

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, July 2, 2009**

The Honorable Commission convened at the Huntsville Court House with the following present: Randy Asbury, Western District Commissioner; Wayne Wilcox, Eastern District Commissioner; Deputy Clerk, Kayla Wilcoxson. Susan Carter, Presiding Commissioner was absent due to family illness, and in her absence Com. Asbury acted as Presiding Commissioner.

**9:00 a.m.**, Com. Asbury called the meeting to order and moved approval of the agenda. Com. Wilcox seconded; motion passed (2-0).

Assessor Richard Tregnago and County Clerk Jim Sears stopped in to discuss BOE appointments.

The weekly fuel bid was awarded to Brownfield Oil for \$1.925. MFA Oil's bid was \$1.94.

**9:45 a.m.**, Collector Shiela Miller arrived to discuss and review the Collector's Municipipay contract proposal. Efficient payments would be at a lower interest rate and would provide a debit/credit card machine at no expense. Pre-pay customers would not be able to use credit/debit card payments. Com. Asbury will send the contract via e-mail to Attorney Ivan Schraeder for review.

**10:15 a.m.**, Debra Beste, Phoenix Program in Boone County, called regarding contact information for the Pike County Presiding Commissioner.

Com. Wilcox made a motion to approve payroll expenses as presented. Com. Asbury seconded; motion passed (2-0) and checks were signed.

Checks 13743-13787 were signed for payment of approved invoices for the following funds: General Revenue \$6,433.08; LE Trng \$35.00; Assmt. \$245.70; Road & Bridge \$9,629.49; Sheriff \$18,950.00;E911 \$17.10 and JC \$2,605.72. Total amount of checks: \$37,916.06

Com. Asbury reported he received a call from Raymond Magg regarding a follow-up issue on Old Highway 63 south and CR2660. Also, Mark Mathis called about a pile of dirt on CR1745. Com. Asbury went out and visited with Mr. Mathis about this earlier this morning. Mr. Mathis is going to speak to the land owner to get permission to access the dirt because it's not on the County's right-of-way.

**10:30 a.m.**, Matthew Brickey, Kevin McCreedy, and Ross Prestia of McBride, Lock & Associates arrived for their exit interview regarding the 2007-2008 County Financial Audit. Com. Wilcox moved to go into closed session pursuant RsMO 610.021 (17) Privileged Communication. Com. Asbury seconded; motion passed (2-0) and voice vote was held: Asbury-"aye", Wilcox-"aye".

**11:20 a.m.**, Com. Asbury reconvened the meeting.

Com. Wilcox called Road and Bridge Supervisor Bill Dougherty concerning an invoice payment.

Com. Asbury contacted Bob Lannert, Viking-Cives Midwest, Inc., to let him know his dump truck bid was not accepted.

**11:40 a.m.**, Com. Asbury called Dolores Johnson, Higbee City Clerk, concerning the Higbee bridge.

**12:10 p.m.**, Carol Summers came in to discuss Doug Galaske's cobra insurance (dental part).

Dave Moser,CR1365, came in to discuss road maintenance issues on his road. Com. Asbury will take a look at it.

**12:30 p.m.**, James Dixon called regarding fire code regulations in the County.

**1:30 p.m.**, Com. Asbury called Tracey, Delta Dental, about dental coverage on cobra insurance.

**2:00 p.m.**, Commissioners reviewed the employee handbook.

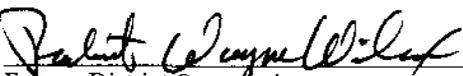
**3:20 p.m.**, Com. Asbury returned a phone call to Connie Cleeton, who called regarding her son's tools being assessed that had not been used in several years. She's trying to determine how to remove them from her son's taxes.

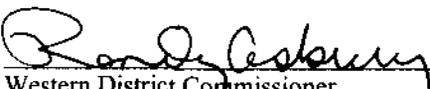
Com. Wilcox called Scott Kliethermes, Al Schepper's, regarding an individual wanting to buy the county's used dump truck that was traded in for the new one.

**4:00 p.m.**, Meeting adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, July 7, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Wayne Wilcox, Eastern District Commissioner, Randy Asbury, Western District Commissioner. In the absence of Deputy Clerk Kayla Wilcoxson, Com. Carter recorded the minutes.

**9:05 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Asbury seconded; motion passed (3-0).

**9:35 a.m.** Commissioners signed official minutes from June 25. Com. Asbury moved approval of payroll expenses as presented. Com. Wilcox seconded; motion passed (3-0). Com. Wilcox moved to authorize Com. Carter's signature on the post exit interview letter presented to McBride, Lock & Associates regarding the county's financial audit. Com. Asbury seconded; motion passed (3-0) and the document was signed and mailed.

**10:05 a.m.**, County Clerk Jim Sears arrived to open the mini-excavator bids. Also in attendance were Gary Million, Tri-State and Dave Gass, Altorfer. Bids received were: Altorfer:304C CR \$31,685 (\$53,685 less \$22,000 trade) and 305C CR \$37,890 (59,890 less 22,000 trade); Tri-State \$35,000 (\$59,500 less 24,500 trade); Crown: \$25,517.00 (\$53,517.00 less 28,000 trade) and with angle blade option \$27,392.00. Commissioners will take these bids under review.

**10:55 a.m.**, The Assessor's certified copy of assessing salaries, costs and expenses was presented for signature. Following review, Com. Asbury moved and Com. Asbury seconded to authorize Com. Carter's signature. Motion passed (3-0) and the document was signed. Commissioners reviewed the final evaluations presented by the assessor's office. They are as follows: Common Road: \$231,393,027; General Revenue: \$409,297,588; Road and Bridge: \$409,297,588.

**11:05 a.m.**, The fuel bid for the week of July 8 was awarded to Brownfield Oil at \$1.785. There was no bid from MFA. Commissioners reviewed the Treasurer's Report for June 2009.

**11:40 a.m.**, Commissioners were presented Erroneous Assessments for signature as follows: Number: 2009-29 (-\$421.74); Number: 2009-30 (-\$844.97); Number: 2009-31 (-\$1,918.79); Number: 2009-32 (\$2,544.03). Following review, Com. Wilcox moved and Com. Asbury seconded to authorize Com. Carter's signature. Motion passed (3-0).

**11:50 p.m.**, John Cochran and Jack Valentine, Valentine Insurance, arrived to review the county's cobra insurance compliance with the new federal stimulus regulations.

**12:05 p.m.**, Com. Asbury moved to accept the lowest bid for the mini-excavator from Crown Equipment. Com. Wilcox seconded; motion passed (3-0).

Commissioners contacted Jim McClintock at the Moberly Career Center to list the county's janitorial position. He will have the information and position listed on the center's website.

**12:25 p.m.**, In the matter of financing purchase of the dump truck, Com. Asbury moved and Com. Wilcox seconded to accept the 3 year lease proposal from Navistar Financial in the amount at 5.39% with annual payments of \$25,863.53. Motion passed (3-0) and Al Scheppers will be contacted.

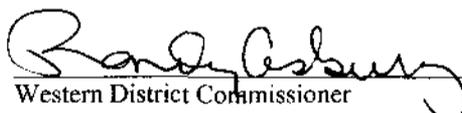
**12:05** Com. Wilcox contacted Crown Equipment to inform them they had won the mini-excavator bid. Com. Carter will inform the other bidders.

**1:00 p.m.**, Com. Asbury and Com. Wilcox left to attend the Associated Electric annual meeting in St. Louis. Meeting adjourned.

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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, July 10, 2009**

The Honorable Commission convened at the Huntsville with the following present: Susan Carter, Presiding Commissioner, Wayne Wilcox, Eastern District Commissioner, Randy Asbury, Western District Commissioner. In the absence of Deputy County Clerk Kayla Wilcoxson, Commissioner Carter recorded the minutes.

**9:05 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda with one addition; Mike McGrath and Kent Bohon, MoDot called this morning and will stop in at 11:15 to discuss cost sharing projects, second by Com. Asbury and motion carried (3-0). Commissioners reviewed correspondence which included the 2010 fully executed Cooperative Agreement for child support services.

Commissioners received an anonymous call reporting the need for brush to be cleared from a portion of CR1645, which will be passed on to Road and Bridge.

**10:00 a.m.**, Bill Truitt, EMP, Inc. arrived to present his evaluation of energy use at the Justice Center. Also present were Sheriff Mark Nichols, Chief Deputy Nevin Turner, and Rick Howard, Maintenance. Mr. Truitt explained that the web based computer controlled system is based on demand usage. He showed cost savings for other counties they've serviced and explained the next step would be a full engineering report at no cost to the County.

Following the meeting with Mr. Truitt, the subject of inmate laundry costs was discussed with Sheriff Nichols. It was determined that as a cost saving measure, inmates will again take over those duties.

**11:15 a.m.**, Mike McGrath and Kent Bohon, MoDot, arrived to discuss cost sharing programs and MoDot's tentative plan to eliminate some roadside parks in the state. Two in Randolph County would be affected. Estimates were then presented regarding possible cost sharing programs for road resurfacing near Renick and Cairo. Com. will review the proposals for approval at a later date.

Com. reviewed invoices for payment. Com. Asbury moved to approve the invoices as presented. Com. Wilcox seconded; motion passed (3-0) and checks were signed.

Checks 13788-13827 were signed for payment of approved invoices for the following funds: General Revenue \$11,994.59; Assmt. \$808.44; Road & Bridge \$26,937.81; Sheriff \$2,400.00; E911 \$7542.36; PA Grant \$130.09 and JC \$29,915.25. Total amount of checks: \$79,728.54.

Commissioners spoke to a Navistar Financial representative to finalize lease/purchase of the dump truck.

**1:00 p.m.** Public Administrator Martha Creed arrived to discuss telephone and computer issues. Mike Lear, KWIX/KRES arrived. Com. Carter recessed the meeting for a news conference.

**1:50 p.m.**, Com. Carter reconvened the meeting. Commissioners reviewed minutes from June 29<sup>th</sup>. Com. Wilcox moved approval with changes. Com. Asbury seconded; motion passed (3-0). Com. Wilcox left for an out of town meeting.

**4:00 p.m.**, Meeting adjourned.

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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, July 14, 2009**

The Honorable Commission convened at the Huntsville Court House with the following present: Susan Carter, Presiding Commissioner; Randy Asbury, Western District Commissioner; Deputy Clerk, Kayla Wilcoxson. Wayne Wilcox, Eastern District Commissioner was on leave.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Asbury seconded; motion passed (2-0).

A Representative from the State Auditor's office called to schedule a closed session meeting to review the final performance audit.

**9:30 a.m.**, Road and Bridge Supervisor Bill Dougherty arrived to discuss maintenance issues and the newly purchased dump truck.

**9:50 a.m.**, Scott Kliethermes, Al Scheppers, called to make arrangements for payment and pickup of the dump truck trade-in.

**10:00 a.m.**, Com. Carter recessed the meeting to convene the 2009 Board of Equalization meeting.

**10:10 a.m.**, Com. Carter reconvened the regular meeting.

John Truesdell called requesting contact information for Prosecuting Attorney Mike Fusselman.

**11:30 a.m.**, Com. Wilcox joined the meeting via speakerphone. Following discussion, Com. Asbury moved approval of the MoDot proposal for resurfacing approximately 1.6 miles of road south of Renick and near Cairo in the amount of \$18,526.50. Com. Wilcox seconded; motion passed (3-0). Com. Asbury moved to approve a proposal from Touchstone Communications, which would provide long distance service to the County at a lower cost. The cost is 2.75 cents per minutes Inter-State and 3.5 cents per minute Intrastate. Com. Wilcox seconded; motion passed (3-0).

The fuel bid for the week of July 5 was awarded to MFA Oil for \$1.68. Brownfield Oil's bid was \$1.698.

**12:00 p.m.**, Commissioners contacted McGown Equipment and Trailer Sales, Cope Trailer Sales, Mellor Trailers, Maxwell Trailers, and K&A Trailer and Equipment Sales by phone to solicit bids for the purchase of a new flatbed trailer.

Commissioners reviewed minutes from July 2, 7, and 10. Com. Carter moved approval with changes. Com. Asbury seconded; motion passed (2-0).

Commissioners approved a contract for the use of a grader by the City of Higbee for 20 hours at a rate of \$40 per hour.

**1:00 p.m.**, Commissioners called Attorney Ivan Schraeder regarding the Higbee bridge replacement.

**1:40 p.m.**, Com. Asbury moved approval of Court Order Number 2009-06 to pay the amount of \$100 from the Johnson Cemetery Fund to Charles Belcher for mowing services on July 13, 2009. Com. Carter seconded; motion passed (2-0).

**2:15 p.m.**, Gabe Craighead, Calloway County Commissioner, returned a phone call to Com. Carter who had requested information on their county's installation of EMP's energy saving computer system. They are very pleased with the system in the first six months, with a savings of \$6,000 so far.

Com. Carter returned a phone call to Gary Million, Tri-State, requesting final paperwork for the newly purchased John Deere motor grader. Commissioners handled correspondence.

**3:00** Meeting adjourned.

  
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Presiding Commissioner

APPROVED

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, July 16, 2009**

The Honorable Commission convened at the Huntsville Court House with the following present: Susan Carter, Presiding Commissioner; Randy Asbury, Western District Commissioner; Deputy Clerk, Kayla Wilcoxson. Wayne Wilcox, Eastern District Commissioner was on leave.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Asbury seconded; motion passed (2-0). Com. Asbury left the meeting with Charley Gillespie to review the maintenance projects Mr. Gillespie will be handling.

Commissioners were notified by Corey Mehaffy, Moberly Area Economic Development, that Randolph County has been approved by the Missouri Department of Economic Development as an Enhanced Enterprise Zone.

Com. Carter reported she received correspondence from Brandon Lucas, Fusion Technology, that he will not be able to make his 10:00 a.m. meeting.

**10:00 a.m.**, Collector Shiela Miller came in to discuss computer system problems in her office. She also discussed the credit/debit card machine contract proposal.

Commissioners reviewed invoices for payment. Com. Asbury moved approval of the invoices as presented. Com. Carter seconded; motion passed (2-0) and checks were signed.

Checks 13828-13852 were signed for payment of approved invoices for the following funds: General Revenue \$2,126.24; Assmt \$14,952.47; LEPC \$126.40; Road & Bridge \$37,677.38; E911 \$531.95 and JC \$4,462.41 . Total amount of checks: \$59,876.85.

Commissioners signed a Contract for Work Done on behalf of City of Higbee to deliver 31.75 tons of 1" rock at \$2.00 per ton.

**10:45 a.m.**, Com. Asbury moved approval of Court Order Number 2009-07 to renew the current lease between Randolph County and the Randolph County Missouri Public Facilities Authority for 2009. Com. Carter seconded; motion passed (2-0).

**11:00 a.m.**, Byron Shoffner arrived for his meeting regarding a nuisance complaint on CR1210, property owned by Bob Headrick. Mr. Shoffner is an adjacent property owner, and reports that old appliances, which had once been cleaned up through efforts by the Prosecuting Attorney are again accumulating. Mr. Shoffner had made a complaint to the Sheriff and asks the Commission's assistance in following up with the Prosecuting Attorney. Commissioners will contact the Sheriff and Mr. Fusselman on his behalf.

Com. Carter reported on her attendance yesterday at the Complete Count Committee at Moberly City Hall. This was an introductory meeting put on by the State Census Committee to bring awareness to citizens of the 2010 census.

**12:00 p.m.**, Commissioners handled correspondence. Richard Allen, DNR, called confirming receipt of the county's application for a county wide scrap tire pick-up in October.

**12:45 p.m.**, Road and Bridge Supervisor Bill Dougherty stopped in to discuss road maintenance issues. He reported Nina Mangus was displeased that her road was being ditched. Mr. Dougherty said he explained to her the need for ditching on her road.

**1:00 p.m.**, Com. Asbury made a motion to accept the trailer bid from McGowan Equipment and Trailer Sales in the amount of \$3,550. Com. Carter seconded; motion passed (2-0). (Other bids received were Cope Trailer Sales for \$4,050, Mellor Trailers for \$4,335, Maxwell Trailers for \$4,300, and K&A Trailer and Equipment Sales for \$3,590).

Com. Asbury reported he faxed a financial application to Navistar Financial for the truck lease/purchase.

**1:15 p.m.**, Sharon Stacey called regarding CR2780 and a complaint from her letter carrier about the road condition. Mr. Dougherty will check on it.

**2:00 p.m.**, Brandon Lucas, Fusion Technology, called to say he resolved Collector Shiela Miller's computer problems.

Commissioners were unable to attend the 911 Joint Commission meeting at the Moberly Ambulance District. Com. Carter received a call from Jackie Barrow, City of Huntsville attorney, requesting a meeting next week concerning the city's court house parking lot lease proposal.

**3:00** Meeting adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, July 21, 2009**

The Honorable Commission convened at the Huntsville Court House with the following present: Susan Carter, Presiding Commissioner; Deputy Clerk, Kayla Wilcoxson. Randy Asbury, Western District Commissioner was absent attending a meeting. Wayne Wilcox, Eastern District Commissioner was absent until noon attending another meeting.

**12:00 p.m.**, Com. Carter called the meeting to order and moved approval of the agenda with one revision-the Board of Equalization (BOE) will reconvene at 1:00 pm today. Com. Wilcox seconded; motion passed (2-0).

Road and Bridge Supervisor Bill Dougherty arrived to inform the Commission that he has picked up the recently purchased flatbed trailer and purchased a spare wheel and tire for that trailer in the amount of \$125. Com. Carter returned a call to Kevin Smith, CR2780, regarding his complaint of lack of drainage on his road. Commissioners will investigate his complaint.

Richard Allen, DNR, called to finalize arrangements for the countywide scrap tire pick-up planned for this fall.

Commissioners received the final paperwork regarding the lease purchase agreement for the John Deere road grader.

**12:15 p.m.**, Audrey Danner, Attorney Generals office, called to confirm dates for the countywide Sunshine Law workshop that the Attorney Generals office will be conducting.

County Clerk Jim Sears stopped in to report that Al Scheppers picked up the dump truck for trade-in and delivered a check for its trade-in value.

Mike Bounds, NECAC Self-Help Program, which assists new home owners in building their own home, called to request a letter of support from the Commissioners in their latest grant application for their program. Commissioners will comply.

**12:30 p.m.**, The fuel bid for the week of July 22 was awarded to Brownfield Oil at \$1.889. MFA Oil sent no bid.

Com. Wilcox made a motion authorizing Com. Carter's signature for the Access Agreement and Waiver document for the scrap tire cleanup program with Department of Natural Resources, scheduled for October. Com. Carter seconded; motion passed (2-0) and the document was signed.

Com. Wilcox made a motion to approve jury scripts presented for approval. Com. Carter seconded; motion passed (2-0) and checks were signed.

**1:00 p.m.**, Vicki Sheldon, Will Ellis, Ron Callis, Assessor Richard Tregnago, and Clerk Jim Sears arrived for the BOE meeting to hear an appeal from Ron Callis. Com. Carter recessed the regular meeting for the BOE meeting.

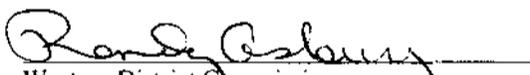
**2:35 p.m.**, Com. Carter reconvened the regular meeting. Commissioners handled correspondence.

**3:00 p.m.**, Meeting adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, July 23, 2009**

The Honorable Commission convened at the Huntsville Court House with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; and Deputy Clerk, Kayla Wilcoxson. Randy Asbury, Western District Commissioner was absent attending a meeting.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded; motion passed (2-0).

**9:30 a.m.**, Commissioners reviewed invoices for payment. Com. Wilcox made a motion to approve invoices as presented. Com. Carter seconded; motion passed (2-0) and checks were signed.

Checks 13897-13931 were signed for payment of approved invoices for the following funds: General Revenue \$14,797.13; Assmt \$72.78; Road & Bridge \$3,765.34; E911 \$98.10 and Justice Center \$430.35. Total amount of checks \$19,163.70

Road and Bridge Supervisor Bill Dougherty arrived to discuss Kevin Smith, CR2780, and his road maintenance issues. Also discussed was grading on Nina Mangus' road and the planned scrap tire pickup day planned for this fall.

