

RANDOLPH COUNTY COMMISSION MINUTES

April 29, 2008

The Honorable Commission convened at the Huntsville with the following present: Susan Carter, Presiding Commissioner, Doug Galaske, Eastern District Commissioner, Randy Asbury, Western District Commissioner, and Nancy Copenhaver, Deputy County Clerk.

9:10 a.m., Com. Carter called the meeting to order. Com. Carter moved, Com. Asbury seconded approval of the agenda; motion carried (3-0). Commissioners acknowledged receipt of a "Bell Ringer Award" from the Salvation Army in recognition of service to the Christmas project.

Correspondence:

- (1) Received notice from Presiding Circuit Judge Scott Hayes of the resignation of Tena Houston as chief Juvenile Officer of the 14th Judicial Circuit.
- (2) Received notice that an employee of the Assessor's office has submitted a workman's compensation claim.
- (3) The Mark Twain Regional Council of Governments (MTRCOG) requested additional information in conjunction with the grant application for the North Sugar Creek Township Project.
- (4) MTRCOG sent an e-mail that SEMA has approved the hazard mitigation plan for Randolph County and forwarded it to FEMA. SEMA staff indicated it was in great shape and should be easily approved.
- (5) Information was received from Chief Deputy Nevin Turner about a grant-writing workshop.
- (6) Communication from Rob Harrington, Shelby County Economic Development, inviting Commissioners to participate in a regional economic development workshop on July 25 in Shelby County, conducted by University of Missouri Extension.
- (7) Communication from Corey Mehaffy about the above workshop.

9:40 p.m., Dewey Gosseen stopped by to inquire about the procedure to get a stop sign at the intersection of CR 1330 and 1335. Commissioners explained the procedure for getting a petition from neighbors and assured him they would also look at the roads in question. He also discussed damage to his car from dropping into a hole at the edge of a culvert. Since this road is in the Moberly Special Road District, Commissioners suggested he report it to that board.

10:00 a.m., Janet Murray, Environmental Health Supervisor of the Randolph County Health Department and Ross McKinstry, RCHD Director, arrived for the establishing of a revision of the food ordinance. Mrs. Murray explained that there are basically two changes to the model food code: the wording in Section 8, the penalty section, will be going from a dollar amount to a Class A Misdemeanor; and the time in Section 8, each day will be considered a separate violation.

10:10 a.m., Com. Galaske moved, Com. Asbury seconded adoption of the changes in Ordinance 89-1 as suggested by the RCHD; motion carried (3-0). There will be publication of the changes for three consecutive weeks to begin within 30 days of adoption. Commissioners signed the ordinance. Mr. McKinstry asked about the progress of the transfer of the RCHD building from the County to the RCHD and was informed that Commissioners are waiting on attorney Ivan Schraeder to finalize.

10:25 a.m., Com. Carter moved, Com. Galaske seconded approval of a court order (CO #2008-01) to pay \$105 from the Thomas Hill Cemetery Fund to Pete Raney of Clifton Hill for mowing on April 21; motion carried (3-0). Commissioners signed paychecks except for a Road and Bridge employee who has not completed termination papers nor returned uniforms to the County.

10:30 a.m., David Sabath, technology consultant, came in regarding setting up a database for the Road and Bridge Department. He has done so on Access and demonstrated the data base he has established to keep track of roads graded, crown repair, ditch work, mowing, and other maintenance, including a complaint data base. Com. Galaske moved, Com. Asbury seconded authorizing Mr. Sabath to continue work on the data base on original maintenance logs at his normal hourly rate of \$60; motion carried (3-0).

10:50 a.m., Judge Scott Hayes came in to inquire about the progress of carpet installation in the Justice Center. Commissioners asked about the process for hiring a new Chief Juvenile Officer.

11:30 a.m., the fuel bid was awarded to Brownfield Oil for \$3,548 (no bid from MFA) for the week of April 30-May 6.

11:40 a.m., Joan Joseph and Carol Summers, 911 Coordinators, came in to discuss 911 issues. Mrs. Joseph reviewed an e-mail from Real Estate Broker Jane Loeber, asking the County to release road map information to NAVTEQ. Mrs. Joseph contacted NAVTEQ and discovered that the issue is money; NAVTEQ does not want to pay the price quoted (\$2,000) for the data. Com. Galaske suggested Mrs. Joseph call a half dozen other 911 directors in third-class counties to see how they handle the situation. Mrs. Joseph also reported on her attendance at the regional homeland security meeting and the sub-committee pertaining to 911. She thinks the County may get a grant for regional mapping by May 7. She received a quote for an upgrade of our portion of SDR (Spatial Data Research) for \$4,700 and indicated a memorandum of understanding can be signed for training and conversion covered under the grant if it goes through.

