RANDOLPH COUNTY COMMISSION MINUTES
Thursday, December 20, 2012

The Honorable Commission convened at the Huntsville Courthouse with the following present: Susan Carter, Presiding Commissioner; Wayne Wilcox, Eastern District Commissioner; Jerry Crutchfield, Western District Commissioner; and Shelby Creed, Deputy Clerk.

9:00 a.m. Com. Carter called the meeting to order and moved approval of the agenda. Com. Crutchfield seconded and motion passed (3-0).

Randolph County Public Administrator Martha Creed arrived to discuss updating signature cards for the Public Administrator's accounts at City Bank. Following review, Com. Wilcox made a motion to approve the updated cards. Com. Crutchfield seconded, motion passed (3-0), and signature cards were signed.

Com. Crutchfield reported that Chief Juvenile Officer Chanda Bankhead will be arriving to present the contract with Bruce Normile for Juvenile Detention for renewal and to discuss her 2012 budget with the Commission at 11:00.

10:00 a.m. Rick Pierce, Child Support Division, arrived to present the County Cooperative Agreements for approval and signature. Following review, Com. Wilcox made a motion to authorize Com. Carter's signature on the document and to accept agreement number #ER102120088 with the State Department of Social Services Agreement Amendment. Com. Crutchfield seconded, motion passed (3-0), and Com. Carter signed the document. Com. Wilcox made a motion to authorize Com. Carter's signature on the State of Missouri Department of Social Services Supplemental Agreement Amendment agreement #ER10212SA03. Com. Crutchfield seconded, motion passed (3-0), and Com. Carter signed the document.

County Clerk Will Ellis arrived to discuss approximately $26,000 in outstanding invoices for guardian ad litem services to the Juvenile office, an amount which exceeds the Juvenile office's 2012 budget. Commissioners called Attorney Ivan Schraeder to discuss the county's legal responsibilities for payment of the invoices.

Commissioners received a Domestic Return Receipt from Olen Borntrager for the CR 2660 BRO bridge project.

11:10 a.m. Chanda Bankhead, Chief Juvenile Officer, and Regina Brown, Secretary to State of Missouri, arrived to discuss renewal of the county's contract with Bruce Normile Juvenile Justice Center for Secure Juvenile Detention Services in the amount of $1,000 per month for budget year 2013. Following review, Com. Wilcox made a motion to approve renewal and authorize Com. Carter's signature on the contract. Com. Crutchfield seconded, motion passed (3-0), and document was signed.

Commissioners received a call from Rick Howard, Maintenance, to discuss snow removal procedures for county buildings. He also reported a problem with the chopper pump at the Justice Center. He recommended that it be serviced and reconditioned immediately and for a backup chopper pump to be purchased. Commissioners will add these requests to the 2013 maintenance budget and directed Mr. Howard to acquire bids for a backup chopper pump.

1:00 p.m. Due to county server problems Brandon Lucas, Fusion Technologies, will have to reschedule his 1:00 appointment.

Com. Carter returned a call to Steve Hagan, President of Mexico Area Community Foundation, confirming her agreement to be part of the "Transfer to Wealth Study" committee which is to be facilitated by the Center for Rural Entrepreneurship.

Com. Carter received a call from Gene Kitchen who reported snow drifts blocking CR 1730. Com. Carter contacted Road and Bridge Supervisor Mike Rogers.

Commissioners reviewed minutes from December 18, 2012. Following review, Com. Wilcox made a motion to accept these minutes. Com. Crutchfield seconded and motion passed (3-0).

Commissioners reviewed invoices for payment. Following review, Com. Wilcox made a motion to approve invoices as presented. Com. Crutchfield seconded, motion passed (3-0), and checks were signed.

County Clerk Will Ellis arrived to discuss the monthly transfer from the Justice Center debt service account for operational expenses with Commerce Bank in Kansas City. Following discussion, Com. Crutchfield made a motion to adjust the monthly transfer amount from $55,000 to $45,000 beginning in January until further notice. Com. Wilcox seconded and motion passed (3-0). Commissioners will forward a letter to Commerce Bank with these instructions.

Commissioners handled correspondence.

4:00 p.m. Meeting was adjourned.

APPROVED

Susan Carter
Presiding Commissioner

Wayne Wilcox
Eastern District Commissioner

Jerry Crutchfield
Western District Commissioner

Will Ellis
County Clerk