Jackie Barrow, City of Huntsville Attorney, called to say she will be in at 3 today for her scheduled meeting.

**11:00 a.m.**, Commissioners reviewed minutes from July 14 and 16. Com. Carter moved approval of minutes from July 14 with changes. Com. Wilcox seconded; motion passed (2-0). Com. Wilcox moved approval of minutes from July 16 with changes. Com. Carter seconded; motion passed (2-0).

**12:30 p.m.**, Kent Bohon, MoDot, called concerning picking up cinders for the resurfacing near Cairo and Renick. He was referred to Road and Bridge Supervisor Bill Dougherty.

Com. Carter so she and Com. Wilcox recessed the meeting so they could attend the ribbon cutting ceremony for the runway expansion at the Omar Bradley Airport in Moberly.

**1:45 p.m.**, Com. Carter reconvened the meeting.

Com. Asbury joined the meeting briefly via speakerphone.

**2:00 p.m.**, Road and Bridge Supervisor Bill Dougherty stopped in to discuss contract brush hogging at Holiday Acres.

Mr. Mauppin, CR1330, called to request a speed limit sign on his road. He was referred to Moberly Special Road District.

County Clerk Jim Sears arrived to report that the Huntsville Historical Society has renewed insurance on the cabin they own on County Court House property. Their insurance provider requested removal of overhanging limbs and they are asking the County to take care of this. Com. Carter contacted Rick Howard, Maintenance, about this.

**2:30 p.m.**, Assessor Richard Tregnago stopped in with Woody McCutcheon, newly elected Assessor in Howard County, to introduce him to the Commission.

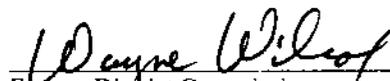
Jim Todd did not appear for his masonry projects meeting.

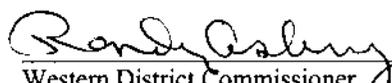
**3:10 p.m.**, Jackie Barrow, City of Huntsville Attorney, arrived to discuss leasing of the City owned vacant lot adjacent to the Huntsville Court House. The County employees have been using this lot for parking for a number of years at no cost to the County. City of Huntsville has proposed that the County now lease this lot for parking. Issues regarding cost and maintenance and snow removal were also discussed.

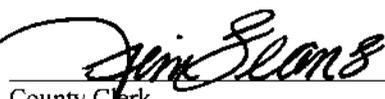
**4:00 p.m.**, Meeting adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, July 28, 2009**

The Honorable Commission convened at the Huntsville Court House with the following present: Susan Carter, Presiding Commissioner; Randy Asbury, Western District Commissioner; Wayne Wilcox, Eastern District Commissioner; and Deputy Clerk, Kayla Wilcoxson.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded; motion passed (3-0).

Clifton Hill Mayor Oliver Penton dropped off information to support Clifton Hill's request that MoDOT do some shoulder/sidewalk work along the Highway 3 as part of the Transportation Advisory Committee (TAC) request. Com. Asbury will be finalizing the complete list to be submitted by August 10.

Jim Todd called to inform the Commission that he will start his masonry repair work at the Moberly Court House in a couple of weeks.

Commissioners received a phone call from Mr. Huer requesting that CR2950 be graded.

Com. Asbury moved approval of Court Order Number 2009-02 to sell county owned mineral rights to land owner Anthony and Leslie Joseph for 30.4 acres at \$2.00 per acre. Com. Wilcox seconded; motion passed (3-0).

**10:00 a.m.**, Commissioners reviewed minutes from July 21 and 23. Com. Wilcox moved approval of minutes from July 21 with changes. Com. Carter seconded; motion passed (3-0). Com. Wilcox moved approval of minutes from July 23 with changes. Com. Carter seconded; motion passed (3-0).

**10:25 a.m.**, The weekly fuel bid was awarded to Brownfield Oil at \$1.935. MFA Oil's bid was \$1.97.

**10:40 a.m.**, Jared Murr, MoDOT right of way permit specialist, called authorizing the county to begin work on the State's right of way where it intersects Highway P and CR2780. A written confirmation will be coming.

**10:50 a.m.**, Sheriff Mark Nichols and Deputy Nevin Turner arrived to discuss jail laundry service. Sheriff Nichols said he obtained three quotes from three different linen companies. The first, MVE, had a total price of \$5,060 for everything needed and would deliver in 4-6 weeks. The second, Advanced Correctional, had a total price of \$4,150. The third, Chamm Tech, had a total price of \$2,046.30 for everything needed and would deliver in three weeks. Sheriff Nichols indicated that he would be able to absorb the linen purchase and associated laundry cost (e.g. electricity and detergent) in his current Justice Center budget. The quality of products between vendors (sheets, washcloths, towels, and blankets) is the same. Also discussed was the surplus sale for the old police vehicles and preparations for expected increase in swine flu this fall.

**12:00 p.m.**, Road and Bridge Supervisor Bill Dougherty stopped in to discuss road maintenance issues including pothole repair on CR2950 and continues maintenance problems CR1660. He was instructed not to grade the first quarter mile of CR1660 from Highway 63.

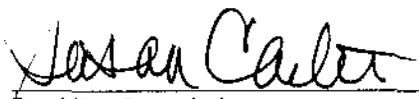
**1:30 p.m.**, Com. Carter recessed the regular meeting for the BOE meeting.

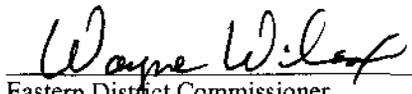
**2:00 p.m.**, Com. Carter reconvened the regular meeting.

**2:30 p.m.**, Mr. Jerry Cross arrived to request information for reopening the west end CR2407. Commissioners will meet him there next week.

**3:00 p.m.**, Com. Carter adjourned the regular meeting for the continuation of the BOE meeting.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, July 30, 2009**

The Honorable Commission convened at the Huntsville Court House with the following present: Susan Carter, Presiding Commissioner; Randy Asbury, Western District Commissioner; Wayne Wilcox, Eastern District Commissioner; and Deputy Clerk, Kayla Wilcoxson.

**9:05 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Asbury seconded; motion passed (3-0).

Rick Howard, Maintenance, arrived to inform the Commission that the requested tree trimming above the Huntsville Historical Society cabin on the Court House grounds would take place this week. Mr. Howard expressed concern there is still a problem with jail inmates using toothpaste in a destructive manner at the Justice Center and the adverse affect it had on ventilation, lighting, and key usage. Commissioners will discuss this again with Sheriff Nichols and Jail Supervisor Steve Holman. Mr. Howard informed the Commission of the need to purchase three replacement security cameras. He will get an estimate.

Commissioners reviewed correspondence which included the annual dues renewal notice from Mark Twain Regional Council of Governments in the amount of \$2,366.50, previously budgeted for 2009.

Road and Bridge Supervisor Bill Dougherty arrived to deliver receipts from Associated Electric reflecting 199.45 tons of cinders hauled for AECT's resurfacing project for the County.

Com. Asbury moved to approve the revised lease/purchase contract between Randolph County and Kansas State Bank of Manhattan for purchase of a 2010 International Dump Truck in the amount of \$47,826.47 and to authorize Com. Carter's signature as necessary. Com. Wilcox seconded; motion passed (3-0) and the documents were signed.

**10:20 a.m.**, Commissioners reviewed invoices for payment.

**11:15 a.m.**, Commissioners spoke with Sheriff Mark Nichols and informed him of Rick Howard's concern regarding the destructive use of tooth paste in the jail, confirmed that the County can cancel the Aramark contract for laundry as this will be done in-house beginning August 30, and discussed the options for dental coverage for the drug task force employee. The drug task force employee will have the choice of purchasing dental coverage at his expense.

Com. Asbury made a motion to cancel the Aramark contract, effective August 30. Com Carter seconded; motion passed (3-0) and as per the contract a certified letter will be sent to Aramark informing them of the decision.

Commissioners reviewed invoices for payment. Com. Wilcox made a motion to approve invoices as presented. Com. Carter seconded; motion passed (3-0) and checks were signed.

Checks 13932-13984 were signed for payment of approved invoices for the following funds: General Revenue \$23,036.18; LE Trng. \$66.90; Assmt. \$120.00; R&B \$1,623.69; User \$323.00; Sheriff \$323.00 and JC \$4,119.17. Total amount of checks \$29,624.64

**11:30 a.m.**, Lonny Waite called requesting a driveway culvert on CR1875. He was informed of the installation process and was asked to call the Clerk's office to apply for a permit.

Commissioners reviewed minutes from July 28. Com. Wilcox moved approval with changes. Com. Asbury seconded; motion passed (3-0).

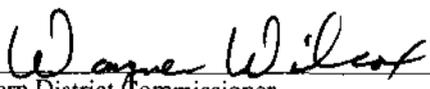
**12:15 p.m.**, Ralph Owen called asking if the decision had been made regarding the new janitors position.

**12:50 p.m.**, Com. Asbury made a motion to adopt the updated personnel policy. Com. Wilcox seconded; motion passed (3-0).

**1:00 p.m.**, Com. Carter recessed the regular meeting to reconvene the BOE meeting.

APPROVED

  
\_\_\_\_\_  
Presiding Commissioner

  
\_\_\_\_\_  
Eastern District Commissioner

  
\_\_\_\_\_  
Western District Commissioner

  
\_\_\_\_\_  
County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, August 4, 2009**

The Honorable Commission convened at the Huntsville Court House with the following present: Susan Carter, Presiding Commissioner; Randy Asbury, Western District Commissioner; Wayne Wilcox, Eastern District Commissioner; and Deputy Clerk, Kayla Wilcoxson.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Asbury seconded; motion passed (3-0).

Com. Wilcox moved approval of payroll expenses as presented. Com. Carter seconded; motion passed (3-0) and checks were signed.

Com. Wilcox reported on his attendance at a workshop on recovery zone economic development bonds, recovery zone facility bonds, and build America bonds.

Com. Wilcox made a motion authorizing Com. Carter's signature on a Permit for Work on Right of Way for the north side of Route P and CR2780 intersection, as requested by MoDOT. Com. Asbury seconded; motion passed (3-0) and permit was signed.

**9:30 a.m.**, Jeannette Eaves and Robyn Lamb, Missouri State Auditor's office, arrived regarding the review for the final draft of the 2007-2008 Auditor's report. Com. Carter made a motion to go into closed session pursuant to RsMO 610.021 (17) privileged communication. Com. Wilcox seconded and voice vote was held; Asbury-"aye", Carter-"aye", Wilcox-"aye".

**11:30 a.m.**, Commissioners returned a phone call to Christy, Moberly Area Economic Development, to set up an appointment on August 6 for Corey Mehaffy and Nick Hennon regarding the Recovery Acts Funds program review.

The fuel bid for the week of August 4 was awarded to Brownfield Oil for \$1.985. MFA Oil's bid was \$2.01.

Jerry Cross called to cancel his 1 pm meeting.

Commissioners reviewed minutes from July 30. Com. Carter moved approval with changes. Com. Asbury seconded; motion passed (3-0).

**11:55 a.m.**, Tim Simon, District Manager for Aramark Services, stopped in to discuss the discontinuance of the County's contract with Aramark Services for laundry. Mr. Simon asked if Commissioners would let him submit another proposal for review and Commissioners agreed.

Circuit Clerk Peggy Boots called to inform the Commission that the Salary Commission would be meeting on Thursday, September 24 at 3 pm.

**1:25 p.m.**, Mr. Don Embree called requesting the results of the traffic count on CR2990. Com. Wilcox informed Mr. Embree the average count was 226 for 24 days during the month of July.

Upon conversations with Attorney Ivan Schrader regarding his review of the municipay contract and the legality of Collector Shiela Miller executing the contract on behalf of the County, Com. Asbury made a motion to authorize Collector Shiela Miller to execute the contract. Com. Wilcox seconded; motion passed (3-0).

**1:50 p.m.**, Commissioners left with Road and Bridge Supervisor Bill Dougherty to inspect CR2407 where Jerry Cross had requested a portion to be re-opened. Commissioners also assessed CR2405.

**2:50 p.m.** Commissioners returned. Coroner Gerald Luntsford arrived to discuss with the Commission body transportation fees. Com. Asbury finalized information for the TAC application.

Com. Carter returned a call to Christine O'Keefe, EPA Brownfields Assessment Department, regarding a grant to assess contamination in the old county home building. Commissioners should get more information next week.

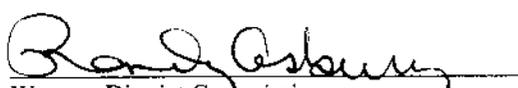
Commissioners received notice from DNR of two scrap tire cleanup operations recently completed in the County. Commissioners received notice that Bluebird Media is applying for franchises statewide from the Public Service Commission.

**4:00 p.m.**, Meeting adjourned.

  
\_\_\_\_\_  
Presiding Commissioner

APPROVED

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, August 6, 2009**

The Honorable Commission convened at the Huntsville Court House with the following present: Susan Carter, Presiding Commissioner; Randy Asbury, Western District Commissioner; Wayne Wilcox, Eastern District Commissioner; and Deputy Clerk, Kayla Wilcoxson.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Asbury seconded; motion passed (3-0).

**9:30 a.m.**, Eve Bagby, Deputy Clerk, came in to talk about the mandatory direct deposit. Mrs. Bagby presented the Commission with a petition that 52 County employees had signed. The purpose of the petition was to give the employees the option of having direct deposit or not.

**10:00 a.m.**, Bill Truitt, EPM Inc., called to follow up on the County's request for an engineering study on energy use at the Justice Center. He would like to set up a date to start the engineering process. He will get back with the Commission with a date and time that will work.

Commissioners reviewed jury scripts for payment. Com. Asbury moved approval of jury scripts as presented. Com. Wilcox seconded; motion passed (3-0) and checks were signed.

Com. Wilcox made a motion nominating Diane Noah, BSN, RN, to the North East Region Workforce Investment Board. Ms. Noah is currently the Executive Director of HomeCare of Mid-Missouri. Com. Asbury seconded; motion passed (3-0).

**11:00 a.m.**, Com. Carter called Lucas Horton's, Commerce Bank, with a question about an administrative fee for the Justice Center bonds. Mr. Lucas Horton said this is a routine expense.

No bids were received for the Road and Bridge surplus property.

Collector Shiela Miller arrived to inform the Commission of an expenditure in the amount of \$7,000 for envelopes and postage that will show she is over budget on her postage line item, but it will balance when she reimburses from her tax fund.

**11:45 a.m.**, Commissioners reviewed invoices for payment. Com. Asbury made a motion to approve invoices as presented. Com. Wilcox seconded; motion passed (3-0) and checks were signed.

Checks 14155-14216 were signed for payment of approved invoices for the following funds: General Revenue \$25,451.90; Assmt. \$670.88; Road & Bridge \$14,318.75; Elec Serv \$1,026.90; E911 \$7,500.00; Sp Election \$1,068.73 and JC \$11,265.86. Total amount of checks: \$61,303.02

Commissioners reviewed minutes from August 4. Com. Asbury moved approval with changes. Com. Wilcox seconded; motion passed (3-0).

**12:45 p.m.**, Commissioners signed official minutes from July 28 and 30.

**12:50 p.m.**, Dorinda Dameron arrived regarding her meeting about the Huntsville Courthouse outdoor platform improvement ideas for the Randolph County Old Settlers. Commissioners asked her to return with more specific proposals.

Commissioners were presented Erroneous Assessments for signature as follows: Number: 2009-33 (\$986.58); Number: 2009-34 (\$4,191.17); Number: 2009-35 (-\$550.52); Number: 2009-36 (-\$2,317.55). Following review, Com Wilcox moved and Com. Asbury seconded to authorize Com. Carter's signature. Motion passed (3-0).

Commissioners received notice from the Clerk's office that the annual public hearing setting the tax rates will be held August 27 at 11 am at the Huntsville Court house.

**1:30 p.m.**, Corey Mehaffy, Moberly Area Economic Development, and Nick Hennon, Missouri Enterprise Area Business Manager, arrived for their scheduled meeting regarding the Recovery Acts Funds program review. Sam Richardson arrived to observe. Missouri Enterprise is a 501C3 consulting firm. It was developed to help smaller businesses and develop strategic planning. Commissioners were brought up to date on the latest information released on Recovery Zone Bonds and what is entailed in taking advantage of this.

**3:00 p.m.**, Commissioners reviewed the Commissioners responses included in the final draft of the 2007-2008 state audit.

Commissioners returned a phone call to Sysco requesting information to support an invoice payment.

Commissioners reported that the end of July 2009 General Revenue balance was \$744,823.79. Balances for a similar period for 2008, 2007 and 2006 were approximately \$452,727.64, \$100,087.51 and (\$111,126.39) respectively.

The August 2009 General Revenue sales tax deposit was \$86,462.21 compared to \$88,413.38, down \$1,951.17 from 2008 (2.2% decline). Year-to-date sales tax receipts were down 3.78 percent (\$31,502.93) compared to 2008. Year-to-date 2009 sales tax receipts were \$44,059.46 or 5.82 percent above 2009 budgeted projections.

Year-to-date General Revenue receipts across all line items through July 31, 2009 were \$117,005.89 or 6.29 percent more than same period last year. General Revenue expenses were \$93,486.95 more than same period last year.

Road and Bridge and Justice Center fund levels for June were \$640,973.95 and (\$116,667.36) respectively.

Since last month, reviews have been made regarding inmate laundry services, long distance phone services, rock purchases and more efficient utility usage. A termination notice was recently sent to the laundry services company, the long distance service has been changed, rock is to be applied only in critical situations and EPM has completed a review of the Justice Center HVAC equipment and has been directed to proceed with an engineering plan for further information and discussion.

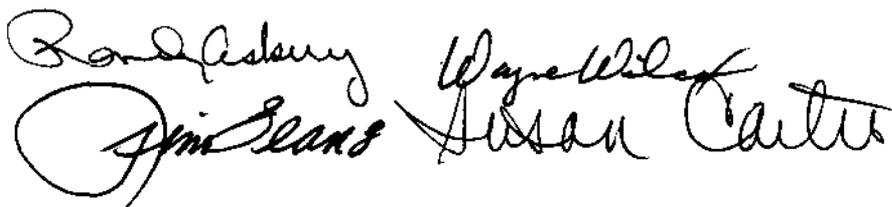
The equipment line item in the Commission budget currently reflects a \$-2834.00 balance. This balance is due to the purchase of three laptops to be used specifically for county business. The decision to purchase the laptops was made based upon offsetting expenses related to Commissioner Wilcox not using his health benefits. The savings realized by his providing personal insurance was used to make the equipment purchase.

All departmental budgets along all line items were reviewed and it was determined that individual discussions with all elected officials should occur the latter half of August to obtain their thoughts regarding their budgets.

**3:40 p.m.**, Robyn Lamb, Missouri State Auditor, called to address questions about the County's reviewed audit which were discussed in the final draft approved.

**4:00 p.m.**, Meeting adjourned.

APPROVED



**RANDOLPH COUNTY COMMISSION MINUTES**

**Tuesday, August 11, 2009**

The Honorable Commission convened at the Huntsville Court House with the following present: Susan Carter, Presiding Commissioner; Randy Asbury, Western District Commissioner; Wayne Wilcox, Eastern District Commissioner; and Deputy Clerk, Kayla Wilcoxson.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda with one change-Mike McGrath, MoDOT, called and will be here at 1 pm to discuss cost sharing projects between MoDOT and the County. Com. Asbury seconded; motion passed (3-0).

Com. Asbury reported that Rick Howard, Maintenance, contacted NEMO Electric Monday morning regarding a sewer pump issue at the Justice Center. NEMO arrived that afternoon and identified a faulty relay switch will be ordered and replaced.

Robbie Clark, Higbee, stopped in yesterday afternoon to request that the County determine if the corner of CR2860 and CR2875 intersection line of sight can be improved via mowing or shaving the embankment.

**9:45 a.m.**, Commissioners reviewed minutes from August 6. Com. Wilcox moved approval of the minutes with changes. Com. Asbury seconded; motion passed (3-0).

Com. Asbury reported that on August 7 he called and left a voicemail for Sherry Russell in regards to her July 29 letter discussing the CR1635/Hwy 63 entrance/exit issue.

