerk's office.

Items in the 2008 budget that are new include: a line item specifically for a building fund to address buildings in the future (\$25,000) and \$10,000 for capital expenditures, setting aside a reserve for long-term planning. Commissioners stressed they are putting the focus on the future. The transfer to the Justice Center from General Revenue is expected to be \$105,000, mostly for repairs; revenues in the Justice Center could be less than 2007. \$36,500 was allocated for economic development expenses, offset by \$35,000 in revenues in regard to the Junction Development Group project in the southern part of the County. \$1,500 was allocated for the Moberly Area Economic Development, the first time in several years that the County has been able to help fund this important function. The Road and Bridge budget includes \$150,000 for road maintenance; with Commissioners noting they are trying to identify a systematic plan to improve roads with the assistance of engineering consultant Michael Purol with Great Rivers Engineering. Plans are to work on a program of maintenance, rather than only reacting to problems. Road and Bridge employees will be utilizing an improved logging system to help in this effort.

The Court system worked with Commissioners closely, reducing the Juvenile Department budget by \$44,000 by doing some consolidation of accounts. Revenue estimates were based on a conservative 1% increase projected in sales tax revenue. There is a line item for emergency fund of \$85,000, and it is hoped that much of that fund will be left at the end of the year. Commissioners praised all elected officials who participated in making the budget work, noting it was truly a "team effort." Commissioners approved and signed the published copies of the budget.

12:20 p.m., Road and Bridge Supervisor Bill Dougherty came in. They discussed work logs, supervision of maintenance employees, purchase of equipment, and the uniform and boot allowance for R & B employees.

1:00 p.m., Com. Asbury moved, Com. Galaske seconded approval of a new benefits policy for permanent part-time employees; motion carried (3-0), attached.

1:05 p.m., Scott Tetley and Josh Russell from Kelley Klean and Circuit Clerk Peggy Boots arrived to discuss preparing the Justice Center for the upcoming mold remediation work. After leaving the Huntsville Courthouse, they will tour the JC with Mrs. Boots to examine the area where work is to be done and filling out a preliminary job plan. Also discussed were waiver of liens, workers compensation, certificate of insurance, certificate of liability, mold certification, EEOC statement, and performance bond.

1:40 p.m., Com. Asbury moved, Com. Galaske seconded authorizing Com. Carter to sign the contract for payment to Kelley Klean, Inc.; motion carried (3-0) and the contract was signed.

1:50 p.m. Com. Asbury e-mailed Attorney Ivan Schraeder for advice on documentation needed and rules to follow regarding the Kelley Klean contract. Commissioners then visited with Mr. Schraeder on speakerphone regarding certification, insurance coverage, and prevailing wage. Mr. Schraeder advised the Commission to check that the company has corporate papers to do business in Missouri, that the County be added to their liability policy, that they are properly licensed, and that additional coverage may be needed for the project. Commissioners then visited with Dick Burke, Executive Director of the Missouri Association of Counties (MAC) regarding prevailing wage.

Commissioners examined the financial statement for January.

3:30 p.m., the meeting was adjourned.

APPROVED

The block contains three handwritten signatures in black ink. The top signature is 'Susan Carter', the middle is 'Doug Galaske', and the bottom is 'Randy Asbury'. The signatures are written in a cursive, flowing style.