11:42 a.m., Deputy County Clerk Eve Bagby brought in the MFA fuel bid which had just arrived, 40 minutes after the deadline for submission.

11:55 a.m., Com. Galaske moved, Com. Asbury seconded authorizing Com. Carter to sign the memorandum of understanding to participate in funding for a mapping system for 911 Centers in Region B and expressing the County's willingness to participate in applying for the grant; motion carried (3-0) and Com. Carter signed the document. Mrs. Joseph also reported that she discovered that Socket has been sending money to Randolph County that really was designated for the City of Moberly; therefore \$1,275 will need to be reimbursed to Moberly out of the Randolph County 911 fund.

12:25 p.m., Com. Carter reported Jeff Webster called her on Friday regarding the letter sent ending the mud runs. He offered for the Lions Club to fill in the old pit, but Com. Carter told him the County would do so. He also indicated a plan to move the Lions Club trailer to a concrete base near the Horse Show grounds as soon as the ground dries up enough to allow such.

12:30 p.m., Assessor Richard Tregnago brought in a settlement agreement with Auto Zone that is a reduction of their assessed valuation. It will be an estimated loss of \$60 to General Revenue and \$80 to Road and Bridge Fund.

12:50 p.m., Com. Galaske moved, Com. Carter seconded approval of the minutes of April 24 with changes; motion carried (3-0). Commissioners discussed Jeff Nelson's request regarding Highway Z. Com. Asbury drafted an e-mail introduction for the model personnel handbook provided by attorney Ivan Schraeder that will be distributed to all County elected officials for study and comment. The meeting to discuss the handbook is tentatively set for June 5. Commissioners discussed the public use of County property (horse show, Old Settlers, shooting range, etc.) in regard to providing certificate of insurance and a signed agreement before use.

1:50 p.m., Com. Asbury moved, Com. Galaske seconded a change in the part-time employee compensation policy be made until the comprehensive revision of the policy book is complete. The change would require five years of service to qualify for permanent part-time benefits. Motion carried (3-0).

2:00 p.m., NECAC called back with a request for information regarding four properties they wish to rehab which are outside the City of Moberly. They need a statement whether the properties are or are not in the flood plain. Joan Joseph was asked to research and get back to them. Com. Asbury suggested that a discussion of payroll procedures regarding "projected hours" be placed on the agenda for next week.

2:10 p.m., County Clerk Jim Sears stopped in and indicated that Gallager Basset will hire a lawyer to handle the workers comp claim. Com. Galaske moved, Com. Carter seconded approval of the payroll expenses; motion carried (3-0) and checks were signed. On May 6, the Commission will appear on a KWIX radio show to discuss roads at 8:30 a.m.

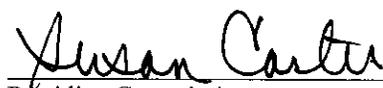
2:20 p.m., Assessor Richard Tregnago stopped by to discuss the workers comp claim from an employee in his office. Commissioners discussed updating of the Road and Bridge web page with pictures and the Road and Bridge policies and standards.

2:35 p.m., Commissioners called John Gulick with the Missouri Department of Health and Social Services regarding strategic planning and had an extensive conversation on speakerphone with him. Commissioners indicated they needed to put in place a short as well as long-range plan for the County, which would include facilities, mission, operations, etc. to pass down to the next Commission as well as to guide the current Commission as they work toward the future. Mr. Gulick offered suggestions and contacts to help them proceed with planning.

3:25 p.m., Scott Tetley with Kelley Klean called. He indicated the carpet installer is planning on starting on Thursday. Com. Carter called the carpet installer and Sanders Decorating to finalize arrangements for installing the carpet in the Justice Center.

3:55 p.m., the meeting adjourned.

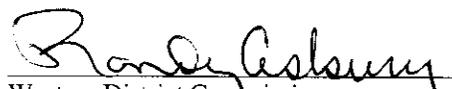
APPROVED



Presiding Commissioner



Eastern District Commissioner



Western District Commissioner



County Clerk