**10:00 a.m.**, Tim Simon and Rick Gaffney, Aramark, arrived to discuss the laundry contract which the county had cancelled to be effective August 30. They presented pricing on various aspects of the contract involving mats, mops, uniforms, etc. that would provide the county a savings over current prices. It was determined by Aramark that they could not compete with the internal laundry services and chose to offer pricing only on the previously mentioned items. The commission took the discussions under advisement.

**10:50 a.m.**, Jerry Cross came in to discuss a culvert off of Hwy 3 on CR2407.

Com. Asbury moved approval of invoices for expenses related to the August 4 election. Com. Wilcox seconded; motion passed (3-0).

The weekly fuel bid was awarded to Brownfield Oil for \$2.065. MFA Oil sent no bid.

Ralph Owen called about his application for janitorial employment.

**11:50 a.m.**, Road and Bridge Supervisor Bill Dougherty arrived to discuss road maintenance issues and Aramark shirts.

Com. Asbury called Sherry Russell again in regards to her July 29 letter discussing the CR1635/hwy 63 entrance/exit.

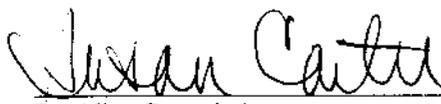
**1:00 p.m.**, Mike McGrath and Kent Bohon, MoDOT, arrived regarding the cost sharing project. Plans were finalized for MoDOT forces to cinder seal two County maintained roads near Renick and Cairo, for a total distance of 1.6 miles. MoDOT will purchase 200 Tons of cinders from Reed Materials and the County will haul them to MoDOT's Moberly Maintenance site. MoDOT will purchase approximately 3100 gallons of CRS-2P asphalt oil for the seal. MoDOT will also provide the equipment and labor for the placement of the seal. The total estimated cost of the cinder seal will be \$17,583.82, which includes the materials, equipment, and labor. In return, the County will purchase for MoDOT, 4725 gallons of MC-800 asphalt oil. The estimated cost of the oil will be \$17,577.00. Upon completion of the seals, the County will resume all maintenance of the roads. Com. Asbury moved to authorize Com. Carter's signature on a final document. Com. Wilcox seconded; motion passed (3-0) and the document was signed.

**2:30 p.m.**, Bill Dougherty called requesting information about how to get more keys for the mini excavator. He was referred to John LaFoy of Crown Equipment in Columbia by the Commissioners.

After a discussion with Corey Mehaffy, MAED, the consideration of the adoption of the Recovery Zone Resolution will be delayed to a later date..

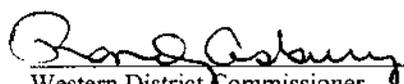
Com. contacted Van Keppel Co. concerning possible rental of the reclaimer machine later this year. Mr. Steve Stone will put together a proposal on the costs of leasing the equipment.

**3:30 p.m.**, Meeting adjourned.

  
\_\_\_\_\_  
Presiding Commissioner

APPROVED

  
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Eastern District Commissioner

  
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Western District Commissioner

  
\_\_\_\_\_  
County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, August 13, 2009**

The Honorable Commission convened at the Huntsville Court House with the following present: Randy Asbury, Western District Commissioner and Wayne Wilcox, Eastern District Commissioner and Deputy Clerk, Kayla Wilcoxson. Susan Carter, Presiding Commissioner was absent on vacation. In Commissioners absence, Commissioner Asbury acted as Presiding Commissioners

**8:30 a.m.**, Commissioners Wilcox and Asbury attended the Crisis Intervention Team breakfast sponsored by the Randolph County Coalition for mental wellness.

**10:45 a.m.**, Com. Asbury called the meeting to order and moved approval of the agenda. Com. Wilcox seconded; motion passed (2-0).

**10:50 a.m.**, Deputy Clerk, Eve Bagby delivered Board of Equalization letters and documentation to the Commissioners.

**11:00 a.m.**, Kathy with Solomon Boiler called requesting information regarding closing the boilers at the Moberly and Huntsville Courthouses subsequent to a state boiler inspection. Commissioner Wilcox indicated that the commission would determine if the state inspections were complete and get back to them.

**11:25 a.m.**, Kent Bohon, MoDOT, left a message to confirm the location APAC was to start the chip seal process at Renick. Commissioner Asbury confirmed with Bill Dougherty that APAC was to start at the Renick city limits going south on Old Hwy 63 one mile to the asphalt overlay that was laid in 2007 and subsequently relayed the information to Mr. Bohon.

**11:30 a.m.**, Eric Shaw called requesting the purchase of an old steel bridge on a dead end road 1120 past Arthur Duffield's place.

**11:35 a.m.**, Commissioners reviewed invoices for payment. Com. Asbury made a motion to approve invoices as presented. Com. Wilcox seconded; motion passed (2-0) and checks were signed.

Checks 14220-14246 were signed for payment of approved invoices for the following funds: General Revenue \$10,751.81; Road & Bridge \$563.46; Sheriff \$2,400.00; E911 \$381.78 and JC \$20,075.47. Total amount of checks: \$34,172.52

**12:30 p.m.**, Commissioners received a SEMA application package regarding participation in the Emergency Management Performance Grant program. Also, the Commissioners received notification from SEMA that a Community Assistance visit will occur from Monday August 31 at 8:30 am until September 2 at 4 pm at the Randolph County court house regarding the county's flood plain insurance.

Commissioners received a written permit from MoDOT for work to be completed at Route P and CR2780. Com. Asbury moved that Com. Wilcox be authorized to sign the completion of work for MoDOT Permit #2-09-00455. Commissioners will return the signed permit to Jarod Murr.

Commissioners received a Contract for Work Done for Holiday Acres regarding 5 hours of boom mower work at the rate of \$40 per hour dated August 12, 2009.

A question was sent to Attorney Ivan Schrader regarding ownership of old bridges on county roads which had been abandoned over 5 years ago. His response was assuming that a road was legally abandoned that under normal circumstances the property/bridge would revert to the land owner adjacent to the road. Consequently, per current Randolph County road policies regarding abandonment of a road after five years of continuous non-use by the public and the commission's interpretation of that policy, the commission deems the bridge located near county road 1120 to fall on a legally abandoned road. Therefore, the commissioners believe that Eric Shaw's request to dismantle the bridge for the steel does not fall under the county's authority but under landowners' authority adjacent to the bridge in question.

Upon contacting Mr. Shaw, he requested documentation in writing as to our findings.

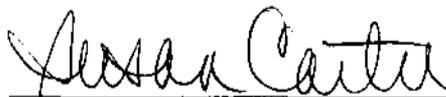
**1:45 p.m.**, Jim Todd came in to request a list of court dates so he knows when to keep the Moberly court house parking lot clear while completing his masonry work.

**2:30 p.m.**, Leon Creed stopped in to say hello and invite Commissioners to a Randolph County Farm Bureau meeting Tuesday, September 15.

**3:00 p.m.**, Com. Asbury and Com. Wilcox left with Road and Bridge Supervisor Bill Dougherty to inspect CR1120 and an old bridge via Eric Shaw's request.

Commissioners received equipment lease pricing from Van Keppel Company. They offered a quotation at the same rates as last year. The Bomag Model 362 Recycler rental rate will be \$12,000 per month. Volvo or comparable mode 84" Padfoot or Smooth drum roller will both be \$3,600 per month. Freight is going to run approximately \$1,250 but could be as low as \$700 if one were to be available at the time the County needs it from Kansas City. Return freight will be \$700 on recycler and roller freight will be \$700 each way.

**4:00 p.m.**, Meeting adjourned.

  
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Presiding Commissioner

APPROVED

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, August 18, 2009**

The Honorable Commission convened at the Huntsville Court House with the following present: Randy Asbury, Western District Commissioner and Wayne Wilcox, Eastern District Commissioner and Deputy Clerk, Kayla Wilcoxson. Susan Carter, Presiding Commissioner was absent on vacation. In Commissioners absence, Commissioner Asbury acted as Presiding Commissioners

**9:00 a.m.**, Com. Asbury called the meeting to order and moved approval of the agenda. Com. Wilcox seconded; motion passed (2-0).

Eric Shaw stopped in to pick up a letter from the Commissioners. Com. Asbury moved to authorize Commissioners to sign a letter for Mr. Shaw stating that the steel bridges in question fell under the authority of the adjacent land owners. Com. Wilcox seconded; motion passed (2-0) and the letter was signed.

**9:30 a.m.**, Chris Walters, Land man from Price Gregory Pipeline sub-contractor for Keystone Pipeline, stopped in to reassure the Commission that things will go relatively smooth with the pipeline coming through the County. He was also introduced to Road and Bridge Supervisor Bill Dougherty.

Tim Simon, Aramark, arrived to discuss the new County laundry contract. Road and Bridge Supervisor Bill Dougherty stopped in to discuss the new shirts for Road and Bridge employees.

**10:45 a.m.**, The fuel bid for the week of August 18 was awarded to MFA Oil at \$1.98. Brownfield Oil's bid was \$2.015.

Commissioners faxed a letter to Crown Power and Equipment confirming acceptance of the bid dated June 29, 2009 for the purchase of a Kubota KX161-3 mini excavator.

In correspondence, Commissioners were invited by Macon County to the fall meeting of the Northeast Missouri Commissioners and Clerks Association on September 17. County Clerk Jim Sears provided an updated assessment report which reflected the BOE adjustments for general revenue and road district assessed valuations. Commissioners also received various invoices related to the construction of chain linked fence and sewer pit hoist at the Justice Center. Commerce Trust Company of Kansas City provided a debt service billing statement indicating interest due of \$129,207.50 with funds on hand of an equivalent amount showing \$0.00 balance due. Com. Carter received information from the US Census Bureau inviting Randolph County to participate in the 2010 Census New Construction Program. It provides an opportunity for officials of local governments to submit a list of city-style addresses for housing units for which basic construction began during or after March 2009 and completion expected by Census Day, April 1, 2010.

Com. Wilcox reported on his attendance on August 17 at the bi-monthly Workforce Investment Board meeting. Com. Wilcox nominated Diane Noah before the County elected officials and her nomination was confirmed to participate on the Workforce Investment Board.

**11:50 a.m.**, Collector Sheila Miller came in discuss painting the men's and women's bathrooms in the Huntsville Courthouse. Commissioners informed her that when a janitor is hired that could be a job for that person.

Commissioners reviewed invoices for payment. Com. Asbury moved approval of invoices as presented. Com. Wilcox seconded; motion passed (2-0) and checks were signed.

Commissioners reviewed jury scripts for payment. Com. Asbury moved approval of jury scripts as presented. Com. Wilcox seconded; motion passed (2-0) and checks were signed.

**12:00 p.m.**, Commissioners reviewed minutes from August 13. Com. Asbury moved approval of minutes from August 13 with changes. Com. Wilcox seconded; motion passed (2-0).

**1:45 p.m.**, Mr. Dougherty came in to show the Commissioners what the current Road and Bridge safety vests look like.

**2:40 p.m.**, Commissioners adopted Resolution Number 18-08-09 designating Randolph County a Recovery Zone pursuant to the American Recovery and Reinvestment Act of 2009 for the purpose of issuing Recovery Zone Economic Development Bonds and Recovery Zone Facility Bonds.

**3:15 p.m.**, Rick Howard, Maintenance, arrived to pick up the multi-purpose hoist for the Justice Center sewer pit.

**3:30 p.m.**, Gene Reece, Risk Engineering Representative for Zurich Services Corporation, arrived to inspect the boiler in the Huntsville Courthouse with Rick Howard's assistance.

Due to an oversight, Commissioners reported that the end of June 2009 General Revenue balance was \$810,543.26. Balances for a similar period for 2008, 2007 and 2006 were approximately \$463,197.00, \$134,620.00 and (\$100,452.00).

The June 2009 General Revenue sales tax deposit was \$103,893.26 compared to \$110,672.58, down \$6,779.32 from 2008 (6.1% decline). Year-to-date sales tax receipts were down 3.97 percent (\$29,552.00) compared to 2008. Year-to-date 2009 sales tax receipts were \$18,181.00 or 2.6 percent above 2009 budgeted projections.

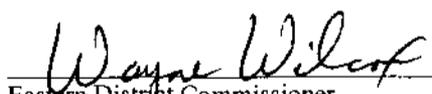
Year-to-date General Revenue receipts across all line items through June 30, 2009 were \$136,536.00 or 8.0 percent more than same period last year. Expenses were \$58,037.00 more than same period last year.

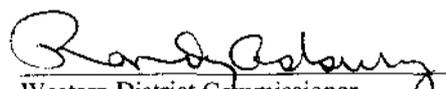
Road and Bridge and Justice Center fund levels for June were \$694,585.09 and (\$133,139.24) respectively.

**4:00 p.m.**, Meeting adjourned.

  
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Presiding Commissioner

APPROVED

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

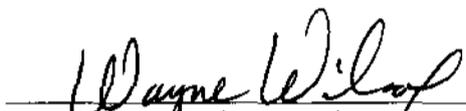
**CLOSED SESSION**  
**Thursday, August 20, 2009**

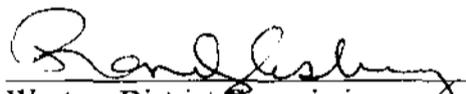
**10:05 a.m.**, Commissioners and Sheriff Nichols discussed the background history of the employees for consideration for the janitorial position.

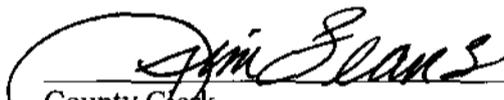
**10:20 a.m.**, Com. Asbury moved to leave closed session. Voice vote was held: Asbury-"aye", Wilcox-"aye".

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
\_\_\_\_\_  
Western District Commissioner

  
\_\_\_\_\_  
County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, August 20, 2009**

The Honorable Commission convened at the Huntsville Court House with the following present: Randy Asbury, Western District Commissioner and Wayne Wilcox, Eastern District Commissioner and Deputy Clerk, Kayla Wilcoxson. In the absence of Commissioner Susan Carter, Com. Asbury acted as Presiding Commissioner.

**9:00 a.m.**, Com. Asbury called the meeting to order and moved approval of the agenda. Com. Wilcox seconded; motion passed (2-0).

Llona Weiss from Senator Claire McCaskill's office called regarding Sen. McCaskill's visit to the Moberly Area Community College for a health care town hall meeting.

Com. Carter called and reported she received a call from Kelly Henderson, Great Rivers Engineering, to report the Moberly Special Road District's grant application was not accepted. He would like to meet with the Commission next week to discuss another grant possibility.

**9:15 a.m.**, Road and Bridge Supervisor Bill Dougherty arrived to discuss maintenance issues.

Commissioners signed a Contract for Work Done for Cairo with 78.2 tons of 1" crushed rock at \$2 per ton.

Com. Carter received a response from Senator Bond's office concerning the potential closing of Thomas Motors.

**10:00 a.m.**, Commissioners spoke with Kelly Henderson, Great Rivers Engineering, and Robin Fitzgerald, Mark Twain Regional Council of Governments, regarding Moberly Special Road Districts grant rejection and subsequent second application to access a portion of the \$92 million dollar grant monies available through stimulus funding. In addition, Ms. Fitzgerald was asked about what other types of projects were appropriate for the \$92 million monies.

Sheriff Mark Nichols arrived to discuss applicants for janitorial position. Com. Asbury moved to go into closed session pursuant to RsMO 610.021 (3). Voice vote was held: Asbury-"aye", Wilcox-"aye".

**10:20 a.m.**, Com. Asbury reconvened the regular meeting and called references listed on applications for the janitorial position.

**12:00 p.m.**, Commissioners reviewed minutes from August 18. Com. Asbury moved approval of the minutes with changes. Com. Wilcox seconded; motion passed 2-0

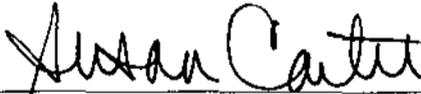
**2:00** Deputy Clerk Kayla Wilcoxson contacted the three individuals that were selected as candidates for the janitorial position to schedule interviews next week.

Checks 14247-14279 were signed for payment of approved invoices for the following funds: General Revenue \$5,277.47; Assmt. \$5,657.29; Road & Bridge \$10,960.33; E911 \$136.01 and JC \$3,239.59. Total amount of checks: \$25,270.69

Commissioners contacted Ben Trout, President of EMP, Inc., regarding energy efficiency in new vs. old buildings. In his experience, he said, systems in older buildings can be 25% more cost efficient.

**4:00 p.m.** Meeting adjourned to attend a MoDot meeting on Hwy 24 improvements

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**August 25, 2009**

The Honorable Commission convened at the Huntsville with the following present: Susan Carter, Presiding Commissioner, Wayne Wilcox, Eastern District Commissioner, Randy Asbury, Western District Commissioner. Com. Carter recorded the minutes.

**9:05 a.m.** Com. Carter called the meeting to order and moved approval of the agenda, second by Com. Wilcox. Motion passed 3-0. Kelly Henderson, Great Rivers Engineering, arrived with a grant application for signature for the North Sugar Creek Township bridge replacement. Ted Sander, Chairman, of Moberly Special Road District, was also in attendance. Com Wilcox moved approval and authorization of Com. Carter's signature, seconded by Com. Asbury. Motion passed 3-0. Discussion was also held on sharing costs of a county audit should the grant be approved and trigger an audit.

**9:20 a.m.** Mike Windsor, Aramark, arrived for contract approval and signature. Com. Asbury moved approval, seconded by Com. Wilcox. Motion passed 3-0.

**9:30 a.m.** Jennifer Fenton, Victims Services arrived for signature on the VOCA grant renewal. Com. Asbury moved to authorize Com. Carter's signature, seconded by Com. Asbury. Motion passed 3-0 and the document was signed.

**10:00 a.m.** Dennis Brucks, Mike McGrath and Kent Bohon, MoDot arrived to discuss cost sharing programs and a request to reopen a county road to access Hwy 63 North. Commissioners expressed thanks in MoDot's assistance in resurfacing sections of Old 63 near Renick and Cairo.

**11:05 a.m.,** Weekly fuel bid was awarded to Brownfield Oil 2.078 (MFA bid 2.08).

**11:10 a.m.,** Com. Asbury reported a large dead tree on CR 2210. He asked Road and Bridge Supervisor Bill Dougherty to get bids for its removal. Com. returned a call to Rick Howard, Maintenance, about using Jim Todd's bucket truck and crew to paint the Moberly Courthouse flagpole. Commissioners said to go ahead. Com. asked Mr. Howard about the Engineering Survey conducted last Friday at the Justice Center by EPM, Inc.

**11:30 p.m.,** Commissioners handled correspondence. Commissioners Carter and Wilcox reported on their attendance at Sen. Clair McCaskill's health care town meeting in Moberly yesterday. Com. received notice from Mo. Association of Counties of legislation that would eliminate the Federal Bridge Program (BRO). Counties were encouraged to contact their representatives to prevent this. Commissioners will send letters to that effect today. Commissioners Asbury and Wilcox reported on their attendance at a Hwy 24 improvement meeting held by MoDot.

**12:45 p.m.** Jack Valentine and John Cochran stopped in to visit. Mr. Cochran will begin work on the county's health insurance renewal next week. Commissioners reviewed minutes from Aug. 20<sup>th</sup>. Com. Asbury moved approval with changes, 2<sup>nd</sup> by Com. Wilcox. Motion passed 3-0. Randy Gosney arrived to discuss the janitorial position to be filled.

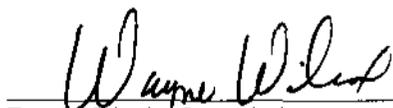
**2:00 p.m.** Com. returned a call to Acting Fire Chief Robert Creed. He would like to appoint Darryl Rasmussen as Operations Consultant in conjunction with the County's Emergency Management. The Commission will put this on Thursday's agenda

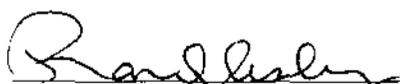
Commissioners spoke to Road and Bridge Supervisor Bill Dougherty regarding complaints on CR1660 and CR1650. He will take care of it.

