RANDOLPH COUNTY COMMISSION MINUTES
Tuesday, October 11, 2011

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Jerry Crutchfield, Western District Commissioner; and Shelby Creed, Deputy Clerk.

9:00 a.m. Com. Carter called the meeting to order and moved approval of the agenda. Com. Wilcox seconded and motion passed (3-0).

County Clerk Will Ellis arrived to report that due to a power outage in Huntsville last Thursday, Brandon Lucas, Fusion Technologies, was called to reset servers in the Huntsville Courthouse. Clerk Ellis indicated there was nothing else affected by the outage.

Rick Howard, Maintenance, arrived to discuss recent maintenance issues including repair to the sewer pump at the Justice Center. Also discussed was the need for a new sink for the men's bathroom in the Huntsville Courthouse. Mr. Howard was instructed to purchase and install one as soon as possible.

Commissioners reported on their attendance with County Clerk Will Ellis at the Northeast Missouri Commissioners and Clerk's meeting in Hannibal, MO on Thursday, October 6. Enroute to the meeting, Com. Carter convened an emergency meeting to review a proposed agreement from Fred Malicoat, Malicoat-Winslow Engineers, for engineering services relating to bidding and supervising installation of an HVAC system for the Huntsville Courthouse. Following discussion and review, Com. Wilcox made a motion to approve with changes and authorize Com. Carter's signature. Com. Crutchfield seconded, motion passed (3-0); agreement was signed and faxed to Mr. Malicoat upon arrival.

Commissioners reviewed jury script for payment. Com. Wilcox made a motion to approve jury script as presented. Com. Crutchfield seconded, motion passed (3-0), and checks were signed.

Com. Carter contacted Circuit Clerk Peggy Boots to ask when the courtroom would be available for Rick Howard to replace can light bulbs.

Commissioners received documentation from the State Department of Economic Development confirming the release of funds for the North Sugar Creek Township Community Development Block Grant for the CR 1330 Bridge Replacement Project.

Commissioners contacted Attorney Ivan Schraeder to review the amended proposal with KCS Railroad concerning the bridges on CR 2561 and 2580.

Commissioners received a call from Rick Howard, Maintenance, to inform them he will be able to rent the equipment needed to begin replacement of the can light bulbs on November 23 in the courtroom at the Justice Center. Commissioners contacted Circuit Clerk Peggy Boots to confirm the date.

10:45 a.m. Road and Bridge Supervisor Mike Rogers arrived to inform Commissioners Steven Buckler will retire starting October 31, 2011. Also discussed was the letter received from Holiday Acres Board of Directors concerning future maintenance plans for CR 1660.

Janitor Lee Spangler arrived to present order forms for cleaning supplies to Commissioners.

Commissioners reviewed minutes from October 4, 2011. Following review, Com. Crutchfield made a motion to approve these minutes. Com. Wilcox seconded and motion passed (3-0).

Commissioners contacted Steve Barnes, Boone Construction, concerning short term repairs to KCS bridge on CR 2580.

Commissioners reviewed invoices for payment. Following review, Com. Wilcox made a motion to approve invoices as presented. Com. Crutchfield seconded, motion passed (3-0), and checks were signed.

Commissioners contacted Sheriff Mark Nichols to discuss the cost sharing for replacement of an antenna that was destroyed by lightning earlier in the year. The Sheriff was also updated on information received at the NEMO Meeting in Hannibal, MO regarding formation of a statewide panel to investigate and recommend improvements to the way state prisoners are housed by counties.

Com. Wilcox made a motion to approve Septagon as the construction company for the proposed Circuit Clerk's Record Storage Facility. Com. Crutchfield seconded and motion passed (3-0).

2:20 p.m. Mr. Gilder, Butterfield Mill Works, returned a call to Com. Carter to discuss the warranty of the windows at the Justice Center. He will look into it and get back to Commissioners.

Erica Nobles, Victim Advocate at the Prosecuting Attorney's office, arrived to present the VOCA Annual Performance Report for Com. Carter's signature.

2:30 p.m. County Clerk Will Ellis arrived for the 3rd Quarter budget review.

4:30 p.m. Meeting was adjourned.

APPROVED