RANDOLPH COUNTY COMMISSION MINUTES
Tuesday, October 4, 2011

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Jerry Crutchfield, Western District Commissioner; and Shelby Creed, Deputy Clerk.

9:00 a.m. Com. Carter called the meeting to order and moved approval of the agenda with one addition, County Collector Shiela Miller will be meeting with the Commission to discuss the NACO Prescription Drug Card program. Com. Wilcox seconded and motion passed (3-0).

County Treasurer Penny Henry arrived to update signature cards for the county's City Bank accounts.

County Clerk Will Ellis arrived to discuss the problem that occurred last week with direct deposit. He reported he contacted Rita Painter, City Bank, to correct the problem and institute new safeguards for the future.

Com. Carter reported that the new flags arrived from Congressman Blaine Luetkemeyer's office for the Moberly Courthouse and Justice Center. The County thanks Congressman Luetkemeyer for his donation of one flag.

Com. Carter reported the county received a reimbursement check from SEMA in the amount of $347.46 for Disaster Declaration 1961, which was delivered to the County Treasurer for deposit into the county Road and Bridge Fund.

County Clerk Will Ellis arrived to discuss the invoice for burial of an indigent veteran and presented to Commissioners amendments made to the County's contract with Aramark. Also discussed was the need for additional rugs at the Moberly Courthouse.

A Road and Bridge Employee arrived to discuss his illness and upcoming surgery.

Commissioners reviewed invoices for payment. Following review, Com. Wilcox made a motion to approve invoices as presented. Com. Crutchfield seconded, motion passed (3-0), and checks were signed.

Commissioners received a call from Fred Malicoat, Malicoat-Winslow Engineers, to discuss the boiler or heat pump system for the Huntsville Courthouse. Commissioners will inform Rick Howard, Maintenance, Mr. Malicoat will be arriving later.

Commissioners contacted Rita Painter, City Bank, to discuss the bank's electronic transfer agreement with the county and the new safeguards being implemented regarding Randolph County payroll direct deposit.

Road and Bridge Supervisor Mike Rogers arrived to discuss road maintenance updates and the yearly fuel contract with MFA. Mr. Rogers reported that MFA Oil was requesting permission to install sensors on the county fuel tanks to monitor usage, at no cost to the county. Commissioners approved MFA Oil's request. Also reported was two brush hogs were in for repair and will need to be replaced by next year.

Commissioners signed official minutes from September 22; September 27 and September 29.

11:00 a.m. County Clerk Will Ellis arrived to open the only bid received for construction of the circuit clerk's storage building. The bid received was from Septagon in the amount of $115,185.91 Commissioners will review the bid with Engineer Greg Lineman and Circuit Clerk Peggy Boots at a later scheduled lunch meeting.

Com. Carter contacted Public Administrator Martha Creed to discuss the invoice for burial of an indigent veteran. Mrs. Creed indicated that the Veterans Administration may reimburse the county for 50% of the $600 burial cost. Following review, Com. Wilcox made a motion to approve payment per statue RsMO58.460. Com. Crutchfield second and motion passed (3-0).

Com. Wilcox received a call from Gregg Jaecques concerning the need for grading on CR 1520 and 1530. Com. Wilcox will pass this along to Road and Bridge Supervisor Mike Rogers.

Commissioners reviewed payroll expenses for payment. Following review, Com. Wilcox made a motion to approve payments as presented. Com. Crutchfield seconded, motion passed (3-0), and checks were signed.

County Collector Shiela Miller arrived to discuss county enrollment in the NACO Prescription Card Program. Following review, Com. Crutchfield made a motion to approve Com. Carter's signature on the contract enrolling Randolph County in the NACO drug program at no cost to the county. Com. Wilcox seconded and motion passed (3-0). Additionally, Mrs. Miller stated she will take over the county's annual NACO membership dues from her Collector's Tax Maintenance Fund.

11:30 a.m. Com. Carter recessed the regular meeting for a business lunch meeting at Don's with Greg Linneman, Crockett Engineering, and Circuit Clerk Peggy Boots to review the bid for the proposed Circuit Clerk's Storage Building.

1:00 p.m. Com. Carter reconvened the regular meeting.

Robin Fitzgerald, Executive Director Mark Twain Regional Council of Governments; Matt Walker, Great Rivers Engineering; and Tim Jeffries, Moberly Special Road District Clerk; arrived to discuss construction of the CR 1330 bridge. They informed Commissioners the bid opening will be November 4th at Moberly City Hall and construction was expected to take 30 working days with completion expected by the end of the year.

Com. Crutchfield reported visiting with Josh Spicer who requested gravel for CR 2165. Com. Crutchfield will notify Road and Bridge Supervisor Mike Rogers.

2:45 p.m. Commissioners reviewed minutes from September 29, 2011. Following review, Com. Crutchfield made a motion to approve these minutes. Com. Wilcox seconded and motion passed (3-0).

Commissioners and County Clerk Will Ellis contacted Kevin Twenter, Bank of Kirksville, to discuss the possibility of a lease-purchase contract for the proposed Circuit Clerk's Storage Building.

3:50 p.m. Fred Malicoat, Malicoat-Winslow Engineers, arrived to assess refitting the Huntsville Courthouse for a duel fuel system to replace the current boiler in lieu of repairing it.

4:50 p.m. Meeting was adjourned.

APPROVED

Susan Carter

Presiding Commissioner