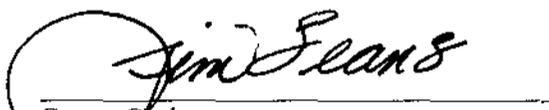
**4:00 p.m.** meeting adjourned

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, August 27, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Western Commissioner Randy Asbury, Wayne Wilcox, Eastern District Commissioner and Deputy Clerk, Marie Arp.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda with one change. The Public Hearing regarding Proposed Tax Rates has been postponed to September 8<sup>th</sup>. Com. Wilcox seconded; motion passed 3-0.

Jim Todd stopped in to finalize his masonry work at the Moberly Courthouse and to discuss painting the flagpole there.

**10:00 a.m.** Bill Dougherty, Road and Bridge Supervisor, arrived to discuss road maintenance on County Road 1660.

Gerald Robert Boyd of Capital Equipment dropped by to see if the County would be interested in purchasing a new generator and air compressor. After inspecting the equipment, the Commissioners declined purchasing any of these items.

**10:30 a.m.** Commissioners reviewed invoices for payment. Com. Wilcox moved to approve invoices as presented, Com. Asbury seconded; motion passed 3-0 and checks were signed.

Checks 14314-14372 were signed for payment of approved invoices for the following funds: General Revenue \$23,494.43; LE Trng \$1,249.00; Assmt \$1,250.21; Road & Bridge \$1,425.40; Sheriff \$1,579.83 and JC \$1,165.48. Total amount of checks: \$30,164.35

Com. Asbury moved to approve the appointment of Darryl Rasmussen as Emergency Management Operations Consultant and Com. Wilcox seconded the motion; motion passed 3-0.

Com. Wilcox reported on his attendance yesterday in Keytesville at the Chariton County Courthouse in support of the signing of the agreement between Chariton County and Moberly Area Economic Development.

Jeanette Eves, Mo. State Auditor's Office, called with information regarding single audit costs. She indicated that state bid estimates ranged from \$12,000 to \$30,000. She also indicated that the McBride and Lock audit cost the State \$23,800 in Randolph County for 2009. Had that been a single audit, the cost would have been anticipated to be \$29,700. Therefore, Ms. Eves suggested that we budget \$30,000, if an audit is required as a result of meeting the federal grant audit threshold.

Commissioners completed the Recovery Zone Bond application for the amount of \$781,000. Com. Wilcox moved to authorize Presiding Com. Carter to sign the application and Com. Asbury seconded the motion which passed 3-0. The document was signed and mailed to MO Department of Economic Development and a copy faxed to MAED Director Corey Mehaffy.

Minutes of August 25<sup>th</sup> were reviewed by the Commissioners. Com. Asbury moved approval with changes, seconded by Com. Wilcox. Motion passed 3-0.

Michael Purol, PSBG called to discuss possible grant applications for road improvements on CR 2695 and CR2660.

**3:10** 911 Coordinator Joan Joseph stopped in to inform the Commission that the Howard County 911 office is facing budget problems and is requesting that Randolph County begin to pay for use of Howard County's trunkline which the counties share. An agreement would need to be prepared and signed. Chariton County, which also shares the line, currently has such an agreement in place. Coordinator Joseph estimates the cost would be approximately \$228.00 annually. Commissioners will discuss this at the next meeting and requested a proposed agreement to review.

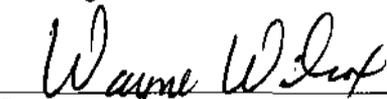
Commissioners handled correspondence.

**4:00 p.m.** meeting adjourned.

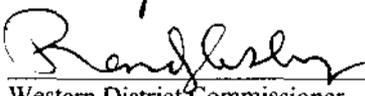


APPROVED

Presiding Commissioner



Eastern District Commissioner



Western District Commissioner



County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, September 1, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Wayne Wilcox, Eastern District Commissioner, Randy Asbury, Western District Commissioner and Deputy Clerk Marie Arp.

**9:15 a.m.** Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded, motion carried (3-0).

Bill Dougherty, Road and Bridge Supervisor, came in to discuss various issues. He has talked with McLinn Tree Removal regarding the removal of two dead trees posing a danger on County Road 2210. For safety reasons, the road will be closed during the removal of the trees. Com. Wilcox moved to have McLinn Tree Removal, remove the trees in the amount of \$500, Com. Asbury seconded the motion; motion carried 3-0.

Com. Carter reported a conversation with Tom Sander, City of Moberly Director of Public Works. The City will be holding an on-line surplus equipment auction and Mr. Sander said Randolph County could include its surplus road grader and pick-up truck in the sale.

Commissioners received the final signed Aramark Contract for 2009-2010.

Com. Wilcox moved to approve the payroll expenses, Com. Asbury seconded the motion and motion carried 3-0 and checks were signed.

**10:00 a.m.** Commissioners attended the swearing in ceremony of Assessor Richard Tregnago.

**10:10 a.m.** L. Scott Samuels, P.E., - Certified Floodplain Manager and Karen McHugh, CFM, Floodplain Management Officer, 911 Coordinator Joan Joseph and 911 Assistant Coordinator, Carol Summers, reported on their inspection of the county's floodplain, its management and related insurance information. They informed the Commission of the formal audit they are doing this week in Randolph County. They complimented the Randolph County Road and Bridge Department on maintenance and signage. An official report will be issued later. They informed the commission that work on the Shepherd Levy and with Keystone pipeline would need permits. A public awareness program was discussed and will be implemented in the future.

Coordinator Joan Joseph and Carol Summers are planning on attending a workshop in Jefferson City Sept. 16<sup>th</sup> and 17<sup>th</sup> on floodplain management and will brief the Commission on their return.

**11:30 a.m.** Former Public Administrator, Glenda Winkler came to report that her cases are 99% completed and she will be submitting final expenses for reimbursement. She indicated that September 29<sup>th</sup> should be her last estate hearing.

The fuel bid was awarded to Brownfield for the week of Sept. 2-8 in the amount of \$1,945. MFA did not submit a bid.

Commissioners spoke with Rick Howard, Maintenance, and Charlie Gillispie to finalize installation of security fences surrounding electric panels at the Justice Center and Huntsville Courthouse.

Paula Delaney called to report that a truck being used by Jim Todd caught fire and a fire extinguisher in the Moberly Courthouse was used and will be re-charged.

Commissioners contacted Jerry Swartz requesting a proposal for fire extinguisher maintenance for county buildings. He will deliver it this afternoon.

**12:30 p.m.** Assessor Richard Tregnago arrived to review the 2009 uncontested BOE assessments and Court Orders on reassessments. Com. Asbury made a motion to approve the assessments and the Court Orders as presented, with a second by Com. Wilcox. Motion passed 3-0.

Custodian Randy Gosney appeared to discuss cleaning supply needs for the country buildings.

**1:30 p.m.** Sherry Russell arrived to discuss access options from her property to Highway 63.

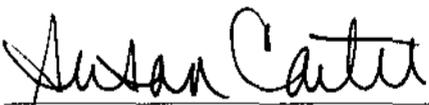
In reviewing the county's new long distance telephone contract with Touchtone Communication, and comparing the latest phone bills, Com. Asbury determined the county will save approximately \$280 monthly.

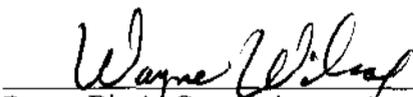
911 Coordinator Joseph reported that the 911 Trunk Use Agreement with Howard County has not been received yet.

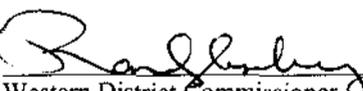
**2:20 p.m.**, Jerry Swartz of Safety Fire Products LLC Moberly arrived to give the Commission the pricing for fire extinguishers for all county buildings and equipment. His company will inspect all of the buildings and equipment and inform the Commission as to what is needed for compliance with safety standards.

**3:00 p.m.** Meeting was adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, September 3, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:10 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda with one addition. David Cheek, Mark Twain Regional Council of Governments, will be bringing by two grant applications for signature. These are for road improvements for county roads 2660 and 2695; motion seconded by Com. Wilcox, and passed (3-0).

Com. Asbury received a phone call from Kent Bohon, MoDOT, regarding the invoice for the purchase of road oil from Marathon Petroleum in exchange for chip seal work completed by MoDOT at Renick and Cairo. Marathon Petroleum will forward to the county the invoice. MoDOT will sign the bill of lading upon delivery and provide a copy to the Commission as previously agreed to.

Com. Carter received a phone call from Cindy Wells, Missouri Association of Counties, concerning how annual dues to MAC are calculated. Ms. Wells said they are based on assessed valuation.

**9:30 a.m.**, Bill Dougherty, Road and Bridge Supervisor, arrived to discuss safety vests for Road and Bridge employees.

Com. Carter received a call from Kent Bohon, MoDOT, for billing information for the Marathon Petroleum invoice.

Commissioners signed the approved minutes for August 11th and 18<sup>th</sup>.

Com. Carter reported on her attendance at the latest Drug Court graduation on September 2, 2009.

**10:00a.m.**, Com. Asbury received a call from Jim Todd regarding the progress of his masonry work at the Moberly Courthouse.

Com. Asbury made a call to Arts Appliances and Sears soliciting quotes for a new vacuum cleaner.

**10:20a.m.**, Com. Wilcox received a phone call from Kevin with Dean Equipment Company on rental bids for a road reclaimer, sheep's foot and smooth roller.

Charlie Gillispie called to report completion of the installation of the chain link at the Huntsville Courthouse that protects the panel boxes.

Com. Asbury received a phone call from Sheriff Mark Nichols regarding patrol car expenses and efficiency in his use of the Skype System as well as upcoming meetings on H1N1.

Commissioners received a call from Assessor Richard Tregnago informing them of notification letters he will send out regarding the latest Board of Equalization reassessments.

**12:00p.m.**, Commissioners reviewed invoices for payment. Com. Wilcox moved to approve invoices as presented, Com. Asbury seconded; motion passed 3-0 and checks were signed.

Checks 14518-14568 were signed for payment of approved invoices for the following funds: General Revenue \$8,636.20; LE Trng \$75.00; Assmt \$464.90; Road & Bridge \$9,529.40; Sheriff \$1,975.00 and Justice Center \$7,910.58. Total amount of checks \$28,591.08

Commissioners began reviewing the latest budget figures with a possible amendment to the budget occurring later in the year.

Commissioners received a call from Bill Truitt, EPM Inc., to schedule a meeting to deliver their engineering report.

Joe Fleming of Marathon Oil called to finalize delivery of oil for the resurfacing project with MoDOT.

**1:30p.m.**, Commissions received a call from Don Schwartze, MoDOT, updating the Commission on the Higbee Bridge project.

**2:10p.m.**, David Cheek, MTRCOG, arrived with the grant applications for signature. Com. Asbury moved to authorize Com. Carter's signature, seconded by Com. Wilcox motion passed 3-0. And the documents were signed.

Com. Asbury and Com. Wilcox left the meeting to travel to Macon and Moberly to view a Chariton Valley van and vacuum cleaners respectively for possible purchase.

Com. Carter contacted Dave Maddock, Maddock and Associates, to ask when his company would pick up their ditching machine which has been stored at the Road and Bridge barn for the past month.

**4:00p.m.**, Com. Asbury and Com. Wilcox returned to the meeting. A phone bid was made to Chariton Valley in the amount of \$2100.00 for purchase of the previously inspected van. Additionally, Commissioners reported that while in Moberly a vacuum was purchased from Art's Appliance in the amount of \$422.00 as bid. A bid was never received from Sears.

**4:15 p.m.**, Meeting was adjourned.



APPROVED

Presiding Commissioner



Eastern District Commissioner



Western District Commissioner



County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, September 8, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:05 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda with one addition under old business. Commissioners will be reviewing and approving an agreement with Howard County on the Trunk Use Agreement for 911 services. Com. Asbury seconded, motion passed. (3-0).

Com. Carter received correspondence from Jackie Barrow regarding Randolph County's request to purchase the parking lot behind the Huntsville Courthouse from the City of Huntsville. The city does not wish to sell or lease the parking lot at this time, but the employees of the Huntsville Courthouse may continue to use the parking lot as they have done in the past.

**9:30a.m.**, Bill Dougherty, Road and Bridge Supervisor, stopped by to drop off information for maintenance records.

**10:00a.m.**, Com. Carter received a call from Chris Brown from Congressman Blaine Luetkemeyer Office responding to the letter the Commissioners sent regarding the support of legislation to continue BRO funds. (Bridge Funding) Commissioners also reported a call from Peter Henry from Senator Bond's Office expressing support as well.

**10:30a.m.**, Commissioners reviewed the latest sales tax report and reported that the end of August 2009 General Revenue balance was \$676,772.61. Balances for a similar period for 2008, 2007 and 2006 were approximately \$392,697.67, \$30,291.94 and (\$192,617.76).

The August 2009 General Revenue sales tax deposit was \$142,638.29 compared to \$139,638.01 in 2008, up \$3,000.28 (2.14% increase). Year-to-date (YTD) sales tax receipts were down 2.93 percent (\$28,502.65) compared to 2008 YTD. Year-to-date 2009 sales tax receipts were \$24,503.99 or 2.66 percent above 2009 budgeted projections.

Year-to-date General Revenue receipts across all line items through August 31, 2009 were \$120,178.50 or 6.03 percent more than same period last year. General Revenue expenses were \$103,970.12 more than same period last year.

Road and Bridge and Justice Center fund levels for August were \$645,227.63 and (\$152,828.72) respectively.

All funds were analyzed for comparison with the budget. Meetings will be held with elected officials and department heads to discuss any year end budgeting concerns.

**10:50 a.m.**, Circuit Clerk, Peggy Boots, stopped by to discuss paper products and cleaning supply prices.

**11:00a.m.**, Recessed the regular meeting and convened the scheduled public hearing in the matter of setting property tax rates. Present were Commissioners and County Clerk, Jim Sears, who presented the following rates for 2009 for General Revenue, \$0.2140 and County Road and Bridge, \$0.1985. Com. Asbury moved to approve, Com. Wilcox second approval, motion carried. (3-0)

Com. Asbury moved to approve Court Orders in the Matter of Erroneous Assessments as presented, Com. Carter second approval, motion carried (3-0). (Number 2009-37; \$439.32; Number 2009-38; \$959.36; Number 2009-39; \$2392.90; Number 2009-40; -\$47.89; Number 2009-41; -\$41.20; Number 2009-42; -\$39.47; Number 2009-43; -\$437.09; Number 2009-44; -\$345.99; Number 2009-45; -\$385.88; Number 2009-46; -\$340.70; Number 2009-47; -\$349.48; Number 2009-48; -\$359.63)

The fuel bid for the week of September 9, 2009 was awarded to Brownfield Oil at \$1.949; there was no bid from MFA Oil.

**11:15a.m.**, Commissioners and County Clerk, Jim Sears, discussed revising the funds that concern the budget.

**12:00p.m.**, Commissioners reviewed minutes from September 1, 2009. Com. Wilcox made a motion to approve, Com. Asbury seconded, motion passed. (3-0)

**1:00p.m.**, Commissioners reviewed minutes from September 3, 2009. Com. Carter made a motion to approve the minutes. Com. Wilcox seconded, motion passed. (3-0)

911 Coordinator, Joan Joseph, stopped in with a rough draft of the Sharing Agreement for the 911 Trunk Use with Howard County. They are asking for \$289.22 a year, paid by December 15, of each year.

Floodplain Coordinator, Joan Joseph, reported on a summary of SEMA's inspection. Six minor problems were identified and are presently being addressed.

**3:00p.m.**, Meeting Adjourned.

APPROVED



Presiding Commissioner



Eastern District Commissioner



Western District Commissioner



County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, September 15, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:05 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda with one addition, the 911 Emergency Management approval. Com. Asbury seconded and motion carried (3-0)

Bill Dougherty, Road and Bridge Supervisor, stopped in with maintenance updates.

Commissioners received a call notifying them that road signs were missing and needed to be replaced on County Road 2795.

Doug Sharp called requesting mowing on County Road 2220.

Sheriff Nichols called for the Commission's ruling on the status of an employee rehire.

Commissioners requested Mr. Dougherty to send Rob Spangler, County Vehicle Maintenance, into Moberly today to assess the condition of a utility van for possible purchase.

Joan Joseph, Flood Plain Administrator, stopped in to discuss Dan Shepherd's concern about a permit needed to work on his private levy, located in Randolph County's Flood Plain. The permit is required by the National Flood Plain Insurance Program in which Randolph County participates.

**10:00a.m.** Robert Creed, Moberly Interim Fire Chief, stopped in to discuss the Randolph County/City of Moberly 911 Emergency Management Performance Grant Application Approval. Com. Wilcox moved to approve the application, Com. Carter seconded; motion passed (3-0) and the document was signed.

Com. Wilcox moved to continue the County's participation in the annual subscription for DTN Meteorlogix. This is an internet based Weather Warning System shared by the County Emergency Management Team at a shared cost.

**10:15a.m.**, Commissioners reviewed the following candidates for the On-Site Sewage Advisory Board. The following appointments were made; Com. Carter reappointed current board member Bob Bauer, Com. Wilcox reappointed current board member Carl Prange. Com. Asbury appointed Will Ellis to one open seat. The Randolph County Health Department and these candidates will be notified of the appointments.

**10:30a.m.**, Jim Johnson and Bill Truitt of EMP Co. stopped in to discuss the Justice Center Energy Use Engineering Report and the Computerized Temperature Control Center Proposal. Commissioners agreed they will travel to view a similar system at La Plata High School with Rick Howard on Tuesday, September 29.

**11:00a.m.**, The fuel bid for the week of September 16, was awarded to MFA Oil at \$1.87. Brownfield Oil's bid was \$1.919.

Scott Kliethumes, Al Schepper's Motor Company, stopped in to inform the Commissioners that the recently purchased dump truck has been delivered and he has received payment.

Bill Dougherty, Road and Bridge Supervisor, called to inform the Commissioners that the 1996 E350 Van test driven by Rob would be a good vehicle.

**1:30p.m.**, Kelly Bromer called requesting a Kid at Play sign on County Road 1330. She was referred to The Special Road District.

**2:00p.m.**, Phil Smyser, Premier Paper and Packaging, stopped in to discuss cleaning and paper supply purchase proposal. Custodian Randy Gosney also attended. Phil will keep the Commissioners updated on the purchase.

**2:30p.m.**, Commissioners reviewed invoices for payment. Com. Wilcox moved to approve all invoices as presented. Com. Asbury seconded; motion passed (3-0) and checks were signed.

Checks 14571-14630 were signed for payment of approved invoices for the following funds: General Revenue \$34,759.95; PA Trng. \$100.00; LE Trng. \$40.00; Assmt. \$191.44; R&B \$38,635.96; Sheriff \$128.16; E911 \$7,636.01 and JC \$28,323.41. Total amount of checks \$109,814.93

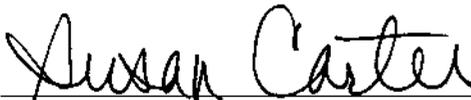
Commissioners received a call from Kansas State Bank confirming the County's receipt of the tandem dump truck in order that as lessor they could release payment to Al Schepper's Motor Company for the balance due.

Com. Carter returned a call to Sharon Morrel confirming replacement of missing road signs on County Road 2795.

Commissioners contacted Jack White to purchase the 1996 Ford E350 Van for use by the County Custodian in the amount of \$2,750. Com. Asbury moved to approve the purchase, Com. Wilcox seconded. Motion passed (3-0).

**4:00p.m.**, Meeting Adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, September 22, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Western District Commissioner, Randy Asbury, was absent attending a meeting and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded and motion carried. (2-0)

Jim Todd came in to discuss the progress of his masonry work at the Moberly Courthouse. The cost will be \$6,600 which is \$800 more than expected.

Commissioners received notice of Contract for Work completed for the City of Higbee. Randolph County agreed to supply the grader as needed to Higbee for 9 ½ hours at \$40.00 per hour.

Ann Foster from Clifton Hill Baptist Church called requesting a proclamation from the Commission to celebrate the 150<sup>th</sup> anniversary of the church.

Commissioners received an invitation from the Region B Regional Homeland Security. Commissioners will be attending the meeting on Monday, October 19, 2009.

County Assessor Richard Tregnago informed the Commission that he contacted Bob Long, Nemo Electric, to update the circuit box and breakers in the computer room.

Commissioner Carter reported on her attendance on Wednesday at the Region G Solid Waste Board Meeting and the Mark Twain Regional Council of Government Executive Board Meeting at their headquarters in Perry, Missouri.

**10:45a.m.**, Jim Johnson, Executive Vice President/Senior Engineer, and Freddie Malicoat, Registered Professional Engineer arrived with EMP to do an engineering tour of the Justice Center in relation to the Computerized Temperature Control Center.

The fuel bid for the week of September 23, was awarded to MFA Oil at \$1.90. Brownfield Oil's bid was \$1.949

**11:45a.m.**, Com. Asbury phoned into the meeting to discuss the City of Moberly's request of the surplus motor grader.

Com. Carter called Jerry Smith, Department of Natural Resources, regarding the Drinking Water State Revolving Fund Leverage Loan Program.

**1:15p.m.**, Commissioners reviewed minutes from September 15, 2009. Com. Wilcox made a motion to approve minutes with changes, Com. Carter seconded, motion passed. (2-0)

**1:30p.m.**, Randy Gosney, Custodian, stopped in to discuss the need for a carpet cleaner. Com. Carter called Quality Rental in Moberly to get prices to rent a carpet cleaner. (daily; \$26.99 + gal. of rug cleaner; \$19.00) Randy Gosney will be stopping by Quality Rental today to pick up the carpet cleaner to rent for two days to finish cleaning at the Huntsville Courthouse and Justice Center.

Randy from Associated Electric called to report a washout on CR 1175 which commissioners reported to the Road and Bridge Department.

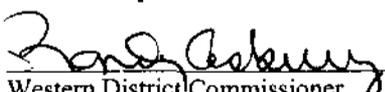
Commissioners began review of the financial audit for response.

**3:30 p.m.** Meeting adjourned.

  
\_\_\_\_\_  
Presiding Commissioner

APPROVED

  
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Eastern District Commissioner

  
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Western District Commissioner

  
\_\_\_\_\_  
County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, September 24, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner, Wayne Wilcox, Eastern District Commissioner, Randy Asbury, Western District Commissioner, was absent attending a meeting. In the absence of Deputy Clerk Erin Denney, Com. Carter recorded the minutes.

**9:05 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded and motion carried (2-0).

Commissioners Carter and Wilcox reported on their attendance at the Moberly Area Chamber of Commerce awards banquet, Tuesday, September 22<sup>nd</sup>, where they were presented a donation in the amount of \$500 for the County's 911 Education Program from AT&T represented by Craig Felzien, Regional Director of External Affairs.

Com. Wilcox reported on his attendance at the regional Transportation Advisory Board (TAC) meeting in Perry. A draft of proposed regional plans was distributed and will be decided upon at the end of the month. Grant announcements included: Huntsville-\$248 thousand for new sidewalks as part of the Safe Route to Schools program and additional monies for sidewalk improvements in Cairo.

**9:30 a.m.** Road and Bridge Supervisor Bill Dougherty arrived to report that Keystone Pipeline requests permission to cut through CR2045. The meeting was recessed to inspect the location.

**10:25 a.m.** The meeting reconvened. Following inspection of CR2045, Com Wilcox reported that cutting needed to occur and the road will be closed for approximately one day with traffic easily re-routed.

Commissioners reviewed invoices for payment. Com Wilcox moved to approve the invoices as presented, second by Com. Carter. Motion passed 2-0 and checks were signed.

Checks 14633-14675 were signed for payment of approved invoices for the following funds: General Revenue \$19,872.87; Assmt. \$276.44; Road & Bridge \$17,664.81; E911 \$373.94 and JC \$259.81. Total amount of checks: \$38,447.87

John Davis, Great Plains Insurance Network, called requesting an appointment with the Commission to discuss the county's Health Insurance Plan. An October 13<sup>th</sup> date was scheduled.

Bill Dougherty stopped in to discuss the new vehicle usage logs requested by the Commission for the Road and Bridge crew. A log sheet was designed and will be put into use beginning next month.

**1:30 p.m.** Paula Delaney stopped in to deliver the 2009 edition of new case law. Bob Bauer stopped in to discuss his re-appointment to the On-site Sewage Advisory Board.

**2:00 p.m.** Com. Asbury joined the meeting briefly via speaker-phone. Commissioners handled correspondence.

**3:00 p.m.** Meeting adjourned to attend the Salary Commission meeting.

APPROVED



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Presiding Commissioner



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Eastern District Commissioner



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Western District Commissioner



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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, September 29, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded and motion carried. (3-0)

Commissioners received a copy of the fully executed joint agreement with the City of Moberly for enhanced 911 and communications services.

The commissioners received a report from State of Missouri Emergency Management Agency pertaining to their Flood Plain Community assistance visit.

Com. Carter received an email from Ben Trout, EPM, Inc., outlining financing specifications for funding the computer temperature control system.

Commissioners signed approved minutes of August 18th, 20th, 25th, September 1st, 3rd, 8th, and 15th.

**10:00a.m.**, Bill Truitt, EPM, called to confirm the meeting at La Plata High School.

Gene Flannery from the State Census Committee called regarding Randolph County's participation in its materials grant program.

**10:15a.m.**, Commissioners reviewed invoices for payment. Com. Wilcox moved approval of invoices as presented. Com. Asbury seconded; motion passed (3-0) and checks were signed.

Checks 14676-14713 were signed for payment of approved invoices for the following funds: General Revenue \$6,333.11; LE Trng \$420.00; Assmt. \$145.99; Road & Bridge \$848.00; User \$165.00; Sheriff \$931.23; Rec Tech \$847.00 and JC \$1,258.15. Total amount of checks: \$10,948.48

John Cochran from Valentine Insurance called to say he will be scheduling a time with the Commission to come in to discuss the County's health insurance renewal.

Phil Smyser, Premier Paper, called. He has spoken to Jail Supervisor Steve Holman and believes he can offer his products at a 5% savings.

**11:00a.m.** Commissioners reviewed minutes from September 22, and September 24. Com. Carter made a motion to approve minutes with changes, Com. Wilcox seconded, motion passed. (3-0)

Com Wilcox reported on CR2045. Keystone Pipeline was granted permission to cut the road and that was accomplished on Monday.

**11:20a.m.**, The fuel bid for the week of September 30, was awarded to Brownfield Oil at \$1.865. MFA Oil did not submit a bid.

**12:00p.m.**, Meeting was recessed to travel to La Plata for a scheduled meeting.

**1:00p.m.**, Commissioners and Rick Howard, Maintenance, arrived at La Plata High School to view the EPM control system and were met by Ben Trout and Bill Truitt, EPM and Jack Falls, Facility Maintenance Director. After a demonstration of the system, Commissioners were presented with a final proposal which they will review.

**4:00p.m.**, Commissioners returned to Huntsville. Com. Wilcox moved to approve Engineer Fred Malicote's presentation of bids specifications for installation of a computerized temperature control system for the Justice Center at no cost to the county, and to approve the payroll checks, seconded by Com. Asbury, motion passed, (3-0) and checks were signed.

911 Coordinator Joan Joseph stopped in to report a visit from Dan Shepeherd who had questions about the National Flood Plain Insurance permitting requirements.

**4:20p.m.**, Meeting adjourned.

APPROVED



Presiding Commissioner



Eastern District Commissioner



Western District Commissioner



County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, October 1, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded and motion carried. (3-0)

Commissioners received a late bid from MFA Oil of \$1.90.

Commissioners approved and signed the certified copy of assessing salaries, costs and expenses.

Com. Asbury moved to approve payroll expenses as presented. Com. Wilcox seconded approval, motion passed. (3-0)

Com. Asbury asked Jim Todd to come in to discuss the broken gutter on the north side of the Moberly Courthouse. The gutter is not in the original estimate. The gutter needs to be fixed before they do the tuckpointing. Jim will go to Heddinghaus to get a separate bid on the gutter.

**9:40p.m.**, Jennifer Fenton stopped in to finalize the Victim Services VOCA annual grant renewal. Commissioners signed approval of the grant.

**10:20p.m.**, Sheriff Mark Nichols stopped in to discuss the budget review. The Sheriff's Department would be in budget but the Justice Center is off.

John Muehe, a member of the Board of Trustees, stopped in to inquire about a county condemned house on Dickens Street. Commissioners will get an answer from him.

**1:15p.m.**, Jerry Swartz, Safety Fire Products LLC, stopped in to discuss the County Fire Extinguisher supply proposal. The intermediate bid for the proposal is \$3002.39 tax exempt with free shipping. A meeting is scheduled with Rick Howard, Maintenance, to assess needs for remaining buildings on October 6<sup>th</sup>.

**2:00p.m.**, Mark Price, County Recorder, came in to discuss buying new computers through Brandon Lucas at Fusion Technology for around \$4,500 for two computers and one scanner. The money would come out of his user funds. Commissioners will need to approve the contract.

**2:45p.m.**, Commissioners reviewed minutes from September 29<sup>th</sup>. Com. Carter made a motion to approve minutes with changes. Com. Wilcox seconded, motion passed. (3-0)

Com. Wilcox called Dave Gass, Altorfer, for rental information for a smooth and sheepsfoot roller to be used with the road reclaimer.

Com. Wilcox made a motion to table approval of the road reclaimer rental until Tuesday, second by Com. Carter. Motion passed 3-0.

**4:00p.m.**, Meeting adjourned.

APPROVED



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Presiding Commissioner



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Eastern District Commissioner



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Western District Commissioner



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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Monday, October 5, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; and Randy Asbury, Western District Commissioner; in the absence of Deputy Clerk Erin Denney, Commissioner Carter recorded the minutes.

**9:10 a.m.** Commissioner Carter called the meeting to order and moved approval of the agenda with one addition. Per Com. Wilcox, Chris Walters, Landman for Price Gregory the prime contractor for Keystone Pipeline Project, will be stopping in. Com. Asbury seconded and motion passed 3-0

Commissioners reviewed correspondence. Notice was received from MoDOT that work performed by the County on Route P under permit #2-09-0455 has been inspected and approved.

**9:45 a.m.** Mr. Walters arrived. He indicated the pipeline work might be concluded in November. A proposal was discussed in which the county would repair certain roads for the pipeline and bill the company for labor and materials. This proposal will be finalized at a future date.

**10:40 a.m.** Rick Howard, Maintenance, arrived to inform the Commission that the boiler is on for the season and after investigating reports of sewage smell, Mr. Howard said there is a back up and he would call Self Plumbing to clear the pipes. He said new kickplates for the Justice Center doors would be installed this week.

**10: 55 a.m.** Diana Wright called to follow up on her conversation with Commissioners regarding the Russell family's efforts to obtain access to Highway 63 North.

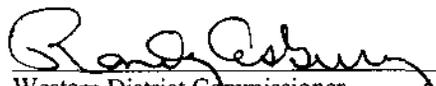
**11:00 a.m.** Jim Johnson, EMP Inc., arrived to observe the bid opening for the installation of a computerized temperature control system for the Justice Center. County Clerk Jim Sears arrived with one bid from EMP Inc. The Commission will review this bid and announce its decision at a later date.

**12:00 p.m.** Meeting adjourned.

APPROVED

  
\_\_\_\_\_  
Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, October 6, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded and motion carried (3-0).

Commissioners signed Contract for Work completed for the City of Clark. Randolph County agrees to deliver approximately 103.15 tons of size 1" crushed rock to Clark at a cost of \$2.00 per ton for delivery. The rock will be charged directly to the entity from the quarry at Randolph County's bid price.

**9:30a.m.**, Jim Todd stopped in to discuss the masonry work on County Clerk Jim Sear's office that will start on November 9<sup>th</sup>. He also reported that the Moberly Courthouse gutter was not clogged. Mr. Todd was authorized to remove the gutter and to get an estimate of its repairs and to proceed with the tuckpointing and waterproofing of the wall on the northwest corner of the Moberly Courthouse.

**9:45a.m.**, Road and Bridge Supervisor Bill Dougherty came in with maintenance updates. He also stopped in to discuss an employee who gave him his two weeks notice.

Mr. Dougherty and the Commissioners decided to return the Road and Bridge crew schedule back to winter hours on October 12, 2009.

Commissioners signed an addendum to the employee handbook to inform Randolph County Road and Bridge employees when safety vests should be worn.

Commissioners agreed to delay the road reclaiming operation on CR1660 until the spring and will set aside 2009 funding to be carried forward into 2010 for the project.

Com. Carter reported on her attendance last night at the swearing in of the newest CASA volunteer class at the Moberly Courthouse.

The fuel bid for the week of October 7<sup>th</sup>, was awarded to MFA Oil at \$1.93. Brownfield Oil's bid was \$1.937.

**11:00a.m.**, Bill Truitt of EPM, Inc., called to discuss the Computer Temperature Control System Proposal and possible energy grant opportunities.

Com. Wilcox made a motion to table the Computer Temperature Control System until a future date based on investigation of possible grant money that would be available. Seconded by Com. Asbury motion passed. (3-0)

Commissioners reviewed invoices for payment. Com. Wilcox moved to approve all invoices as presented except for 14831 and 14829 which pertained to transfers from general revenue to the building fund and the capital expenditure fund. These transfers will be reviewed at a later date upon the review of the general revenue budget for the year. Com. Asbury seconded; motion passed (3-0) and checks were signed.

Checks 14826-14876 were signed for payment of approved invoices for the following funds: General Revenue \$59,434.55; Assmt. \$698.07; Road & Bridge \$11,980.30; User \$120.00; Sheriff \$13,756.00; E911 \$7,500.00 and JC \$24,843.19. Total amount of checks: \$118,332.11.

**11:50a.m.**, Chris Long, NEMO Electric, stopped in to discuss the insertion of the heating element for the gutter at the Moberly Courthouse. Com. Carter requested he return with an estimate.

Mike Hart called checking the status of the grant application for a low water crossing and widening on CR2660 and was told no decision has been made yet.

**12:30p.m.**, Commissioners reviewed minutes from October 1, 2009. Com. Asbury made a motion to approve minutes with changes. Com. Wilcox seconded, motion passed (3-0).

Commissioners reviewed minutes from October 5, 2009. Com. Asbury made a motion to approve minutes with changes. Com. Wilcox seconded, motion passed (3-0).

**1:00p.m.**, Com. Carter called David Cox, Economic Developer for Hazelwood, regarding an energy grant the City has received. Mr. Cox said that he hasn't used the grant yet but he wants to use it for old buildings like city hall.

**1:30p.m.**, Commissioners received the treasurer's report from Treasurer Becky Brown for the month of September.

Ron Watts and Roy Hogsett, MoDOT, stopped in to deliver a case of Missouri road maps to be distributed throughout county offices courtesy of MoDOT.

**1:45p.m.**, Chris Walters, Landman for Price Gregory, appeared to discuss the rock hauling and road grading agreement between Price Gregory and the County. Aaron Hawkins, contractor for Keystone Pipeline, phoned in to the meeting. Road and Bridge Supervisor Bill Dougherty also attended. A proposal was discussed and will be finalized later.

**2:45p.m.**, Commissioners called the State Auditor's Office for information regarding an amended budget this year. They were informed that they only need to amend the budget if it's significantly going over expenses in any given fund. They were also told that if the

Commissioners decide to amend the budget that they should amend General Revenue and the Justice Center at the same time given that the Justice Center budget shows a potential revenue shortfall of approximately \$122,000. It also shows that Expenditures project to be under budget of \$51,000. The representative also informed the Commission that they only look at the expenses and not the revenues. Even though the difference would require an additional \$70,000 transfer from GR to the Justice Center, it would appear at this time the Emergency Fund which has not been used to date would cover that transfer therefore creating no need for the general revenue amendment.

Com. Asbury called Dale Schmutzler with SEMA with questions on permitting required by the National Flood Insurance Program.

**3:30p.m.**, Kelly Shaffer, MoPeb Insurance, called for an appointment this month.

**3:50p.m.**, A proposal to Keystone Pipeline that our Road and Bridge department would take care of rock hauling, labor work and materials. The County will charge no more than \$14 per ton for gravel hauled and \$210 for road grader operations for each pipeline crossing of county roads.

**4:10p.m.**, Nick Hennen, Missouri Enterprise, returned a call to Commissioners regarding Energy Grants being offered by the Government and said the first step would be a free energy audit by Ameren UE.

**4:20p.m.**, Meeting Adjourned.

*Susan Carter*  
*Wayne Wilcox*  
*Randy Asbury*  
*Jim Sear*

APPROVED

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, October 13, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded and motion carried (3-0).

Road and Bridge Supervisor Bill Dougherty reported that they will be exchanging the safety vests that arrived as they were not the quality they hoped for. Mr. Dougherty will be responding to Sharron Murol's request for an additional road sign at CR2796. Discussion was held on the scrap tire clean up for next Monday, October 19<sup>th</sup>. The response for the clean up has been overwhelming and Mr. Dougherty believes he will need to get three men to assist the clean up.

Com. Carter reported on a conversation with Cairo Mayor Jerry Frans regarding information on a traffic counter. Com. Carter will contact Mark Twain Regional Council of Governments to request one on his behalf.

**10:20a.m.**, Mike Fusselman, Prosecuting Attorney, came in to discuss the budget review.

The fuel bid for the week of October 14<sup>th</sup>, was awarded to Brownfield Oil at \$2.025. MFA Oil did not submit a bid.

Com. Wilcox moved approval of the Certified Copy of Order of County Commission in the Matter of Erroneous Assessments for 2009-49, 2009-50 and 2009-51. Com. Asbury seconded; motion passed (3-0).

Commissioners reviewed minutes from October 6, 2009. Com. Asbury made a motion to approve minutes with changes. Com. Wilcox seconded, motion passed (3-0).

Commissioners reported that the end of September 2009 General Revenue balance was \$713,377.95. Balances for a similar period for 2008, 2007 and 2006 were \$398,999.24, \$131,859.50 and (\$125,286.48).

The October 2009 General Revenue sales tax deposit was \$90,965.02 compared to \$104,606.09 in 2008, down \$13,641.07 (13.04% decrease). Year-to-date (YTD) sales tax receipts were down 3.91 percent (\$42,143.72) compared to 2008 YTD. Year-to-date 2009 sales tax receipts were \$7,632.38 or .007 percent above 2009 budgeted projections.

Year-to-date General Revenue receipts across all line items through September 30, 2009 were \$142,475.37 or 6.46 percent more than same period last year. General Revenue expenses were \$79,332.26 or 4.39 percent more than same period last year.

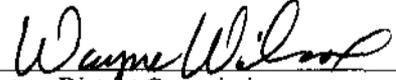
Road and Bridge and Justice Center fund levels for September were \$612,349.11 and (\$148,250.95) respectively.

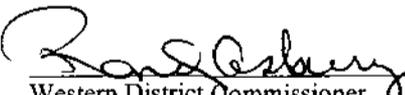
**2:15p.m.**, John E. Davis, LUTCF, and Gerald Littell, Great Plains Insurance Network, stopped in to discuss medical insurance and employee benefits which include estate planning, vision insurance, dental insurance, long term care, medical supplements, disability income, health insurance and life insurance.

**4:00p.m.**, Meeting adjourned.

APPROVED

  
\_\_\_\_\_  
Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, October 15, 2009**

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda with the following revisions. John Cochran will be coming in at 1:15p.m. Commissioners will not be attending the 911 Joint Commission meeting and instead will be meeting with Ben Trout and Bill Truitt of EPM Inc. Com. Wilcox seconded, motion carried (3-0).

Jim Todd stopped in to report that Heddinghaus took the gutter off the Moberly Courthouse and will fix it.

Com. Wilcox made a motion to approve 3-5lb CO2 extinguishers for the computer/data rooms at a total of \$485.91.

Com. Asbury moved to approve invoices as presented. Com. Wilcox seconded, motion passed (3-0) and checks were signed.

Checks 14877-14907 were signed for payment of approved invoices for the following funds: General Revenue \$5,543.18; LE Trng \$51.50; Assmt \$435.41; Road & Bridge \$2,246.97; E911 \$180.48 and JC \$5,446.03 . Total amount of checks: \$13,903.57

Rick Howard, Maintenance, notified the Commissioners that the fire extinguishers had been delivered. Mr. Howard also wanted to know where the fire extinguishers should be placed.

**9:30a.m.**, Com. Asbury left to attend a meeting in regards to the County's transportation needs in Moberly.

**11:30a.m.**, Com. Asbury returned from the transportation meeting and reported that Sarah Barfield, Representative from Senator Bond's Office, met with the City and County officials to discuss and tour infrastructures.

Chris Brown, Representative from Congressman Blaine Luetkemeyer's office, returned Com. Asbury's call informing the Commission that Congressman Luetkemeyer would be supporting the resolution in favor of continued BRO funding proposed by Representative Sam Graves.

The Adair County Commission called looking for information on the Randolph County Enhanced Enterprise Zone.

Commissioners received a call informing them that CR2810 is beginning to cave in. Commissioners informed the Road and Bridge Department.

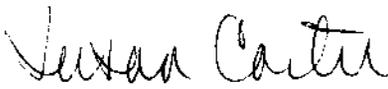
**1:15p.m.**, John Cochran of Valentine Insurance stopped by to discuss county health insurance and expected premium increases for 2010 to be approximately 16% to maintain current benefits. Jim Sears joined the meeting.

**2:00p.m.**, Ben Trout and Bill Truitt, EPM Inc., came in to discuss information they have gathered about Energy Grants.

Com. Asbury called Chris Walter, Landman for Price Gregory, notifying him of rock needs for roads affected by pipeline construction.

**4:00p.m.**, Meeting Adjourned.

APPROVED



\_\_\_\_\_  
Presiding Commissioner



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Eastern District Commissioner



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Western District Commissioner



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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, October 20, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Asbury seconded, motion carried (3-0).

Commissioners received a copy of the fully executed Pictometry On-Line Account Agreement between Randolph County and Pictometry International Corp.

Com. Wilcox moved to approve the renewal of the direct deposit contract with City Bank. Com. Asbury seconded, motion passed (3-0).

Com. Asbury reported on a conversation with Dale Schmutzler with SEMA regarding variances in the flood program.

Commissioners received a call from Moberly Area Economic Development Director Corey Mehaffy regarding Orscheln's tax abatement hearing.

Rick Howard, Maintenance, informed the Commissioners that the bathrooms in the Judge's area of the Moberly Courthouse was having problems flushing.

**10:00a.m.**, Commissioners reviewed minutes from October 15, 2009. Com. Asbury made a motion to approve minutes with changes. Com. Wilcox seconded, motion passed (3-0).

Com. Asbury called Mike Vogt from the Dighton School District in Kansas regarding his opinion of their use of a Computerized Temperature Control System from EPM Inc. Mr. Dighton expressed satisfaction with system's savings and company response.

Nancy Bragg, Bus Driver for Cairo School District, stopped in to discuss connecting CR1635 to CR1640.

The fuel bid for the week of October 20<sup>th</sup>, was awarded to Brownfield Oil at \$2.165. MFA Oil's bid was \$2.17.

Com. Wilcox moved to approve invoices as presented. Com. Asbury seconded, motion passed (3-0) and checks were signed.

Checks 14908-14950 were signed for payment of approved invoices for the following funds: General Revenue \$24,357.04; Assmt \$69.94; Road & Bridge \$2,804.56; E911 \$358.40 and Justice Center \$1,491.69. Total amount of checks \$29,081.63

Assistant 911 Coordinator Carol Summers arrived to report on the 911 Joint Commission meeting from last week.

**1:00p.m.**, Janet Murray, Randolph County Health Department, arrived to discuss the county's onsite sewage ordinance.

**3:30p.m.**, Com. Wilcox made a motion to approve the EPM Inc., contract for the Computerized Temperature Control System at the Justice Center. The initial amount of the lease will be \$145,000. This includes: the lease of the \$132,815.00 for the Computerized Temperature control System, the independent engineering services from Fred Malicoat PE for \$3,900.00 and a small amount of heating and air conditioning equipment, if needed in the Circuit Judge's office. After it has been decided if the additional equipment is needed or not, the lease can be modified to reflect the true final amount of the lease. Com. Asbury seconded, motion passed (3-0).

**4:00p.m.**, Meeting Adjourned.

APPROVED



\_\_\_\_\_  
Presiding Commissioner



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Eastern District Commissioner



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Western District Commissioner



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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, October 22, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney. Wayne Wilcox, Eastern District Commissioner was absent due to a family illness.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda with the following revisions. Ben Trout, EPM Inc., will be coming in at 10:30 a.m. Kelly Shaffer, MoPEB, will be coming in at 11:00 a.m. Tom Fuhrman, MU Extension, will be coming in at 1:30 p.m. Com. Asbury seconded; motion passed (2-0).

**9:20a.m.**, David Rice came in to request permission from the Commissioners to do restoration work on damaged monuments in the Trinity Cemetery. County Clerk Jim Sears joined the meeting. Commissioners have no authority to grant permission but have no issue with Mr. Rice cleaning the cemetery up.

Com. Carter reported on her attendance at the Region G Solid Waste Board meeting last night in Perry.

Ron Watts called regarding BRO Funding. Mr. Watts informed the Commissioners that federal BRO Funding cuts had been announced and Randolph County would lose \$45,000 this year.

**10:00a.m.**, Com. Asbury called Keith Ziegelbein, who oversees multiple bank facilities for his opinion on EPM, Inc. Mr. Ziegelbein is well satisfied with the EPM system and noticed maintenance savings directly related to the monitoring component. Commissioners have also contacted Bob Christian, Kneibert Clinics, regarding the EPM system and received a favorable account.

**10:45a.m.**, Ben Trout and Bill Truitt, EPM Inc., came in to finalize the paperwork associated with the Computer Temperature Control System Contract. Com. Wilcox phoned into the meeting. Com. Asbury moved to approve resolution 22-10-2009a and resolution 22-10-2009b. Com. Carter seconded, motion passed (3-0). Roll Call vote was held, Com. Carter- "aye", Com. Asbury- "aye", Com. Wilcox- "aye".

Commissioners signed Purchase Agreement between Randolph County Commission and EPM Inc.  
Commissioners signed Purchase Agreement Assignment between Randolph County, Bank of Kirksville and EPM Inc.

Com. Asbury moved to approve the minutes from October 20, 2009 with changes. Com. Carter seconded, motion passed (2-0).

Com. Asbury called the Moberly Christian College for assistance with loading tires with the Road and Bridge crew.

**1:00p.m.**, Kelly Shaffer, MoPEB, stopped in to discuss insurance options.

**1:30p.m.**, Tom Fuhrman, Richard Thomas and Sam Richardson, MU Extension, arrived to discuss the 2010 budget request. Extension is asking for \$36,840, an annual increase of \$16,840.

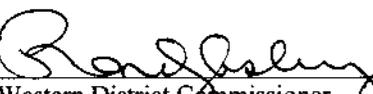
**2:30p.m.**, Flood Plain Management Coordinator Joan Joseph and Flood Plain Assistant Carol Summers came in to review the floodplain management procedures in relation to a flood plain permit variance.

**3:00p.m.**, Meeting adjourned to attend the Salary Commission's meeting at the Justice Center.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, October 27, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded, motion passed (3-0).

J.W. Ballinger, Moberly Community Betterment, called the Commissioners regarding a proposed meeting with Senator McCaskill's representative on Nov. 16<sup>th</sup>.

Michael Purof, P.E. for Poepping, Stone, Bach and Associates, Inc., came in to discuss County issues.

Commissioners received an Ordinance from the City of Clark informing them of city limits that have been expanded.

**10:05a.m.**, Jack Valentine and John Cochran, Valentine Insurance, and DJ Dolce, Account Manager Consultant of Anthem Blue Cross and Blue Shield, arrived to review several options for health care renewal for 2010.

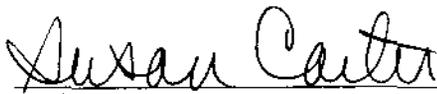
**11:00a.m.**, The fuel bid for the week of October 28<sup>th</sup>, was awarded to MFA Oil at \$2.14. Brownfield Oil's bid was \$2.168.

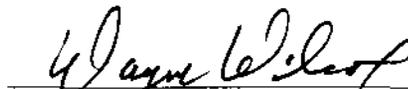
**11:40a.m.**, Com. Carter left the meeting to attend a meeting in Chillicothe with the newly formed Missouri Highway 36 Heritage Alliance to discuss regional tourism.

**3:30p.m.**, Com. Asbury moved to approve County Recorder Mark Price's purchase request of two PCs and one scanner with updated software and labor installation at a price of \$5889.50 and the Computer Information Concepts invoice at a price of \$4,515. These purchases will come out of the User Fund and Tech Fund. Com. Wilcox seconded, motion passed (2-0).

**4:00p.m.**, Meeting Adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, October 29, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00a.m.**, Com. Carter called the meeting to order and moved approval of the agenda with the following revisions: Bill Truitt, EPM Inc., will stop in at 9:30a.m. with final documents for signature for the Justice Center Project. Com. Wilcox seconded, motion passed (3-0).

**9:20a.m.**, Commissioners signed approved minutes from September 22<sup>nd</sup>, 24<sup>th</sup>, 29<sup>th</sup>, October 1<sup>st</sup>, 5<sup>th</sup>, 6<sup>th</sup>, 13<sup>th</sup>, 15<sup>th</sup>, 20<sup>th</sup> and 22<sup>nd</sup>.

**9:30a.m.**, Bill Truitt of EPM Inc., arrived with the documents of signature for the lease/purchase of the Computerized Temperature Control System.

**10:30a.m.**, Donna Burrus, Secretary of Holiday Acres Lake Association, Fred Garmon, Council Member, Greg Wilson, President, and Mike Burris, Council Member, arrived to discuss CR1660.

**12:00p.m.**, Com. Wilcox moved to approve the invoices as presented. Com. Asbury seconded, motion passed (3-0) and checks were signed.

Checks 15079-15126 were signed for payment of approved invoices for the following funds: General Revenue \$10,322.60; PA Trng. \$183.60; Assmt. \$820.92; R&B \$6,820.13; User \$2,608.79; E911 \$120.00 and JC \$4,835.33. Total amount of checks \$25,711.37.

**1:00p.m.**, John Cochran, Valentine Insurance, arrived to discuss the renewal of the Health Insurance Contract. County Assessor Richard Tregnago, Sheriff Mark Nichols, Treasurer Becky Brown and County Collector Sheila Miller joined the meeting. Following discussion, Com. Wilcox moved to approve Anthem plan, POS 10N, at a savings of 1.90% annually or \$9,374.76, and to allow employees to buy up to POS 5N which offers lower out of pocket expenses. Com. Asbury seconded, motion passed (3-0). Com. Asbury moved to authorize Com. Carter to sign related documents locking in the rates, Com. Wilcox seconded, motion passed (3-0) and documents were signed.

Com. Asbury moved to approve renewal of the Delta Dental contract at a monthly rate of \$28.68, an increase of \$.80 per employee, seconded by Com. Wilcox, motion passed (3-0).

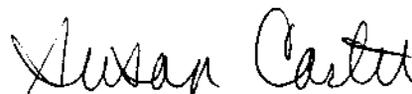
Ivan Schraeder returned a call to the Commission to discuss Commission's authority to enact an Adult Entertainment Ordinance for the County and will review final documents with The Bank of Kirksville and EPM.

Randy Gosney, Custodian, came in to discuss janitorial issues.

Glenda Taylor called Com. Wilcox regarding drainage at CR1910.

**3:00p.m.**, Meeting adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, November 3, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner and Deputy Clerk, Erin Denney. Randy Asbury, Western District Commissioner was absent to attend a meeting.

**9:00a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded, motion passed (2-0).

Commissioners received a call from Patricia Danner with Oates. She will be dropping off an informational packet for funding consideration during the upcoming budget process.

Com. Wilcox reported that he inspected CR1910 and discussed the situation with Road and Bridge Supervisor Bill Dougherty.

Road and Bridge Supervisor Bill Dougherty stopped in to discuss maintenance issues on CR1660.

Com. Wilcox moved to approve all payroll expenses as presented. Com. Carter seconded, motion passed (2-0) and checks were signed.

**9:45a.m.**, Ben Trout and Bill Truitt, EPM Inc., came in to discuss the Computerized Temperature Control System.

Com. Wilcox received a call from Dale Tipton regarding maintenance on CR2910. Road and Bridge Supervisor Bill Dougherty was in the room at the time and said that the road will be graded with in the next two days.

Carol Summers reported her attendance at the Lager's Conference in Springfield regarding retirement investment funds.

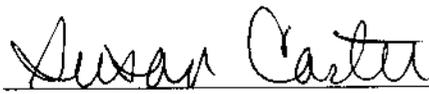
**11:00a.m.**, The fuel bid for the week of November 4 2009, was awarded to Brownfield Oil at \$2.159. MFA Oil did not submit a bid.

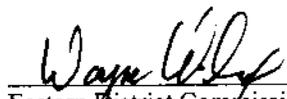
Com. Wilcox moved to approve minutes with changes from October 27<sup>th</sup> and 29<sup>th</sup>. Com. Carter seconded, motion passed (2-0).

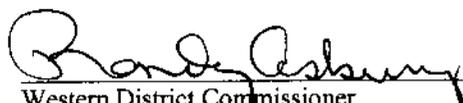
Com. Wilcox spoke to Wright Oil regarding specifications for joining in the weekly fuel bid.

**1:00p.m.**, Meeting Adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

Thursday, November 5, 2009

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner and Deputy Clerk, Erin Denney. Randy Asbury, Western District Commissioner was absent to attend a meeting.

11:00a.m., Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded, motion passed (2-0).

Com. Carter reported on her attendance at the Lowe's Grand Opening at 10:00a.m.

Com. Carter reported on Rick Howard's request to do ditching behind the Justice Center to alleviate flooding during heavy rains. Bill Dougherty will take care of it.

Commissioners reviewed invoices for payment. Com. Wilcox moved to approve all invoices as presented. Com. Carter seconded, motion passed (2-0) and checks were signed.

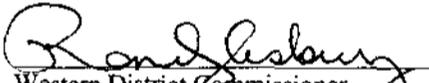
Checks 15174-15227 were signed for payment of approved invoices for the following funds: General Revenue \$10,275.99; Assmt. \$2,233.64; Road & Bridge \$14,921.71; User \$2,944.75; Rec Tech \$8,641.00; Sp Election \$1,586.00 and JC \$24,295.62. Total amount of checks: \$64,898.71

2:00p.m., Meeting Adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, November 10, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Randy Asbury, Western District Commissioner, and Deputy Clerk Erin Denney. Wayne Wilcox, Eastern District Commissioner, was absent due to illness.

**9:00a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Asbury seconded, motion passed (2-0). Commissioners handled the correspondence. The County was notified of receipt of the check for the amount of \$751.55 for Emergency Management Performance Grants claims for the months of July through September 2009.

Com. Carter reported on her attendance at the Rural Development Seminar at MACC last Friday.

**10:30a.m.**, Commissioners received a call from Ben Trout regarding documents for the Computerized Temperature Control System.

County Assessor Richard Tregnago came in to discuss his upcoming meeting with the State Tax Commission.

Road and Bridge Supervisor Bill Dougherty arrived to discuss maintenance issues.

**11:00a.m.**, Jim Todd came in to discuss the repair being done on County Clerk Jim Sear's office.

The fuel bid for the week of November 11, 2009, was awarded to Brownfield Oil at \$2.139. MFA Oil's bid was \$2.15.

Chris Livingston, Representative from the Public Defender's Office, showed up with a request for increased funding from the County for office rental space for 2010. Commissioners will review the request during budget time.

Com. Asbury moved to approve court orders in the Matter of Erroneous Assessments as follows: Number: 2009-52; \$151.56, Number: 2009-53; \$1,321.59, Number: 2009-54; \$12,506.41, Number: 2009-55; -\$98.33, Number: 2009-56; -\$89.98, Number 2009-57; -\$798.22, Number: 2009-58; -\$4,332.75, Number: 2009-59; \$3,100.94, Number: 2009-60; -\$4,321.03. Carter seconded; motion passed (2-0).

Randy Gosney, Custodian, arrived to discuss the work he has done to the restrooms in the Huntsville Courthouse.

Com. Asbury made a motion to approve the County Holidays for 2010. Com. Carter seconded, motion passed (2-0).

Commissioners reported that the end of October 2009 General Revenue fund balance was \$653,907.71. Balances for a similar period for 2008, 2007 and 2006 were \$374,966.01, \$29,261.45 and (\$139,033.98).

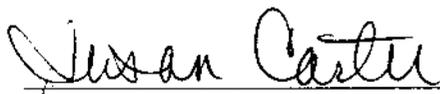
The November 2009 General Revenue sales tax deposit was \$77,954.09 compared to \$95,411.47 in 2008, down \$17,457.38 (18.29% decrease). Year-to-date (YTD) sales tax receipts were down 5.08 percent (\$59,601.10) compared to 2008 YTD. YTD 2009 sales tax receipts were (\$12,942.40) or 1.167 percent below 2009 January-November pro-rated budget projections. This comparison was modified this month to reflect eleven months of the pro-rated monthly General Revenue value of \$102,308 rather than to actual monthly revenues for 2005 (budget year) to better reflect a true YTD comparison of actual receipts to budgeted revenues.

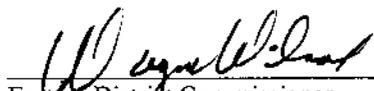
Year-to-date General Revenue receipts across all line items through October 31, 2009 were \$137,340.83 or 5.82 percent more than same period last year. General Revenue expenses were \$100,551.54 or 5.06 percent more than same period last year.

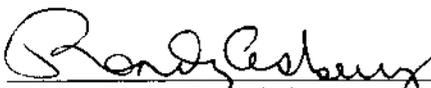
Road and Bridge and Justice Center fund levels for October were \$620,059.75 and (\$181,535.71) respectively.

**1:00p.m.**, Meeting Adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, November 17, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Randy Asbury, Western District Commissioner, Wayne Wilcox, Eastern District Commissioner, and Deputy Clerk Erin Denney.

**9:00a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Asbury seconded, motion passed (3-0).

Com. Asbury received a call from Rick Howard, Maintenance, reporting that the leak on the roof around the air handler at the Justice Center is continuing with large amounts of rain. Commissioners discussed the leak and decided to let Mr. Howard install a pan to collect moisture in such a way that it will evaporate quickly.

Com. Wilcox reported that he received an email from Pamela Smith inquiring if the county has a domestic animal ordinance. Com. Wilcox will respond that the county does not. Mrs. Smith will be referred to the Sheriff's Department.

**9:30a.m.**, Jim Todd arrived to discuss completion of repair work in Jim Sear's office. Mr. Todd said that he will buy a sealant for the wall and he will waterproof it.

**9:40a.m.**, Com. Wilcox left to attend a meeting in Moberly with Senator McCaskill's Representative Llona Weiss concerning transportation priorities for the County.

Commissioners signed official minutes from October 27th, 29th, November 3rd, 5th and 10th.

Commissioners received a call from Jeff Terron regarding the surplus Ford F250 that's for sale. Com. Asbury informed him that the truck sold yesterday.

Fuel bid for the week of November 18, 2009, was awarded to MFA oil at \$2.138. Brownfield Oil's bid was \$2.139.

**11:00a.m.**, Com. Carter called Don Damme' with Mitel regarding renewal of the maintenance contract for Inter-Tell Axxess equipment. She requested more information on alternate plans and costs.

Com. Carter called Chief Deputy Nevin Turner to get more information on the renewal of the maintenance contract for Inter-Tell.

Com. Wilcox returned from the meeting with Senator McCaskill's Representative Llona Weiss.

**12:30p.m.**, Commissioners received a call from Deputy Matt Summers regarding his coverage on the newly adopted health insurance plan for 2010.

Com. Wilcox moved to approve minutes with changes from November 12, 2009. Com. Asbury seconded, motion passed (3-0).

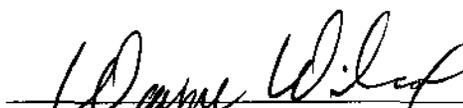
Andrew Eads and Jeff Duncan from Liberty National Life Insurance arrived to schedule an appointment to discuss what Liberty National Life Insurance offers.

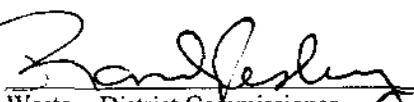
Commissioners received a call from Anne Robinson, CR1330, requesting information on maintenance responsibility for a road leading to her home. The road in question is located in the Moberly Special Road District. Commissioners referred her to Special Road District Chairman Ted Sander.

**2:00p.m.**, Meeting Adjourned to a work session.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, November 19, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Randy Asbury, Western District Commissioner, Wayne Wilcox, Eastern District Commissioner, and Deputy Clerk Erin Denney.

**9:00a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Asbury seconded, motion passed (3-0).

Com. Carter reported on her attendance yesterday at the Solid Waste Board and Mark Twain Regional Council of Government board meetings in Perry.

Mike Burris, Holiday Home Owners Association, called to schedule a meeting with the Commissioners and home owners of Holiday Acres Lake on January 28<sup>th</sup> to discuss CR1660. Mr. Burris also called to report CR1660 is in need of pothole repair. Com. Carter informed him that she contacted Road and Bridge to take care of it.

**9:30a.m.**, A Higbee citizen called the Commissioners regarding his payments on his taxes. Com. Carter referred him to the County Collector Sheila Miller.

Com. Wilcox moved authorization for Com. Carter to sign the Project Exemption Certificate for Exempt Entity Construction related to the EMP Project. Com. Asbury seconded, motion passed (3-0). Commissioners will also supply their tax exempt certificate when they return the document.

Com. Wilcox moved to approve minutes with changes from November 17, 2009. Com. Asbury seconded, motion passed (3-0).

Commissioners reviewed invoices for payment. Com. Wilcox moved to approve all invoices as presented. Com. Asbury seconded, motion passed (3-0) and checks were signed.

Checks 15308-15349 were signed for payment of approved invoices for the following funds: General Revenue \$16,103.42; PA Trng. \$164.98; Assmt. \$3,126.00; Road & Bridge \$18,592.57; User \$464.02; Election Serv \$520.07; E911 \$7,500.00 and JC \$1,041.01. Total amount of checks: \$47,512.07

**10:30a.m.**, Brandon Lucas, Fusion Technology, arrived to discuss the new phone plan for the Huntsville Courthouse. County Assessor Richard Tregnago, County Collector Shiela Miller, County Recorder Mark Price and County Clerk Jim Sears joined the meeting. Mr. Lucas proposed installation of 26 phones at \$25.00 per phone with the phones including call transferring, voicemails, direct lines going into each office, auto attendant, music on hold feature and adding extensions. There was also discussion of switching to VOIP (voice over internet protocol) which could result in considerable savings to the County. Commissioners will consider all proposals during budget time.

Commissioners congratulate Presiding Circuit Judge Scott Hays, Associate Circuit Judge Cynthia Suter, Circuit Clerk Peggy Boots and the entire 14th Circuit Court for receiving the Daniel O'Toole Award presented by Supreme Court Judge Mary Russell. The O'Toole Award is given to circuits for efficiently managing and processing cases during fiscal 2009.

**1:00p.m.**, Com. Wilcox left the meeting for a doctor's appointment.

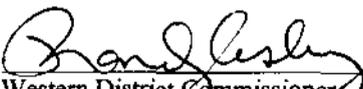
Com. Asbury received a call from Eddy Logsdon regarding potholes on CR1745. Com. Asbury made a call to Road and Bridge to inform them.

**1:10p.m.**, Meeting Adjourned to a work session.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
\_\_\_\_\_  
County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Wednesday, November 25, 2009**

The Honorable Commission convened at the Huntsville with the following present: Susan Carter, Presiding Commissioner, Wayne Wilcox, Eastern District Commissioner, Randy Asbury, and Western District Commissioner. In the absence of Deputy Clerk Erin Denney, Com. Carter recorded the minutes.

**9:05 a.m.** Com. Carter called the meeting to order and moved approval of the agenda, second by Com. Wilcox. Motion passed 3-0. Commissioners returned a call to Donna Burris regarding more maintenance needs on CR1660. Road and Bridge Supervisor Bill Dougherty arrived and was informed of the conversation. He will try to address this today. Future equipment needs were also discussed.

Commissioners handled correspondence and signed official minutes from November 17<sup>th</sup>.

Fuel bid for the week of 11/25/09 was awarded to Brownfield Oil (\$2.089). MFA bid \$2.10.

Joan Joseph, Randolph County Floodplain Administrator, arrived regarding a requested variance to the floodplain permitting requirements and reviewed an opinion from Attorney Ivan Schraeder of the variance requirements. Commissioners returned a call to Karen McHugh, SEMA, to discuss variances. Following the phone call, Commissioners received a copy of SEMA's Floodplain Procedures for review.

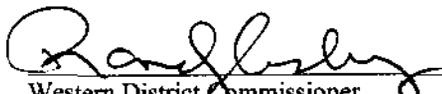
Commissioners reported on their attendance at the Missouri Associates of Counties meeting at Tan-Tara November 22<sup>nd</sup> -24<sup>th</sup>. Commissioners heard from Linda Luebbering, Director of Office Administration of Budget and Plan, that revenue will be down -4% compared to 2009. They're presently down 11% and their fiscal year of 2009 was down -6.1%. Mrs. Luebbering believes that the -4% drop in revenue is an optimistic percentage.

**11:00 a.m.** Meeting adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, December 1, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded, motion passed (3-0).

Sabrina Hugher called requesting road maintenance on CR2950. Commissioners informed Road and Bridge Supervisor Bill Dougherty.

Com. Carter reported a good turn out at yesterday's Countywide Sunshine Law Workshop at Moberly City Hall where elected officials and representatives of municipalities, board and commissions heard from Tom Durkin, the Attorney General's Director of Public Education, receiving information and updates on the 2009 State Sunshine Law.

Fuel bid for the week of December 2, 2009 was awarded to MFA Oil at \$2.14. Brownfield Oil's bid was \$2.169.

Commissioners received an environmental site assessment from the Department of Natural Resources; this is result of the Commission's application for a Brownfield Assessment for the Pleasant View Nursing Home.

**11:00a.m.**, Commissioners called Ben Trout, EPM Inc. With in the next week Mr. Trout will be delivering a certified payroll, an affidavit of compliance and a waiver of lien on the computerized system they installed at the Justice Center.

Commissioners reviewed invoices for payment. Com. Asbury moved to approve all invoices as presented. Com. Wilcox seconded, motion passed (3-0) and checks were signed. Checks 15512-15554 were signed for payment of approved invoices for the following funds: General Revenue \$12,903.21; LE Trng \$200.00; Assmt \$1,499.01; Road & Bridge \$1,020.54; User \$201.84; Elec Serv. \$100.00; E911 \$393.42 and JC \$1,589.99 . Total amount of checks: \$1,589.99.

**12:15p.m.**, Custodian Randy Gosney arrived to discuss the work he has done to a toilet at the Moberly Courthouse in the judge's bathroom. Mr. Gosney reported that the waterline is still not flowing like it should.

Commissioners received a call from Ben Trout, EPM, regarding expectations on the certified payroll request.

Com. Asbury moved to approve minutes with changes from November 19<sup>th</sup> and 25<sup>th</sup>. Com. Wilcox seconded, motion passed (3-0).

Mark Price, Recorder, came before the Commission requesting that the Commission consider cost of living adjustments for employees for 2010.

**2:00p.m.**, Tim Simon from Aramark called to schedule a conference call on Thursday to do an account review at 10:00 a.m.

Commissioners received notification from Commerce Bank Kansas City that the new account executive will be William Eley who will be handling the waterfall account for the Justice Center.

Ben Trout, EPM, called and will send final documents regarding prevailing wage for the Justice Center project.

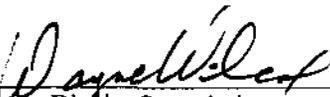
**3:30p.m.**, Bill Truitt, EPM, arrived for signature on the software licensing agreement and delivered a final invoice for equipment installation that Com. Carter will take to Bank of Kirksville.

**3:40p.m.**, Meeting Adjourned.

APPROVED



Presiding Commissioner



Eastern District Commissioner



Western District Commissioner



County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, December 3, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Asbury seconded, motion passed (3-0).

Commissioners received a call from Com. Wilcox reporting that he will not be in until later today because of illness.

Due to Com. Wilcox absence the Commissioners rescheduled Tim Simon, Aramark, to call in on Tuesday, December 8<sup>th</sup>.

Com. Asbury attended Drug Court at the Randolph County Justice Center yesterday and reported that they had one individual who graduated, plus 8-10 others who gave status reports on where they were in the process.

Road and Bridge Supervisor Bill Dougherty arrived with the maintenance updates. Mr. Dougherty discussed the work that has been done on CR1660. The final loading of scrap tires will occur this week which will conclude the recycling project. Mr. Dougherty reported that 21 trailers were loaded with a total of 25,200 tires. The Commissioners commend the Road and Bridge crew for their tireless efforts on behalf of the County.

**9:30a.m.**, County Clerk Jim Sears and Deputy Clerk Carol Summers came in to discuss an employee's medical leave and insurance coverage.

**10:00a.m.**, Commissioners received a call from Mike Brosovich regarding a culvert near CR1111. Mr. Brosovich requested replacement of a culvert he thinks is on CR1111. Commissioners informed Mr. Brosovich that they will stop by the road today and will call him back.

Com. Asbury received a call from J.W. Ballinger who attended a Transportation Advisory meeting in Perry yesterday. Mr. Ballinger informed the Commission about a conversation that took place regarding cuts in the BRO funding. Mr. Ballinger said there are going to be some questions asked of the State in how they administer those cuts compared to other states around Missouri.

Circuit Clerk Peggy Boots called requesting information on work hours for Christmas Eve. Com. Carter will call her back with that information.

**11:00a.m.**, Com. Wilcox joined the meeting.

Commissioners received copies of the Moberly Ordinances 8412 and 8413 concerning tax abatement for the Sparks Avenue Redevelopment Project.

**11:15a.m.**, County Assessor Richard Tregnago arrived to review the tax abatement. Mr. Tregnago also reported that he received an estimate from Brandon Lucas, Fusion Technology, for the virus software. The estimate is \$838.00 that will come out of the Assessor's fund.

**12:00p.m.**, Flood Plain Administrator Joan Joseph arrived to discuss approval of Flood Plain Procedures for the County.

Com. Wilcox made a motion to table the approval of Flood Plain Procedures until more information is gathered. Com. Asbury seconded, motion passed (3-0).

Bill Dougherty, Road and Bridge Supervisor, arrived to hand in his equipment requests for budget year for 2010.

Com. Carter returned Public Administrator Martha Creed's call concerning fees on personal property tax that may be eliminated in projected state budget cuts for 2010.

**1:00p.m.**, Custodian Randy Gosney arrived to discuss the carpeting in the Justice Center Courtroom.

Com. Asbury moved to approve minutes with changes from December 1, 2009. Com. Wilcox seconded, motion passed (3-0).

Com. Carter moved to close the Courthouse on December 24, 2009 at 1:00p.m., and to reopen on Monday December 28<sup>th</sup> 2009. Com. Wilcox seconded, motion passed (3-0).

Com. Carter recessed the meeting so the Commissioners and Flood Plain Administrator Joan Joseph could travel to their appointment at Shepherd's Farm.

**1:45p.m.**, Meeting was reconvened with Dan Shepherd to inspect the levee on his property which SEMA believes requires a permit for maintenance work he has completed.

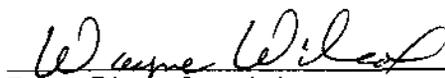
**2:20p.m.**, Commissioners left to inspect installation of a culvert requested by Mr. Brosovich on CR1111.

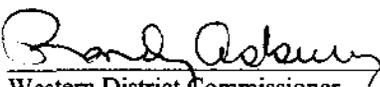
**3:30p.m.**, Commissioners returned to Huntsville.

**3:45p.m.**, Meeting Adjourned.

APPROVED

  
\_\_\_\_\_  
Presiding Commissioner

  
\_\_\_\_\_  
Eastern District Commissioner

  
\_\_\_\_\_  
Western District Commissioner

  
\_\_\_\_\_  
County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, December 8, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded, motion passed (3-0).

Com. Carter reported a call from Bill Starks requesting gravel on CR2635.

Commissioners received a call from Andy Szczeplanski requesting assistance in removing an abandoned culvert on CR1780 in the right of way. Commissioners contacted Road and Bridge Department.

Circuit Judge Scott Heys contacted the Commission and indicated that a 3:30p.m., meeting for the Courtroom repairs walkthrough would work for him.

Commissioners signed approved minutes from November 17<sup>th</sup>, 19<sup>th</sup>, 25<sup>th</sup> and December 1<sup>st</sup>.

Com. Wilcox moved to approve December 3, 2009 minutes with changes. Com. Asbury seconded, motion passed (3-0).

In correspondence Commissioners received a copy of the annual LEOP (Local Emergency Operations Plan) review for fiscal year 2010.

Com. Carter called Jennifer Fenton informing her of the grant award she has received for the 2010 Stop Violence Against Women Act.

Commissioners have scheduled Tuesday January 5<sup>th</sup>, 2010 at 11:00a.m., as the date and time for a public hearing regarding 2010 proposed budget to be held in Commission Chambers.

**10:30a.m.**, Com. Asbury left for a doctor's appointment.

Commissioners attempted to contact Tim Simon, Aramark, for his 10:00a.m., conference call and left him a message.

The fuel bid for the week of December 9, 2009, was awarded to Brownfield Oil at \$2.095. MFA Oil's bid was \$2.10.

Commissioners reviewed Court Orders in the Matter of Erroneous Assessments. (Number: 2009-61; \$16.28, Number: 2009-62; \$1,178.54, Number: 2009-63; \$7,723.79, Number: 2009-64; -\$297.70, Number: 2009-65; -\$295.71, Number: 2009-66; -\$481.02, Number: 2009-67; -\$3,073.13, Number: 2009-68; \$731.19, Number: 2009-69; \$695.93, Number: 2009-70; \$2,690.72, Number 2009-71; -\$731.19, Number: 2009-72; -\$695.93, Number: 2009-73; -\$2,830.85) Com. Wilcox moved to approve Court Orders in the Matter of Erroneous Assessments as presented, Com. Carter second approval, motion carried (2-0) and documents were signed.

Com. Carter returned Opal Dale's call. Mr. Roy Dale, CR1645, is concerned about a Northeast R-IV school bus that turns around in his driveway. Commissioners will contact the school and Road and Bridge to get more information.

**1:23p.m.**, Coroner Gerald Luntsford arrived to deliver the contract from University of Missouri for autopsy fees for review before renewing.

**1:35p.m.**, Com. Asbury returned to the meeting.

**2:00p.m.**, Custodian Randy Gosney arrived to deliver purchase requests for 2010.

Commissioners called Tim Simon, Aramark, to review the account.

Com. Wilcox solicited companies to bid for a new salt spreader for the Road and Bridge department.

Com. Asbury called Mike Brosovich saying the County will replace the culvert on CR1111.

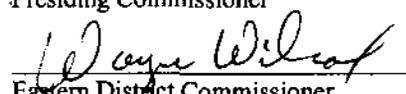
Road and Bridge Supervisor Bill Dougherty had his Road and Bridge crew take a look at the culvert on CR1780. Mr. Dougherty reported that the culvert is 20 yards off the road in a deep ditch and it will take a track hoe or mini hoe to get the culvert out. Road and Bridge will take care of it later.

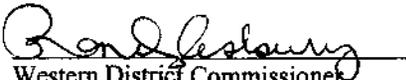
**2:50p.m.**, Commissioners spoke to Susan at MOPERM (Missouri Public Entity Risk Management Fund) to clarify current contract renewal. Commissioners contacted MOPERM to review contract insurance renewal for County buildings and property. It was determined some adjustments will need to be made before renewal is finalized.

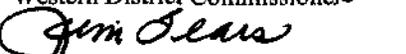
**3:00p.m.**, Meeting Adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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Deputy Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, December 10, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.  
**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded, motion passed (3-0).

Road and Bridge Supervisor Bill Dougherty reported an interruption in internet service at the Road and Bridge office and the Justice Center. Service provider Mississippi Valley has been contacted.

Commissioners received correspondence from Stevens R. Scrivner, Chief of Flood Plain Management for SEMA, approving the County's request for a 90 day permitting extension which extends the deadline to March 15, 2010.

In correspondence Commissioners received NECAC's (North East Community Action Corporation) annual report.

**10:30a.m.**, Commissioners reported that the end of November 2009 the General Revenue fund balance was \$583,219.42. Balances for a similar period for 2008, 2007 and 2006 were \$340,661.37, \$24,791.78 and (\$202,626.18) respectively.

The December 2009 General Revenue sales tax deposit was \$110,940.79 compared to \$114,270.35 in 2008, down \$3,329.56 (2.91% decrease). Year-to-date (YTD) sales tax receipts were down 4.89 percent (\$62,930.66) compared to 2008 YTD. YTD 2009 sales tax receipts were (\$4,349.61) or .003 percent below 2009 January-December pro-rated budget projections. Total 2009 sales receipts were \$1,223,346.39 compared to \$1,286,277.05 in 2008.

YTD General Revenue receipts across all line items through November 30, 2009 were \$127,083 or 5.11 percent more than same period last year. General Revenue expenses were \$133,270 or 6.21 percent more than same period last year.

Road and Bridge and Justice Center fund levels for November were \$640,218.35 and (\$216,374.74) respectively.

**11:00a.m.**, Commissioners reviewed minutes from December 8, 2009. Com. Wilcox moved to approve minutes with changes. Com. Asbury seconded, motion passed (3-0).

Commissioners reviewed invoices for payment. Com. Wilcox moved to approve all invoices as presented. Com. Asbury seconded, motion passed (3-0) and checks were signed.

Checks 15555-15630 were signed for payment of approved invoices for the following funds: General Revenue \$15,401.14; LE Trng. \$433.90; Assmt \$24,478.31; Road & Bridge \$22,100.79; User \$500.00; Elec.Serv \$30.00; E911 \$1,150.22; Rec Tech \$270.00; LERF \$845.29 and Justice Center \$36,032.56. Total amount of checks \$101,242.21

Com. Carter moved to approve the Jury Script. Com. Asbury seconded, motion passed (3-0) and checks were signed.

**12:30p.m.**, Commissioners signed approved minutes from December 3<sup>rd</sup> and 8<sup>th</sup>.

After review, Com. Wilcox moved to approve the revised renewal of the County's contract with MU Pathology Department for Autopsy Services for 2010 in the amount of \$17,700 and authorized Com. Carter to sign said contract. Com. Asbury seconded, motion passed (3-0).

Commissioners discussed adjustment to the Treasure's office which, due to a 2006 Salary Commission error has been paid less than the amount due. The cost to the county would be \$1,701. Com. Asbury moved to table a decision until next week. Com Wilcox seconded, motion passed (3-0).

**3:00p.m.**, Commissioners were contacted by Danny Feummeler, MU Pathology, indicating its contract with Randolph County for autopsies needed revision due to overcharging from last year. Mr. Fuemmeler will adjust and send a new contract for review next week. Com. Wilcox moved to withdraw his earlier motion to approve the contract. Com. Asbury seconded, motion passed (3-0).

Bill Truitt, EPM, stopped in to discuss the EPM project. Assessor Richard Tregnago stopped in to update the Commission on the progress of the County GIS system. Commissioners wrote and sent a letter to State Senator Kurt Schaefer, Vice-Chair Appropriations, requesting consideration for 911 funding and prisoner per diem reimbursement during the current budget session.

**4:05p.m.**, Meeting adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
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County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Tuesday, December 15, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded, motion passed (3-0).

Commissioners received a call from Woody's Municipal Supply Company requesting a fax number to submit a bid requested by the Commission for a new salt spreader.

Com. Asbury received a request from Jerry Sumpter regarding wash boarding on CR2860. Com. Asbury informed Road and Bridge Supervisor Bill Dougherty who will respond.

Russell Placzek, Oden Enterprises Inc., came in to discuss the bridge services they provide.

Com. Carter called Bill Lafoon, Keystone Pipeline, to inform him that Road and Bridge Supervisor Bill Dougherty was very pleased with road restoration they had completed to date.

Com. Wilcox received a call from Greg Wilson regarding tomorrow's State Tax Commission hearing. Mr. Wilson also requested a copy of the minutes from this year's Board of Equalization hearing.

**10:30a.m.**, Commissioners reviewed minutes from December 10, 2009. Com. Asbury made a motion to approve the minutes with changes. Com. Wilcox seconded, motion passed (3-0).

Brandon Lucas, Fusion Technology, arrived to review and assess the Mitel Internet Maintenance contract as requested by the Commission. Chief Deputy Nevin Turner joined the meeting. After discussion the Commissioners will bid out the contract. Mr. Lucas will be back on Thursday, December 24, 2009 to discuss the proposed new phone system for the Huntsville Courthouse.

Fuel bid for the week of December 16, 2009 was awarded to MFA Oil at \$2.03. Brownfield's Oil bid was \$2.039.

Commissioners received the revised contract from Danny Fuemmeler, MU Pathology Department, for autopsy services for 2010 in the amount of \$17,700. Com. Wilcox made a motion to approve the contract as presented and to authorize Com. Carter's signature. Com. Asbury seconded, motion passed (3-0).

Don Schwartze, MoDOT, called requesting a meeting to discuss the Higbee Bridge.

Bill Slusher, Eastern District Sales Manager for Norris Aggregate Products, arrived to discuss County rock needs.

**1:45p.m.**, Com. Wilcox contacted Wright's Oil & Propane to inform them that they will be participating in the weekly fuel bid starting in January 2010.

Dave Gass, Altorfer stopped in to discuss Road and Bridge equipment needs.

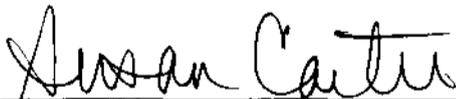
Commissioners contacted Ron Winkler from Winkler Communications and Tech Electronics to review the Justice Center phone system for possible bid on a maintenance contract. They will meet with Chief Deputy Nevin Turner on Thursday at 3:30p.m.

Com. Asbury received a call from Dan Engemann from Congressman Blaine Luektemeyer's office called regarding Flood Plain Permitting.

Com. Wilcox called Susan Arment, Orscheln Properties, regarding repainting and repair work in the Justice Center courtroom.

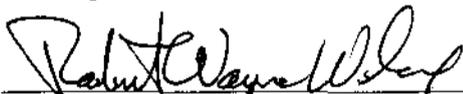
Commissioners received a call from Kay Daniels and Circuit Judge Scott Hayes. They reported that the Guardian Ad Litem is over budget.

**3:30p.m.**, Meeting Adjourned.



Presiding Commissioner

APPROVED

  
Eastern District Commissioner  
Western District Commissioner  
County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, December 17, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following  
Present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury,  
Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded,  
motion passed (3-0).

Com. Wilcox reported on his walkthrough at the Justice Center Circuit Courtroom to discuss installation of  
sound carpet and analysis of the sound system yesterday with Susan Arment, Orscheln's Properties, Bobby Riley,  
Arts Appliance, Kay Daniels, Secretary for the Presiding Judge, and Sheila Sears, Chief Deputy to the Circuit  
Clerk. Mrs. Arment made several suggestions on placement of soundboards, carpeting and an addition of trim at  
the top of the sound carpet. Mr. Riley made notes on the sound system and will research and contact  
Commissioners with his recommendations.

Com. Carter received a phone call from Jennifer Fenton, Victim Services, who will be sending over final  
documents for signature for the VACA Grant with Prosecuting Attorney Mike Fusselman.

Jim Dixon, United Roofers and Waterproofers Union, stopped in to request information on the reroofing of  
Prosecuting Attorney Mike Fusselman's office building. The Commissioners informed Mr. Dixon that the building  
is a private building owned by Mr. Fusselman and County funds are not involved in that project.

Commissioners reviewed invoices for payment. Com. Asbury moved to approve all invoices as presented.  
Com. Wilcox seconded, motion passed (3-0) and checks were signed.

Checks 15680-15718 were signed for payment of approved invoices for the following funds: General Revenue  
\$11,301.26; Assmt. \$16.99; R&B \$3.61; Moberly Sp Rd Levy \$42,528.92; Moberly Spec Levy \$18,446.30; User  
\$275.00; Elec Serv \$180.00; E911 \$7,856.90 and JC \$6,059.60. Total amount of checks \$86,668.59

Com. Asbury reported on a conversation with Rick Howard, Maintenance, regarding work he had done with  
Tech Electronics. Mr. Howard has done work with them in the past related to service information for the fire alarm  
system. Mr. Howard has had good success with them handling issues without charge.

David Cheek, Mark Twain Regional Council of Governments, returned Com. Wilcox call regarding a traffic  
counter installation on CR2580.

**10:00a.m.**, Commission was notified by Missouri Department of Social Services that the Circuit Clerk's office  
would receive \$2,093 for IV-D child support reimbursement in calendar year 2010.

**10:15a.m.**, Darrel Hansen stopped in to discuss Private Road 2941. Mr. Hansen requested the road be returned to a  
County maintained road as he thought it was in the past. Commissioners will go look at the road next week and get  
back to him.

**10:35a.m.**, Prosecuting Attorney Mike Fusselman and PA Office Manager Lynda Davis arrived to discuss his  
request to move the PA Office into the basement of the Moberly Courthouse. Commissioners brought him up to  
date on improvements the County has made to the building in the past three years and suggested that he walk  
through the building to determine its suitability for his request and to begin considering renovations that are  
necessary to house his staff.

Mr. Fusselman and the Commission then discussed the possibility of putting a full time prosecutor to the vote  
of the people this spring. Commissioners indicated that this change would only be possible if it was done on the  
basis of it being a cost-neutral move for the County and Mr. Fusselman agreed with that assessment.  
Commissioners will continue to research any costs associated with the move to a full-time prosecutor. Initial cost  
research indicates that wages and benefits to move from a part-time to full-time prosecutor would cost the County  
approximately an additional \$49,388. More research will be done to determine if the additional compensation of  
\$12,500 plus benefits per RSMO 56.066.1 related to the location of a State prison in the County would apply to the  
full-time position.

Mr. Fusselman presented the VACA documents from Jennifer Fenton for Com. Carter's signature. Com. Carter  
signed the documents.

**12:30p.m.**, Randy Gosney, Custodian, arrived to report on his training with Rick Howard on the Computerized  
Temperature Control System.

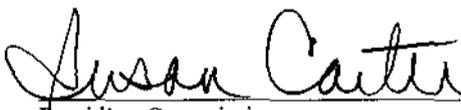
Commissioners reviewed minutes from December 15, 2009. Com. Asbury moved to approve minutes with  
changes. Com. Wilcox seconded, motion passed (3-0).

**1:30p.m.**, Com. Carter left to attend the Region G Solid Waste Executive Board meeting at the Macon  
Courthouse.

Com. Wilcox moved to recess the meeting to meet Rick Howard, Maintenance, at the Justice Center Circuit  
Courtroom to do measurements and discuss improvements. Com. Asbury seconded, motion passed (2-0).

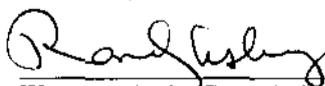
**2:50p.m.**, Com. Wilcox returned and the meeting was reconvened. Commissioners continued to solicit bids by  
phone for the courtroom project. Cost of the project seems to be less than \$4,500. Those contacted were: Farris  
Decorating, Midwest Carpet, Arts Appliance and Miller's Flooring. Commissioners will review the bids on  
Thursday.

**4:00p.m.**, Meeting Adjourned.

  
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Presiding Commissioner

APPROVED

  
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Eastern District Commissioner

  
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Western District Commissioner

  
\_\_\_\_\_  
County Clerk

RANDOLPH COUNTY COMMISSION MINUTES

Tuesday, December 22, 2009

The Honorable Commission convened at the Huntsville Courthouse with the following

Present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

9:00 a.m., Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded, motion passed (3-0).

Commissioners returned Dr. Carl Carney's call regarding gravel rock size on CR2380. Dr. Carney believed 1 1/2 inch rock was being put down on his road and said it was damaging his tires. Commissioners informed Dr. Carney that only 1 1/4 inch rock is used for that road and will ask Road and Bridge Supervisor Bill Dougherty to inspect it today.

Andy Szcepanski called to thank the Road and Bridge crew for removing the old culvert off his property.

10:45a.m., Bill Dougherty, Road and Bridge Supervisor, arrived and reported on a culvert installed on CR1111. Mr. Dougherty also attended to Dr. Carney's complaint on CR2380 and reported that the road was in good shape.

Commissioners reviewed minutes from December 17, 2009. Com. Wilcox made a motion to approve minutes with changes. Com. Asbury seconded, motion passed (3-0).

11:15a.m., Fuel bid for the week of December 23, 2009 was awarded to Brownfield Oil at \$2.065. MFA Oils bid was \$2.11.

Randy Gosney, Custodian, stopped in to discuss his compensatory time.

12:00p.m., Rick Williams, Willy's Painting and Decorating, stopped in to discuss the trim prices for the Justice Center Circuit Courtroom project.

Commissioners called Sheriff Mark Nichols regarding timing of receipt of grant funds to cover the purchase of equipment for the Sheriff's Department. Mr. Nichols will check and inform the Commission with an answer today.

12:30p.m., Commissioners reviewed invoices for payment. Com. Wilcox made a motion to approve all invoices as presented with the exception of those for Guardian Ad Litem and the previously referenced Sheriff Nichol's purchase. Due to excessive caseloads, the Guardian Ad Litem budget line item was exceeded and ongoing research will occur to determine where funds would be available to pay the warrants. Com. Asbury seconded, motion passed (3-0) and checks were signed.

Commissioners called Ivan Schraeder to discuss statutes regulating private cemeteries and future meeting dates.

1:00p.m., Brett Carpenter, Fleet Card Consultant, arrived to discuss the County wide universal fuel/maintenance credit card proposal. County Clerk Jim Sears joined the meeting. Mr. Carpenter reported that the credit card is accepted at any fuel station and could improve tracking County fuel costs and vehicle use. Commissioners will review this information.

Commissioners reviewed jury scripts. Com. Asbury made a motion to approve the jury scripts as presented. Com. Wilcox seconded, motion passed (3-0).

2:00p.m., Corey Mehaffy, Moberly Area Economic Development Director, stopped in to discuss economic development and scheduled an appointment with the Commission to discuss 2010 funding requests on December 31, 2009.

Charlie Lindquist, Sales Representative for Missouri Vocational Enterprises, stopped in to drop off planning calendars and monthly minders.

2:45p.m., Com. Carter called the Pike County Clerk for research on costs for a full-time prosecuting attorney. She confirmed the \$12,500 is required to be paid in addition to the full-time salary. This is a statutory requirement for Counties having State prisons.

Sheriff Nichols called regarding the grant funding for an equipment invoice. Mr. Nichols said that payment could wait until February when the amount will be fully funded.

Assessor Richard Tregnago stopped in to review new rates that the State Tax Commission has adopted for agricultural property in the 2011 assessment.

Public Administrator Martha Creed stopped in to deliver a copy of last months travel expense documentation.

4:00p.m., Meeting adjourned.

APPROVED



Presiding Commissioner



Eastern District Commissioner



Western District Commissioner



County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, December 24, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded, motion passed (3-0).

Brandon Lucas, Fusion Technology, informed the Commissioners that he will not be coming in today. Mr. Lucas is rescheduled for Thursday, December 31, 2009.

Neil Block stopped in to discuss installation of a carving at the Battle of Silver Creek site on CR2495. Commissioners will meet with Mr. Block in the spring to inspect the site.

Dan Shepherd, Shepherd Farms, stopped in to discuss the status of the Flood Plain Ordinance permit.

**10:45a.m.**, Commissioners reviewed minutes from December 22, 2009. Com. Wilcox made a motion to approve minutes with changes. Com. Asbury seconded, motion passed (3-0).

**11:15a.m.** In reviewing previously solicited carpet bids for the Justice Center Courtroom project, a square footage discrepancy was noticed. Com. Asbury moved to table a decision until the correct figure is determined. Com. Wilcox seconded, motion passed (3-0). Com. Wilcox contacted Circuit Judge Scott Hayes and will meet him Monday to review the project.

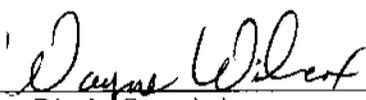
Com. Carter received a call from Mabel McCormick requesting ditch repair on portions of CR1450. Road and Bridge will be informed.

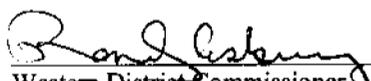
Commissioners handled correspondence.

**1:00 p.m.** Meeting adjourned.

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
\_\_\_\_\_  
County Clerk

RANDOLPH COUNTY COMMISSION MINUTES  
Tuesday, December 29, 2009

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

9:00 a.m., Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded, motion passed (3-0).

9:30a.m., Com. Wilcox reported on his meeting yesterday with Presiding Circuit Judge Scott Hayes and Circuit Clerk Peggy Boots about carpeting and trim selection for the Circuit Courtroom project.

Commissioners reviewed invoices for payroll expenses. Com. Asbury moved approval of all payroll checks as presented. Com. Wilcox seconded, motion passed (3-0) and checks were signed.

Commissioners reviewed invoices for payment. Com. Wilcox moved to approve all invoices as presented. Com. Asbury seconded, motion passed (3-0) and checks were signed.

Checks 15908-15915 were signed for payment of approved invoices for the following funds: General Revenue \$2,996.26; Road & Bridge \$5,485.26 and JC \$466.02. Total amount of checks: \$8,947.54

10:00a.m., Commissioners reviewed minutes from December 24, 2009. Com. Wilcox moved to approve minutes with changes. Com. Asbury seconded, motion passed (3-0).

Commissioners received a call from State Representative Therese Sander to schedule a time to come in today to discuss 911 legislation.

Com. Carter called Rob Spangler, Road and Bridge, requesting him to plow snow off of CR2720.

Com. Carter called Sheriff Nichols to discuss renewal of the Mitel contract. Mr. Nichols will have Chief Deputy Nevin Turner report back to the Commission on his meetings with other vendors.

10:20a.m., Keith Phillips, Director of Public Utilities, Andy Morris, City Manager for City of Moberly, Ross McKinstry and Janet Murray, Randolph County Health Department (RCHD), arrived to discuss the Sugar Creek Lake water quality. As Sugar Creek Lake is the main source of drinking water for City of Moberly, the City is working to maintain its water quality. Discussion was held on improving septic systems to that end. It was agreed that the City will increase water quality testing of the lake to present to the RCHD in the future. An educational meeting with the area residents will be scheduled in the fall.

The fuel bid for the week of December 30, was awarded to Brownfield Oil at \$2.165. MFA Oil did not submit a bid.

Brett Anderton stopped in to request CR2995 be hard surfaced.

Tonna McSparren, Salisbury City Clerk, returned the Commission's call regarding the City's use of the Finish Line Fleet Card. Mrs. McSparren reported that the City is pleased with the service it has received from Finish Line in terms of efficiency and cost tracking.

1:50p.m., Com. Wilcox left the meeting to go to the Justice Center to meet Circuit Clerk Peggy Boots and Presiding Circuit Judge Scott Hayes to discuss the Circuit Courtroom project.

Commissioners returned Eastern Missouri Representative for Metal Culverts Inc. Greg Brauner's call regarding purchase of culverts for 2010. Mr. Brauner was asked to fax his price list to Road and Bridge.

2:30p.m., Com. Wilcox returned to the meeting and reported that Presiding Circuit Judge Scott Hayes and Circuit Clerk Peggy Boots both liked the two piece trim that were picked out and agreed that one wall does not need carpeting.

Com. Asbury moved to approve payment as previously stated for Guardian Ad Litem. Com. Wilcox seconded, motion passed (3-0).

Com. Asbury moved to approve Court Order number 2009-09 to pay the amount of \$1,648.00 from the General Revenue Fund to Becky Brown to correct salary errors for the years 2007, 2008 and 2009. Com. Wilcox seconded, motion passed (3-0).

State Representative Therese Sander stopped in to discuss proposed 911 legislation. Bob Bauer stopped in the meeting to observe.

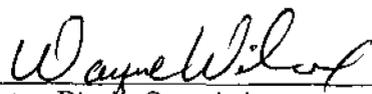
Com. Asbury returned Ben Trout's call regarding the EPM Computerized Temperature Control System and possible grant applications to cover energy upgrades for the Moberly Courthouse.

4:00p.m., Meeting Adjourned.

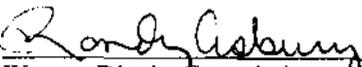
APPROVED



Presiding Commissioner



Eastern District Commissioner



Western District Commissioner



County Clerk

**RANDOLPH COUNTY COMMISSION MINUTES**  
**Thursday, December 31, 2009**

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Randy Asbury, Western District Commissioner and Deputy Clerk, Erin Denney.

**9:00 a.m.**, Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded, motion passed (3-0).

Presiding Circuit Court Judge Scott Hayes stopped in to deliver his preliminary budget for 2010. Mr. Hayes also discussed the Circuit Courtroom project and a full-time prosecuting attorney.

Richard Hoffinan stopped in to observe.

Former Randolph County resident Barbara Halterman Nichols from Grand Prairie, Texas, stopped in to wish the Commission a Happy New Year.

**10:30a.m.**, Prosecuting Attorney Mike Fusselman arrived to review the 2010 budget and County facilities. In addition, discussions continued regarding the benefits of moving from a part-time prosecutor to a full-time prosecutor. The anticipated cost would be \$63,152.18. The Commissioners and Mr. Fusselman agreed that the only way in which this change could be made in a cost-neutral manner would be to reduce the prosecutor's personnel salaries by a like amount. This would mean the elimination of a full-time assistant prosecutor plus additional staffing reductions to achieve the costs offset. Additionally the Commission and Mr. Fusselman discussed moving the prosecuting attorney's offices to the Moberly Courthouse.

The Commission was presented with the Certified Copy of Assessing Salaries, Costs and Expenses for review. Com. Wilcox moved to authorize Com. Carter's signature for said document. Com. Asbury seconded, motion passed (3-0) and the document was signed.

**12:15p.m.**, Randy Gosney, Custodian, stopped in to report that he can't check the EPM computer status through the Sheriff's office computers. The Commissioners informed Mr. Gosney that he can check it through Rick Howard's computer.

Commissioners reviewed minutes from December 29, 2009. Com. Asbury moved to approve minutes with changes. Com. Wilcox seconded, motion passed (3-0).

**1:00p.m.**, Corey Mehaffy, Executive Director of the Moberly Area Economic Development Corporation (MAEDC), arrived to discuss 2010 funding with board member Jim Taylor and board President Jerry Jeffrey. They requested that the annual service contract amount level be raised to \$20,000 minimum – an amount similar to that of another organization the County has historically supported.

The Commission was presented with information that MAEDC believes demonstrates its effectiveness, the level of competition this region faces and plans for the future to enhance business retention and attraction.

**2:00p.m.**, Brandon Lucas, Fusion Technology, arrived to discuss the Huntsville Courthouse phone system. County Assessor Richard Tregnago joined the meeting. The Commission is investigating the cost and reliability of a Voice Over Internet Protocol (VOIP) system which Mr. Lucas believes could save money and add extra services to the County phone system.

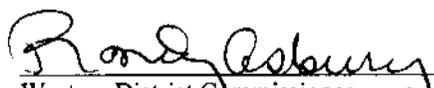
**3:00p.m.**, Interim Fire Chief Robert Creed stopped in to report that Randolph County is now housing two portable light tower generator sets from Region B State Emergency Management.

**3:30p.m.**, Meeting Adjourned

APPROVED

  
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Presiding Commissioner

  
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Eastern District Commissioner

  
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Western District Commissioner

  
\_\_\_\_\_  
County Clerk